

**Annual Procurement Plan for FY 2016
MAJOR PROJECTS / PROGRAME (International Events)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
INTERNATIONAL PROMOTIONS - ASEAN and the PACIFIC												
AUSTRALIA												
TRAVEL FAIRS (TRADE AND CONSUMERS)												
AUSTRALIA INTERNATIONAL DIVE EXPO (AIDE) 2016, September												
	Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (June 2016)				Gop	1,200,000.00	1,200,000.00		
	Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (June - August 2016)				Gop	46,000.00	46,000.00	2 pax	
	Visa Application		Direct Contracting	NOT APPLICABLE				Gop	10,000.00	10,000.00		
	Communication Expenses		Shopping					Gop	5,000.00	5,000.00		
	Travel Insurance		NP-SVP					Gop	3,000.00	3,000.00	2 pax	
	Shipment Services		NP-SVP					Gop	20,000.00	20,000.00		
	Miscellaneous Expenses		NP-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD) (June - August 2016)				Gop	5,000.00	5,000.00		
	Giveaways		NP-SVP/Shopping					Gop	20,000.00	20,000.00		
	International Courier Services		NP-SVP					Gop	9,000.00	9,000.00		
	Coordination Meeting		NP-SVP					Gop	5,000.00	5,000.00		
	Sub Total								1,323,000.00	1,323,000.00		
PHILIPPINE FOOD FESTIVAL, Grace Hotel, Jul												
	Travel Insurance		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (June 2016)				Gop	3,000.00	3,000.00		
	Visa Application		Direct Contracting	NOT APPLICABLE				Gop	14,342.10	14,342.10		
	Communication Expenses		Shopping					Gop	5,000.00	5,000.00		
	Airfare International Tickets (MNL-SYD-MNL)		Shopping	Delegated to the Procurement and General Services Division (GSD) (June 2016)				Gop	70,500.00	70,500.00	3 pax	
	Coordination Meeting		NP-SVP					Gop	5,000.00	5,000.00		
	Sub Total								97,842.10	97,842.10		
PHILIPPINE SALES MISSION, April												
	Entertainer Package		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (February - March 2016)				Gop	1,000,000.00	1,000,000.00	13 pax	
	Airfare International tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (February - March 2016)				Gop	325,000.00	325,000.00		
	Visa application		Direct Contracting	NOT APPLICABLE				Gop	650,000.00	650,000.00	13 pax	
	Communication Expenses		Shopping					Gop	5,000.00	5,000.00		
	Travel Insurance		NP-SVP					Gop	3,000.00	3,000.00		
	Shipment Services		NP-SVP					Gop	20,000.00	20,000.00	2	
	Miscellaneous Expenses		NV-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD) (February - March 2016)				Gop	5,000.00	5,000.00		
	Giveaways		NV-SVP/Shopping					Gop	300,000.00	300,000.00		
	International courier services		NP-SVP					Gop	20,000.00	20,000.00		
	Coordination Meeting		NP-SVP					Gop	5,000.00	5,000.00		
	Sub Total								2,333,000.00	2,333,000.00		
TOTAL - AUSTRALIA									3,753,842.10	3,753,842.10		
SINGAPORE												
TRAVEL FAIRS (TRADE AND CONSUMERS)												
Asia Dive Expo (ADEX) April												
	Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (February 2016)					1,200,000.00	1,200,000.00		
	Airfare International Tickets		Shopping					Gop	50,000.00	50,000.00	MNL-SG-MNL	
	Communication Expenses		Shopping					Gop	5,000.00	5,000.00		
	Travel Insurance		NP-SVP					Gop	2,000.00	2,000.00		
	Shipment Services		NP-SVP					Gop	30,000.00	30,000.00		
	Miscellaneous Expenses		NP-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD) (February - March 2016)				Gop	5,000.00	5,000.00		
	Giveaways		NP-SVP/Shopping					Gop	300,000.00	300,000.00		
	International Courier Services		NP-SVP					Gop	20,000.00	20,000.00		
	Coordination Meeting		NP-SVP					Gop	5,000.00	5,000.00		
	Sub Total								1,617,000.00	1,617,000.00		

