

### Request for Quotation

27 November 2017

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. **TPB-PR.2017.11.729**

Requirements : **ROUNDTRIP ECONOMY AIRTICKETS (7 PAX)**

Project Title : **TOURISM MARKETING EDUCATIONAL SEMINAR**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
7 pax	<p><b>Roundtrip Economy Airtickets</b></p> <p>A. Speakers &amp; Facilitators (5 pax) MNL –GENSAN: December 3, 2017 GENSAN-MNL: December 7, 2017</p> <p>B. TPB Representatives (2 pax) MNL-GENSAN: December 2, 2017 GENSAN – MNL: December 7, 2017</p> <p>C. Terminal Fees / excess baggage fees</p> <p>D. Allowance for any rebooking fee</p> <p>*with at least 20kg baggage allowance per leg per person *names to follow *inclusive of tax *Airtickets are rebookable, refundable and transferrable</p> <p><b>Passengers /Resource Persons (Speakers &amp; Facilitators, and TPB Representative) :</b></p>	<p>Php16,071.428571428</p> <p>Php7,000.00</p> <p>Php7,000.00</p>	<p>Php112,500.00</p> <p>Php7,000.00</p> <p>Php7,000.00</p>

	<p><b>Person 1, (Speakers &amp; Facilitators)</b>  – <b>if possible PAL:</b> Manila to Gen San (04 December, 5J 991 / 4:00AM)  Gen San to Manila (06 December, 5J 996 / 5:5:05PM or 07 December, PR 454/ 11:10AM)</p> <p><b>Person 2 (Speakers &amp; Facilitators)- if possible, PAL:</b> Manila to Gen San (04 December, 5J 991 4:00AM)  Gen San to Manila (07 December, PR 454/11:10 AM)</p> <p><b>Person 3 (Speakers &amp; Facilitators)- if possible, PAL</b>  Manila to Gen San (03 December, last flight or 04 December, 1<sup>st</sup> flight)  Gen San to Manila (06 December last flight or 07 December 1<sup>st</sup> flight)</p> <p><b>Person 4 (Speakers &amp; Facilitators)- if possible, both PAL</b>  Manila to Gen San (03 December, any PM flight)  Gen San to Manila (04 December, PM flight)</p> <p><b>Person 5 (Speakers &amp; Facilitators)- if possible, PAL</b>  Manila to Gen San (03 December, any PM flight)  Gen San to Manila (07 December, PR 454/11:10AM)</p> <p><b>Person 6 (TPB Representative) – PAL or Cebu Pacific</b>  Manila to Gen San (02 December, morning)  Gen San to Manila (07 December, PM flight)</p> <p><b>Person 7 (TPB Representative) – PAL or Cebu Pacific</b>  Manila to Gen San (02 December, morning) Gen San to Manila (07 December, PM flight)</p>		
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Terms	30 days upon receipt of invoice; inclusive of tax; Airtickets are rebookable, refundable and transferrable		
ABC	<b>Php 126,500.00</b> inclusive of all applicable taxes		

Please submit your **quotation and legal documents** not later than **01 DECEMBER 2017, 1:00 p.m.** thru email at [denise\\_veluz@tpb.gov.ph](mailto:denise_veluz@tpb.gov.ph) or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**REMIGIO U. PAGADUAN**

Officer – In – Charge

Procurement and General Services Division

Contact Person

**DENISE ANNE S. VELUZ**

Contact No

525-93-18 loc. 246  
denise\_veluz@tpb.gov.ph

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Income Tax Return