

10 May 2018

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2018.05.280

Requirements : Services of a Tour Operator

Project Title : Xiamen Airlines Travel Agents Familiarization Trip

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(PhP)
1 LOT	<p>Tour Operator Services</p> <p>Date: 25-30 May 2018 Destinations: Cebu and Puerto Princesa Participants: 30 Pax Travel Agents + 1 Pax TPB Representative</p> <p><u>Deliverables</u></p> <p>A. Air ticket</p> <ol style="list-style-type: none"> 1. 25 MAY/CEB-PPS/5J227 28 MAY/PPS-CEB/Z2546 (30 Pax, Names TBA) 2. 25 MAY/MNL-CEB/PR2849 30 MAY/CEB-MNL/PR2850 (1 Pax) 3. 25 MAY/CEB-PPS/5J227 28 MAY/PPS-CEB/Z2546 (1 Pax) <p>B. Accommodation</p> <ol style="list-style-type: none"> 1. Cebu (Cebu Parklane or Crown Regency) 16 Twin Deluxe with Buffet Breakfast (28-30 May) 2. Palawan (Sheridan, Aziza, or Hue Hotel) 16 Twin Deluxe with Buffet Breakfast (25-28 May) <p>C. Transportation</p> <ol style="list-style-type: none"> 1. Cebu – 1 Bus 	981,000.00	981,000.00

	<p>2. Palawan – 2 Coasters</p> <p>D. Tour Activities (with DOT Accredited Mandarin-Speaking Tour Guide, based in Cebu and Palawan)</p> <p>1. Cebu (applicable fees and other onsite expenses)</p> <p>2. Palawan (Entrance fees, boat and snorkeling equipment, and other onsite expenses)</p> <p>E. Other Requirements per Terms of Reference</p> <p>Please see attached Terms of Reference and Itinerary for details</p>		
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	Php981,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents** duly signed by your representative at email address *janet_villafranca@tpb.gov.ph* not later than **21 May 2018, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery.

Thank you very much.

EMMANUEL A. ZARATE

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPS Registration Number
2. Mayor/Business Permit Certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement
5. Company Profile