SINGAPORE SALES MISSION, MAY										
Entertainer Package		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (March - April 2016)	Gop	800,000.00	800,000.00				
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (March - April 2016)	Gop	50,000.00	50,000.00				
Communication Expenses		Shopping		Gop	5,000.00	5,000.00				
Travel Insurance		NP-SVP		Gop	5,000.00	5,000.00				
Shipment Services		NP-SVP		Gop	3,000.00	3,000.00				
Miscellaneous Expenses		NP-SVP/Shopping		Gop	5,000.00	5,000.00				
Giveaways		NP-SVP/Shopping		Gop	300,000.00	300,000.00				
International Courier Services		NP-SVP		Gop	20,000.00	20,000.00				
Coordination Meeting		NP-SVP		Gop	5,000.00	5,000.00				
Sub Total						1,193,000.00	1,193,000.00			
ITB ASIA, October										
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (September 2016)	Gop	1,800,000.00	1,800,000.00				
Airfare International Tickets		NP-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD) (August - September 2016)	Gop	50,000.00	50,000.00			Communication expenses	
Communication Expenses		Shopping		Gop	5,000.00	5,000.00				
Travel Insurance		NP-SVP		Gop	2,000.00	2,000.00				
Shipment Services		NP-SVP		Gop	30,000.00	30,000.00				
Miscellaneous Expenses		NP-SVP/Shopping		Gop	5,000.00	5,000.00				
Giveaways		NP-SVP/Shopping		Gop	300,000.00	300,000.00				
International Courier Services		NP-SVP		Gop	20,000.00	20,000.00				
Coordination Meeting		NP-SVP		Gop	5,000.00	5,000.00			Coordination meeting	
Sub Total						2,217,000.00	2,217,000.00			
TOTAL - SINGAPORE					5,027,000.00	5,027,000.00				
MALAYSIA										
TRAVEL FAIRS (TRADE AND CONSUMERS)										
MALAYSIA INTERNATIONAL DIVE EXPO (MIDE) 2016 Jun										
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (May 2016)	Gop	1,200,000.00	1,200,000.00				
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (May 2016)	Gop	50,000.00	50,000.00				
Travel Insurance		NP-SVP		Gop	46,000.00	46,000.00				
Shipment Services		NP-SVP		Gop	3,000.00	3,000.00				
Communication Expenses		Shopping		Gop	20,000.00	20,000.00				
Coordination Meeting		NP-SVP		Gop	5,000.00	5,000.00				
Sub Total						1,324,000.00	1,324,000.00			
SALES PRESENTATIONS, ROADSHOWS AND SALES MISSION										
SALES MISSION TO MALAYSIA, May										
Entertainer Packages		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (April 2016)	Gop	800,000.00	800,000.00				
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (April 2016)	Gop	50,000.00	50,000.00				
Travel Insurance		NP-SVP		Gop	3,000.00	3,000.00				
Shipment Services		NP-SVP		Gop	30,000.00	30,000.00				
Communication Expenses		Shopping		Gop	5,000.00	5,000.00				
Giveaways		NP-SVP/Shopping		Gop	300,000.00	300,000.00				
Coordination Meeting		NP-SVP		Gop	5,000.00	5,000.00				
Sub Total						1,188,000.00	1,188,000.00			
AIR ASIA TRAVEL FAIR										
Shipment Services		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (July 2016)	Gop	30,000.00	30,000.00				
TOTAL - MALAYSIA					2,542,000.00	2,542,000.00				
HONG KONG										
TRAVEL FAIRS (TRADE AND CONSUMERS)										
DIVING AND RESORT TRAVEL (DRT) SHOW 2016										
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (May 2016)	Gop	1,500,000.00	1,500,000.00				
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (November 2016)	Gop	50,000.00	50,000.00				
Communication Expenses		Shopping		Gop	5,000.00	5,000.00				
Travel Insurance		NP-SVP		Gop	5,000.00	5,000.00				
Giveaways		NP-SVP/Shopping		Gop	3,000.00	3,000.00				
Shipment Services		NP-SVP		Gop	20,000.00	20,000.00				
Coordination Meeting		NP-SVP		Gop	5,000.00	5,000.00				
Sub Total						1,588,000.00	1,588,000.00			

SALES PRESENTATIONS, ROADSHOWS AND SALES MISSION									
PHILIPPINE BUSINESS MISSION TO HONG KONG, Jun									
Entertainer Packages		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (May 2016)	Gop	1,500,000.00	1,500,000.00			
Coordination Meeting		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (May 2016)	Gop	5,000.00	5,000.00			
Airfare International Tickets		Shopping		Gop	50,000.00	50,000.00			
Communication Expenses		Shopping		Gop	5,000.00	5,000.00			
Travel Insurance		NP-SVP		Gop	5,000.00	5,000.00			
Giveaways		NP-SVP/Shopping		Gop	3,000.00	3,000.00			
Shipment Services		NP-SVP	Gop	20,000.00	20,000.00				
Sub Total					1,588,000.00	1,588,000.00			
TOTAL - HONG KONG					3,176,000.00	3,176,000.00			
TAIWAN									
PHILIPPINE BUSINESS MISSION TO TAIWAN									
Entertainer Packages		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (March 2016)	Gop	1,000,000.00	1,000,000.00			
Coordination Meeting		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (March 2016)	Gop	5,000.00	5,000.00			
Airfare International Tickets		Shopping		Gop	50,000.00	50,000.00			
Visa Application		Direct Contracting		Gop	46,000.00	46,000.00			
Communication Expenses		Shopping		Gop	5,000.00	5,000.00			
Travel Insurance		NP-SVP		Gop	5,000.00	5,000.00			
Giveaways		NP-SVP/Shopping		Gop	300,000.00	300,000.00			
Shipment Services		NP-SVP		Gop	20,000.00	20,000.00			
Miscellaneous Expenses		NP-SVP/Shopping		Gop	5,000.00	5,000.00			
Sub Total						1,436,000.00	1,436,000.00		
TOTAL - TAIWAN					1,436,000.00	1,436,000.00			
SPECIAL PROJECTS									
INTERNATIONAL CHINESE NEW YEAR PARADE, February									
Airfare International Tickets (MNL-HKG-MNL)		Shopping	Delegated to the Procurement and General Services Division (GSD) (January 2016)	Gop	80,000.00	80,000.00			
Sub Total									
TOTAL - SPECIAL PROJECT					82,000.00	82,000.00			
GRAND TOTAL - INTERNATIONAL PROMOTIONS - ASEAN and the PACIFIC					16,016,842.10	16,016,842.10			
INTERNATIONAL PROMOTIONS - NORTH ASIA DIVISION									
CHINA MARKET									
TRAVEL FAIRS (TRADE AND CONSUMERS)									
WORLD TRAVEL FAIR									
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC)	Gop	3,050,016.00	3,050,016.00			
Entertainers Package		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	150,000.00	150,000.00			
Airfare International Tickets with Travel Tax		Shopping		Gop	288,000.00	288,000.00			
Travel Insurance		NP-SVP		Gop	24,000.00	24,000.00			
Sub Total						3,512,016.00	3,512,016.00		
CHINA OUTBOUND TOURISM AND MARKET AND PHILIPPINE LUXURY TOURISM PRESENTATION									
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC)	Gop	2,729,808.00	2,729,808.00			
Entertainers Package		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	259,200.00	259,200.00			
Airfare International Tickets with Travel Tax		Shopping		Gop	48,000.00	48,000.00			
Sub Total						3,037,008.00	3,037,008.00		
DIVING AND RESORT TRAVEL EXPO Shanghai									
Booth Rental and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC)	Gop	1,344,000.00	1,344,000.00			
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	48,000.00	48,000.00			
Travel Insurance		NP-SVP		Gop	4,000.00	4,000.00			
Sub Total						1,396,000.00	1,396,000.00		

