

**Request for Quotation**

04 October 2017

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**Quotation No. TPB-RFQ.2017.10.629**

**Requirements: PRINTING AND PRODUCTION OF TPB LANYARD**

**Project Title: CORPORATE AND BRANDING PROMOTIONAL CAMPAIGN MATERIALS, LOCAL & INTERNATIONAL EXHIBITS, REGISTRATION , TRADE & CONSUMER FAIRS USE**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
10,000 pc.	<p><b>PRINTING AND PRODUCTION OF TPB LANYARD</b></p> <p><i>Specifications:</i></p> <p>Size : 2.00 cm (width) x 47.00 cm (length)            Material: ¾ " Satin Lanyard            Color- assorted colors            With G-hook /ID holder and mobile string            Print color : White stock- full color print            Colored stock- 1 Color printing            Process : Two side Sublimation printing            Others : Design layout to be supplied by TPB-Marcom            : Please submit actual sample for Marcom approval.            : Packaging, inserted individually in the plastic pouch</p> <p>Budget Chargeable Against 2017 MARCOM Production of giveaways</p> <p>Purpose:            Corporate and Branding promotional campaign materials, Local &amp; International</p>	Php25.00/pc	Php250,000.00

	Exhibits, registration, trade & consumer fairs use.		
Terms	30 days upon receipt of invoice		
Delivery	25 Calendar days upon approval of final sample		
ABC	<b>Php250,000.00</b> inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **11, October 2017, 1:00 P.M.** thru email at [joanna\\_casimiro@tpb.gov.ph](mailto:joanna_casimiro@tpb.gov.ph) or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**REMIGIO U. PAGADUAN JR.**

Officer – In – Charge  
Procurement and General Services Division

Contact Person: **JOANNA MARIE C. CASIMIRO**

Contact No.: 525-93-18 loc. 208  
[joanna\\_casimiro@tpb.gov.ph](mailto:joanna_casimiro@tpb.gov.ph)

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Income Tax Return