

18 April 2017

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2017.04.186

Requirements : 2017 TPB Office Uniforms
Project Title : Office Uniforms for TPB Employees For 2017

Qty	Particulars	Estimated Unit Price	Estimated Total Amount												
LOT 1															
49sets	FEMALE	Php 5,000.00	Php 245,000.00												
	<table border="1"> <thead> <tr> <th>Items</th> <th></th> <th>Fabric</th> </tr> </thead> <tbody> <tr> <td>1 pc.</td> <td>Blouse – 3/4 sleeves barong style with a touch of <u>ethnic indigenous</u> design (embroidered on fabric).</td> <td>Preferred existing fabric; fabric that is wrinkle free and non-iron. Tropical fabric should be incorporated (pursuant R.A. 9242)</td> </tr> <tr> <td>2pcs.</td> <td>Blouse – Corporate / Classic Style 1 Long sleeves blouse (cuffs with embroidery) 1 Short sleeves blouse (collar/button area with embroidery).</td> <td>Preferred existing fabric (cotton silk or linen)</td> </tr> <tr> <td>2pcs.</td> <td>Slacks (Straight cut with side pocket, and side zipper) or Skirt (Pencil Cut, knee length with window front pockets & back zipper)</td> <td>Textured fabric or linen</td> </tr> </tbody> </table>	Items		Fabric	1 pc.	Blouse – 3/4 sleeves barong style with a touch of <u>ethnic indigenous</u> design (embroidered on fabric).	Preferred existing fabric; fabric that is wrinkle free and non-iron. Tropical fabric should be incorporated (pursuant R.A. 9242)	2pcs.	Blouse – Corporate / Classic Style 1 Long sleeves blouse (cuffs with embroidery) 1 Short sleeves blouse (collar/button area with embroidery).	Preferred existing fabric (cotton silk or linen)	2pcs.	Slacks (Straight cut with side pocket, and side zipper) or Skirt (Pencil Cut, knee length with window front pockets & back zipper)	Textured fabric or linen		
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Note : Bidder should and submit sample sets for the above requirements

LOT 2				
27sets	MALE		Php 5,000.00	Php 135,000.00
	Items	Fabric	Style	
	1 pc.	Polo Barong – long sleeves; modern fit with a touch of <u>ethnic indigenous</u> design (embroidered on fabric).	Wrinkle free and non-iron fabric. Tropical fabric should be incorporated (pursuant R.A. 9242)	
	2 pcs.	Polo Barong – short sleeves; Polo Jack design and modern fit (details of pockets with embroidery)	Wrinkle free and non-iron fabric	
	2 pcs.	Slacks (Straight cut with belt loops and pockets)	Textured fabric or linen	

Note : Bidder should and submit sample sets for the above requirements

CRITERIA FOR SELECTION:

The proposals shall be evaluated using the Cost-Quality method, where 50% shall be allocated for Cost and 50% for Quality as follows:

Criteria	Weight
I. Quality	
a. Work (25%) based on sample sets	50%
b. Fabric (25%)	
2. Cost	50%
TOTAL	100%

The quality of submitted samples shall be evaluated on the following

1. Work: includes workmanship, design and durability
2. Fabric: includes comfort, fit and appeal.

Notes: Bidders should submit the following:

1. Sample sets for the above requirements
2. Swatches for proposed color combinations and thread color for embroidery.
3. Suggested embroidery patterns

Bidder must ensure that approved fabrics are available in time for production of uniforms.

Bidder must ensure that alteration services are made available, as may be required. Meet-ups must be done in the TPB Office.

Should the project be awarded to two (2) suppliers, TPB reserves the option to adjust the color scheme and details of the design of the uniform.

Delivery	60 days upon acceptance of Notice to Proceed		
ABC	Php 380,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than 25 April 2017, 10:00 a.m., subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(original signed)

REMIGIO PAGADUAN, JR.

Officer – In – Charge

Procurement and General Services Division

Contact Person

ROSELLE D. ROMERO

Contact No

525-93-18 loc 214 / 246

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

Legal Documents

1. Mayor's Permit/License
2. Income Tax Return
3. PhilGEPs Registration Number
4. Omnibus Sworn Statement