TOTAL - CHINA MARKET						7,945,024.00	7,945,024.00		
KOREAN MARKET									
TRAVEL FAIRS (TRADE AND CONSUMERS)									
KOTFA 2016									
Shipment Services		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	100,000.00	100,000.00		15 pcs dried mango	
Travel Insurance		NP-SVP		Gop	15,000.00	15,000.00			
Giveaways		Shopping		Gop	75,000.00	75,000.00			
Sub Total					190,000.00	190,000.00			
HANA INTERNATIONAL TRAVEL SHOW (HITS) 2016									
Shipment Services		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	75,000.00	75,000.00		dried mango	
Giveaways		Shopping		Gop	75,000.00	75,000.00			
Sub Total					150,000.00	150,000.00			
BITF 2016									
Giveaways		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	1,860,000.00	1,860,000.00		11 pax entertainers/TPB	
Travel Insurance		NP-SVP		Gop	12,000.00	12,000.00			
Shipment Services		NP-SVP		Gop	115,000.00	115,000.00			
Sub Total					1,987,000.00	1,987,000.00			
PHILIPPINE SALES MISSION TO KOREA									
Travel Insurance		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	2,000.00	2,000.00			
Office Supplies		Shopping		Gop	11,750.00	11,750.00			
Giveaways		Shopping		Gop	60,000.00	60,000.00			
Shipment Services		NP-SVP		Gop	20,000.00	20,000.00			
Entertainers		NP-SVP		Gop	100,000.00	100,000.00			
Event Organizer		NP-SVP		Gop	400,000.00	400,000.00			
Sub Total					593,750.00	593,750.00			
SEOUL INTERNATIONAL TRAVEL SHOW									
Production of Philippine Capiz Lanterns		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	100,000.00	100,000.00		Lantern	
Shipment Services		NP-SVP		Gop	150,000.00	150,000.00		dried mangoes	
Giveaways		Shopping		Gop	50,000.00	50,000.00			
Sub Total					300,000.00	300,000.00			
MODE TOUR INTERNATIONAL SHOW									
Giveaways		NP-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	120,000.00	120,000.00			
Shipment Services		NP-SVP		Gop	82,000.00	82,000.00			
Sub Total					202,000.00	202,000.00			
TOTAL - KOREA MARKET						3,422,750.00	3,422,750.00		
JAPAN MARKET									
TRAVEL FAIRS (TRADE AND CONSUMERS)									
JATA TOURISM EXPO 2016									
Booth Rental and Production		Public Bidding/Consulting	Schedule c/o Bids and Award Committee (BAC)	Gop	5,184,000.00	5,184,000.00		10 pax 10 pax	
Entertainment Package		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	100,000.00	100,000.00			
Airfare International Tickets		Shopping		Gop	480,000.00	480,000.00			
Travel Insurance		NP-SVP		Gop	20,000.00	20,000.00			
International Courier Service		NP-SVP		Gop	100,000.00	100,000.00			
Sub Total				5,884,000.00	5,884,000.00				
MARINE DIVING FAIR 2016									
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC)	Gop	2,930,400.00	2,930,400.00		2 pax 100 pcs	
Airfare International tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	57,600.00	57,600.00			
Hotel Accommodations		NP-SVP		Gop	105,000.00	105,000.00			
Travel Insurance		NP-SVP		Gop	2,000.00	2,000.00			
Shipment Service		NP-SVP		Gop	100,000.00	100,000.00			
Sub Total				3,195,000.00	3,195,000.00				

