

### Request for Quotation

20 April 2017

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR.2017.04.195**

**Requirements : PRINTER AND SCANNER**

**Project Title : FOR THE USE OF TPB OFFICE**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
5 Pcs	A4 Laserjet Printer	Php35,000.00	Php175,000.00
4 Pcs	Document Flatbed Network Scanner	Php50,000.00	Php200,000.00
	-Supplier must provide service unit immediately incase unit needs repair or pull-out.		
	-Service unit must be equal of greater than the technical specifications of the purchased unit.		
	-Specifications attached.		
Terms	30 days upon receipt of invoice		
ABC	<b>Php375,000.00</b> inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **27 April 2017, 1:00 p.m.** thru email at [marianne\\_esperra@tpb.gov.ph](mailto:marianne_esperra@tpb.gov.ph) or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**REMIGIO U. PAGADUAN JR.**

Officer – In – Charge

Procurement and General Services Division

**TOURISM PROMOTIONS BOARD PHILIPPINES**

4F, Legaspi Towers 300, Roxas Blvd., corner P. Ocampo St., Malate, Manila 1004 Philippines  
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Contact Person

**MARIANNE ESPERA**

Contact No

525-93-18 loc. 246

[marianne\\_espera@tpb.gov.ph](mailto:marianne_espera@tpb.gov.ph)

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate