

Request for Quotation

07 November 2017

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2017.11.701

Requirements : CULTURAL ENTERTAINMENT

Project Title : FOR ASEAN EARTH OBSERVATION SATELLITE AND GROUND STATIONS EXPERTS EXCHANGE OPENING DINNER

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>CULTURAL ENTERTAINMENT for 5th ASEAN Earth Observation Satellite and Ground Stations Experts Exchange</p> <p>Background: The Earth Observation Satellite and Ground Station Experts Exchange is the annual event since 2012 that recognizes the crucial role of science and technology for development in the ASEAN region. This year's exchange will focus in on remote sensing technologies that will allow for exchange of best practices, research collaboration, and networking opportunities on RS and ground receiving station networks across the member states. Generally, the event aims to enhance collaboration on space technology and application, as well as implement programs and projects towards operationalization of these technologies for sustainable development in the ASEAN region.</p> <p>The three (3) - day event will feature three (3) educational sessions and a tour of the Philippines Earth Data Resource and Observation (PEDRO) Center Facility.</p>	Php60,000.00	Php60,000.00

	<p>TPB’s assistance to the conference will include TPB’s assistance to the conference will include the provision of a 30-45 minutes cultural show / entertainment during the Opening dinner reception of the event on 04 December 2017, between 7:00 – 8:00 pm, venue to be advised (within Quezon City area).</p> <p>Specifications:</p> <ol style="list-style-type: none"> 1. Date / Time: 13 November 2017 7:00 – 8:00 pm 2. Venue: TBA (within Quezon City area) 3. Audience: 40-50 pax (foreign and local) 4. Length of Show: 30-45 minutes lively cultural music and dance presentation to draw crowd’s attention <p>Guidelines:</p> <ol style="list-style-type: none"> 1. The presentation should depict the best of the Philippine music and dances and fit for an international audience 2. The presentation should be appropriate to the venue 3. The entertainment company shall provide the costumes and props necessary for the performances 4. The presentation should promote Filipino culture through dance and music. <p>Eligibility Requirements:</p> <ol style="list-style-type: none"> 1. Must be Filipino owned operated and legally registered Creative Service Provider under Philippine laws. 2. Must have a minimum of 5 years experience in organizing medium scale events and performances of dances ranging from folk, ballroom, modern and contemporary genres, featuring Filipino artists and talents 3. Must have the expertise in the 		
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	<p>conceptualization and in the direction of performance in all fields of cultural dances</p> <p>4. Must be duly accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS)</p> <p>Budget: Inclusive of all government taxes: Php 60,000.00</p> <p>Legal Documents:</p> <ol style="list-style-type: none"> 1. Company Profile 2. PhilGEPS Accreditation papers 3. List of local and international clientele serviced 4. BIR Registration Certificate with TIN 5. Valid Mayor's Permit / License to Operate 6. DTI Business Registration / SEC Certificate <p>Contract of Service: The financial proposal should cover the following expenditures:</p> <ol style="list-style-type: none"> 1. Professional fees of performers and production assistants 2. Costumes and props of the performances 3. Dry run and technical assistants 4. Transportation expenses and meals 		
Terms	30 days upon receipt of invoice		
ABC	Php 60,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents in a **SEALED ENVELOPE** not later than **13 October 2017, 1:00 p.m.** thru email at denise_veluz@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

REMIGIO U. PAGADUAN, JR.

Officer – In – Charge

Procurement and General Services Division

Contact Person

DENISE ANNE S. VELUZ

Contact No

525-93-18 loc. 246

denise_veluz@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Income Tax Return