SALES MISSION/PRODUCT PRESENTATION									
PHILIPPINE BUSINESS MISSION TO JAPAN 2015									
Venue Rental and Reception		Direct Contracting		Gop	120,000.00	120,000.00		2 pax	
Entertainers Packages		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	400,000.00	400,000.00		600 pcs PBM Booklet	
Promotional Materials		Public Bidding	Schedule c/o Bids and Award Committee (BAC)	Gop	1,545,500.00	1,545,500.00			
Airfare International tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	576,000.00	576,000.00			
Travel Insurance		NP-SVP		Gop	30,000.00	30,000.00			
Sub Total					2,671,500.00	2,671,500.00			
TOTAL - JAPAN MARKET					11,750,500.00	11,750,500.00			
GRAND TOTAL INTERNATION PROMOTIONS NORTH ASIA					23,118,274.00	23,118,274.00			
NORTH AMERICA DIVISION									
TRAVEL FAIRS (TRADE AND CONSUMERS)									
DIVE EQUIPMENT & MARKETING ASSOCIATION (DEMA) SHOW 2015									
Booth Space Rental		Direct Contracting		Gop	5,000,000.00	5,000,000.00		2 lots	
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (October 2016)	Gop	8,000,000.00	8,000,000.00		2 lots	
Airfare International Tickets(Mnl-USA-Mnl)		Shopping	Delegated to the Procurement and General Services Division (GSD) (October / November 2016)	Gop	510,000.00	510,000.00		6 pax round trip tickets	
Giveaways		NP-SVP		Gop	500,000.00	500,000.00		1,000 pcs	
Printing and Production of Promotional Materials		NP-SVP		Gop	300,000.00	300,000.00		1,000 pcs	
Shipment Services		NP-SVP		Gop	200,000.00	200,000.00			
Sub Total					14,510,000.00	14,510,000.00			
SALES PRESENTATION / BUSINESS MISSIONS									
Airfare International Tickets		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (October 2016)	Gop	1,020,000.00	1,020,000.00		12 pax Rt Tickets	
Production House / Entertainers		Public Bidding / Consulting			6,000,000.00	6,000,000.00		2 lots	
Booth Space Rental		Direct Contracting			5,000,000.00	5,000,000.00		2 lots	
Giveaways		NP-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD) (April-May / October - November 2016)		500,000.00	500,000.00		1,000 pcs	
Printing and Production of Promotional Materials		NP-SVP		Gop	300,000.00	300,000.00		1,000 pcs	
Shipment Expenses		NP-SVP		Gop	400,000.00	400,000.00		2 shipments	
Sub Total					13,220,000.00	13,220,000.00			
USA SHOWROOM (NEW YORK / SAN FRANCISCO)									
Airfare International Tickets		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (August 2016)	Gop	510,000.00	510,000.00		6 pax RT airtickets	
Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (August 2016)	Gop	500,000.00	500,000.00		1,000 pcs	
Printing and Production of Promotional Materials		NP-SVP		Gop	300,000.00	300,000.00		1,000 pcs	
Shipment Expenses		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (August 2016)	Gop	800,000.00	800,000.00		4 shipments	
Sub Total					2,110,000.00	2,110,000.00			
GRAND TOTAL - NORTH AMERICA DIVISION					29,840,000.00	29,840,000.00			
EUROPE DIVISION									
TRAVEL FAIRS (TRADE AND CONSUMERS)									
GERMANY									
BOOT DUSSELDORF SHOW									
Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (January 2016)	Gop	250,000.00	250,000.00		15 pcs Balikbayan Box	
Shipment Services		NP-SVP		Gop	230,000.00	230,000.00			
Office Supplies		Shopping		Gop	3,000.00	3,000.00			
International Courier Services		NP-SVP		Gop	100,000.00	100,000.00			
Sub Total					583,000.00	583,000.00			
Internationale Tourismus Borse(ITB-Berlin)									
Airfare International Tickets		Public Bidding	Schedule c/o Bids and Award Committee (BAC) (March 2016)	Gop	216,230.00	216,230.00		1 pax RT Ticket	
Airfare International Tickets		Public Bidding		Gop	534,683.60	534,683.60		for 6 pax OSEC RT Tickets	
Airfare International Tickets		Public Bidding		Gop	117,500.00	117,500.00		for COO RT Ticket	
Airfare International Tickets		Public Bidding		Gop	188,000.00	188,000.00		2 pax Marketing Officers RT Tickets	
Pre-Departure Briefing		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (March 2016)	Gop	30,000.00	30,000.00		(Mnl-Berlin-Mnl)	
Shipment Services		NP-SVP		Gop	235,000.00	235,000.00		foe COO	
Hotel Accommodation		NP-SVP		Gop	284,663.96	284,663.96		for Secretary	
Hotel Accommodation		NP-SVP		Gop	406,662.80	406,662.80		for Secretary & COO	
Daily Subsistence Allowance (DSA)		Excluded	NOT APPLICABLE	Gop	300,000.00	300,000.00		2 pax Marketing Officers	
Daily Subsistence Allowance (DSA)		Excluded		Gop	300,000.00	300,000.00		2 pax	
Pre-Departure Allowance		Excluded		Gop	3,000.00	3,000.00		2 pax	
Pre-Departure Allowance		Excluded		Gop	3,000.00	3,000.00		2 pax	

