

11 April 2017

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2017.04.177

Requirements : Services of a Tour Operator
Project Title : Beijing Travel Agents Familiarization Tour

| Quantity | Particulars | Estimated Unit Price | Estimated Total Amount(PhP) |
|----------|--|----------------------|-----------------------------|
| 1 Lot | Tour of Manila and Puerto Princesa 24-29 April 2017 50 pax Beijing Travel Agents <u>Scope of Deliverables</u> A. Tour Guide Services <ul style="list-style-type: none"> • Mandarin-English speaking tour guide • DOT Accredited B. Transportation: Bus or Coaster C. Tour Activities Inclusive of entrance fees, Boat rental and lunch for island hopping and, Underground River Tour. <i>Please refer to the attached itinerary</i> D. Other Requirements Designation of a point person to coordinate with TPB <i>Please see attached Terms of Reference and Itinerary for details</i> | 265,000.00 | 265,000.00 |
| Terms | 30 days upon receipt of Invoice | | |
| Delivery | As stated | | |
| ABC | PhP265,000.00 inclusive of service charge and all applicable taxes | | |

Please submit your **quotation and legal documents** not later than **19 April 2017, 12:00 PM**, email to janet_villafranca@tpb.gov.ph, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Copies of the following legal documents to be submitted:

1. Income/Business Tax Return
2. Mayor/Business Permit Certificate
3. PhilGEPS Registration Certificate
4. Omnibus Sworn Statement
5. Company Profile

Contact Person: Janet G. Villafranca / 5259318 loc. 217

Thank you very much.

REMIGIO U. PAGADUAN, JR.

Officer- In- Charge

Procurement and General Services Division