

15 May 2018

REQUEST FOR QUOTATIONQuotation No. **TPB-PR 2018-05-291****Requirements :** Lease of Venue – 1st Call Accommodation for Participants and Organizing Committee**Project Title :** Mega Media Familiarization Trip 2018**Venue :** **MANILA MARRIOTT HOTEL**
2 2 Resorts Drive, Pasay City

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The Tourism Promotions Board, through its Bid and Award Committee (BAC), intends to lease a venue for the 1st Call Hotel Accommodation for Mega Media Familiarization Trip 2018 in Manila.

The lease of venue will be undertaken in accordance with Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, other known as the Government Procurement Law.

Manila Marriott Hotel is invited to submit a **quotation/proposal in a sealed envelope** duly signed by you or your duly authorized representative not later than **21 May 2018, until 10:00 a.m.**, for the item described in the Technical Specifications, subject to the Terms and Conditions stated herewith. Copies of the following eligibility requirements are also required to be submitted along with your quotation/proposal:

1. Mayor/Business Permit Certificate
2. Income/Business Tax Return Certificate
3. PhilGEPS Membership/ Certificate

Please submit your quotation/proposal and eligibility documents to the Bids and Awards Committee (BAC), Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila

For any clarification, you may contact the BAC Secretariat at telephone number 525-9318 loc. 217 or email at bac_sec@tpb.gov.ph / maria_ponting@tpb.gov.ph

Thank you very much.


LEAH MARIE O'SY
Chairperson
Bids and Awards Committee

Terms and Conditions:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotation exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The TPB shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. The TPB shall prefer send bill arrangements for payment. In lieu of send bill arrangement, advance payment of 50% of the total contract price may be made by the TPB upon confirmation of reservation, with the remaining balance to be paid after the event.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The TPB shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. The Contract Agreement to be signed by the parties is subject to the Revised IRR of R.A. 9184.