Travel Insurance		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (March 2016)	Gop	6,000.00	6,000.00		4 pax
Visa Application Fee		Direct Contracting		Gop	45,000.00	45,000.00		4 pax
Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (March 2016)	Gop	300,000.00	300,000.00		
Sub Total					2,969,740.36	2,969,740.36		
TOTAL - GERMANY					3,552,740.36	3,552,740.36		
LONDON								
WORLD TRAVEL MART								
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (November 2016)	Gop	480,000.00	480,000.00		for Secretary & COO
Airfare International Tickets		Shopping		Gop	240,000.00	240,000.00		for 2 pax Marketing Officers
Daily Subsistence Allowance (DSA)		Excluded		Gop	450,000.00	450,000.00		for Secretary & COO
Daily Subsistence Allowance (DSA)		Excluded	NOT APPLICABLE	Gop	450,000.00	450,000.00		for 2 pax Marketing Officers
Pre-Departure Allowance		Excluded		Gop	3,000.00	3,000.00		for Secretary & COO
Pre-Departure Allowance		Excluded		Gop	3,000.00	3,000.00		for 2 pax Marketing Officers
Visa Application Fee		Direct Contracting		Gop	66,500.00	66,500.00		4 pax
Travel Insurance		NP-SVP		Gop	6,000.00	6,000.00		4 pax
Shipment Service		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (November 2016)	Gop	500,000.00	500,000.00		
Giveaways		NP-SVP		Gop	500,000.00	500,000.00		Collateral Materials
Pre-Departure Briefing		NP-SVP		Gop	30,000.00	30,000.00		
Sub Total					2,728,500.00	2,728,500.00		
LONDON INTERNATIONAL DIVE SHOW								
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)		240,000.00	240,000.00		2 pax
Daily Subsistence Allowance (DSA)		Excluded			450,000.00	450,000.00		2 pax
Pre-Departure Allowance		Excluded	NOT APPLICABLE		3,000.00	3,000.00		2 pax
Visa Application Fee		Direct Contracting			33,500.00	33,500.00		2 pax
Travel Insurance		NP-SVP			3,000.00	3,000.00		2 pax
Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD)		200,000.00	200,000.00		
Shipment Service		NP-SVP			100,000.00	100,000.00		
Sub Total					1,029,500.00	1,029,500.00		
DIVE BIRMINGHAM								
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	240,000.00	240,000.00		2 pax
Daily Subsistence Allowance (DSA)		Excluded		Gop	450,000.00	450,000.00		2 pax
Pre-Departure Allowance		Excluded	NOT APPLICABLE	Gop	3,000.00	3,000.00		2 pax
Visa Application Fee		Direct Contracting		Gop	33,500.00	33,500.00		2 pax
Travel Insurance		Shopping		Gop	3,000.00	3,000.00		2 pax
Giveaways		N-SVP	Delegated to the Procurement and General Services Division (GSD)		200,000.00	200,000.00		
Shipment Service		N-SVP		Gop	100,000.00	100,000.00		
Sub Total					1,029,500.00	1,029,500.00		
TOTAL - LONDON					4,787,500.00	4,787,500.00		
GRAND TOTAL - EUROPE DIVISION					8,340,240.36	8,340,240.36		
M.I.C.E. DEPARTMENT								
PARTICIPATION IN MICE TRADE FAIRS SALES MISSION & BIB								
ASIA PACIFIC								
ASIA PACIFIC INCENTIVES & MEETINGS EXPO (AIME) Melbourne Convention and Exhibition Center, Australia								
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (January 2016)	Gop	1,944,000.00	1,944,000.00		
Booth Space Rental		Direct Contracting		Gop	1,897,473.00	1,897,473.00		
Airfare International Tickets		Shopping		Gop	144,000.00	144,000.00		Manila-Sydney-Manila
Travel Insurance		Shopping		Gop	3,000.00	3,000.00		
Giveaways		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	100,000.00	100,000.00		Manila and Australia (coordination meeting, communication expenses,courier, meal, transportation, booth supplies, shipment, excess baggage, office supplies, notarial fees, overtime/personnel allowances, on-site expenses
Administrative Expenses		NP-SVP/Shopping		Gop	128,400.00	128,400.00		
Sub Total					4,216,873.00	4,216,873.00		
Incentive Travel and Conventions, Meetings (IT&CM) Bangko, Thailand								
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (January 2016)	Gop	2,368,800.00	2,368,800.00		
Booth Space Rental		Direct Contracting		Gop	2,491,000.00	2,491,000.00		
Airfare International Tickets		Shopping		Gop	47,000.00	47,000.00		Manila-BKK-Manila
Travel Insurance		Shopping		Gop	3,000.00	3,000.00		

Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	100,000.00	100,000.00			
Administrative Expenses		NP-SVP/Shopping			150,000.00	150,000.00		coordination meeting, communication expenses,courier, meal, transportation, booth supplies, shipment, excess baggage, office supplies, notarial fees, overtime/personnel allowances, on-site expenses etc	
Sub Total					5,159,800.00	5,159,800.00			
TOTAL - ASIA PACIFIC						9,376,673.00	9,376,673.00		
NORTH AMERICA									
IMEX America - October 13-16, 2014									
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (August 2016)	Gop	3,567,300.00	3,567,300.00		1 lot	
Booth Space Rental		Direct Contracting		Gop	2,820,000.00	2,820,000.00		1 lot	
Airfare International Tickets		Shopping		Gop	211,500.00	211,500.00		2 pax (Mnl-Las-Mnl)	
Travel Insurance		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (August - September 2016)	Gop	3,000.00	3,000.00		2 pax	
Giveaways		NP-SVP			Gop	100,000.00	100,000.00		
Administrative Expenses		NP-SVP/Shopping			Gop	500,000.00	500,000.00		coordination meeting, communication expenses,courier, meal, transportation, booth supplies, shipment, excess baggage, office supplies, notarial fees, overtime/personnel allowances, on-site expenses etc
Sub Total					7,201,800.00	7,201,800.00			
TOTAL - NORTH AMERICA						7,201,800.00	7,201,800.00		
EUROPE									
MADRID FUSION - Spain									
Attendance Promotion Campaign			Delegated to the Procurement and General Services Division (GSD)						
International Airtickets		NP-SVP			Gop	288,000.00	288,000.00		
Travel Insurance		NP-SVP			Gop	4,500.00	4,500.00		
Sub Total					292,500.00	292,500.00			
IMEX Frankfurt,									
Booth Design and Construction		Public Bidding / Consulting	Schedule c/o Bids and Award Committee (BAC) (March - April 2016)	Gop	3,800,000.00	3,800,000.00		1 lot	
Booth Space Rental		Direct Contracting		Gop	4,000,000.00	4,000,000.00		1 lot	
Airfare International Tickets		Shopping		Gop	300,000.00	300,000.00		2 pax (Mnl-Fra-Mnl)	
Travel Insurance		NV-SVP	Delegated to the Procurement and General Services Division (GSD) (March - April 2016)	Gop	4,000.00	4,000.00		2 pax	
Giveaways		NV-SVP			Gop	150,000.00	150,000.00		
Administrative Expenses		Shopping			Gop	500,000.00	500,000.00		coordination meeting, communication expenses,courier, meal, transportation, booth supplies, shipment, excess baggage, office supplies, notarial fees, overtime/personnel allowances, on-site expenses etc
Sub Total					8,754,000.00	8,754,000.00			
TOTAL - EUROPE						8,754,000.00	8,754,000.00		
MICE ATTENDANCE MEETING									
ASIA PACIFIC									
Airfare Internation Tickets w/ Travel Insurance		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	160,000.00	160,000.00			
EUROPE									
Airfare Internation Tickets w/ Travel Insurance		Shopping	Delegated to the Procurement and General Services Division (GSD) (April 2016)	Gop	150,000.00	150,000.00			
AMERICA									
Airfare Internation Tickets w/ Travel Insurance		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	150,000.00	150,000.00			
GIVEAWAYS									
		Shopping	Delegated to the Procurement and General Services Division (GSD) (April2016)	Gop	100,000.00	100,000.00			
ADMINISTRATIVE EXPENSES									
		Shopping	Delegated to the Procurement and General Services Division (GSD) (March April 2016)	Gop	200,000.00	200,000.00		coordination meeting, communication expenses,courier, meal, transportation, booth supplies, shipment, excess baggage, office supplies, notarial fees, overtime/personnel allowances, on-site expenses etc	

TOTAL - MICE ATTENDANCE MEETING		760,000.00	760,000.00	
GRAND TOTAL - M.I.C.E. DEPARTMENT		26,092,473.00	26,092,473.00	
GRAND TOTAL		=	103,407,829.46	103,407,829.46

Submitted By:

Teresit D. Landan
TERESIT D. LANDAN
 Head, BAC Secretariat

Recommending Approval:

BIDS AND AWARD COMMITTEE

Le Sy
LEAH MARIE C. SY
 Chairperson

Carla Remedios E. Miranda
MA. CARLA REMEDIOS E. MIRANDA
 Member

Marivic M. Sevilla
MARIVIC M. SEVILLA
 Vice Chairperson

Susan J. Del Mundo
SUSAN J. DEL MUNDO
 Member

Nedalin L. Miranda
MA. NEDALIN L. MIRANDA
 Member

Elizabeth E. Gandia
ELIZABETH E. GANDIA
 Member

Arnold T. Gonzales
ARNOLD T. GONZALES
 Member

Approved by:

Domingo Ramon C. Enerio III
DOMINGO RAMON C. ENERIO III
 Chief Operating Officer