

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Requirements : Lease of Venue
 Project : Hotel Accommodation Requirements for Mega Media Familiarization Trip (1st Call Accommodation)

Approved Budget for the Contract (ABC): **SIX MILLION FOUR HUNDRED SIXTY THOUSAND PESOS**
 (Php 6,460,000.00) (Inclusive of all applicable taxes)

TECHNICAL SPECIFICATIONS

	RATING FACTORS	STATEMENT OF COMPLIANCE		REMARKS
		Comply	Not Comply	
A.	AVAILABILITY AND LOCATION			
	June 13-16, 2018			
	Must be located within 7km radius from Ninoy Aquino International Airport (NAIA)			
B.	VENUE/ACCOMMODATION			
	Hotel: Classification should be a 5-star hotel			
	<p>Room Requirements :</p> <p>PARTICIPANTS</p> <p>June 13-14 :</p> <ul style="list-style-type: none"> - 100 Deluxe Rooms (SGL/TWN Occupancy) <p>June 14-16 :</p> <ul style="list-style-type: none"> - 300 Deluxe Rooms (SGL/TWN Occupancy) <p>ORGANIZING COMMITTEE</p> <p>June 12-14 :</p> <ul style="list-style-type: none"> - 5 Superior/Deluxe Rooms (TRP Occupancy) <p>June 14-16 :</p> <ul style="list-style-type: none"> - 20 Superior/Deluxe Rooms (TRP Occupancy) <p>NOTE: Final Breakdown of Room Requirement per day is subject to change, depending on the actual dates of the arrival of the buyers.</p> <ul style="list-style-type: none"> a. Maximum room requirement: Three Hundred (300) rooms inclusive of buffet breakfast (based on occupancy) from 13-16 June 2018 b. Amenities should include but not limited to the following: <ul style="list-style-type: none"> - Complimentary WIFI access in all guest rooms - NDD calls - Minibar set-up (on personal account of guests) 			

	c. Other hotel and in-room services not part of the standard hotel with breakfast package are on personal account of the guests, e.g. spa services, in-room dining, IDD calls, etc.			
C.	MEAL/REQUIREMENTS			
	<p>PARTICIPANTS:</p> <ul style="list-style-type: none"> • June 13 – Lunch and Dinner for 100 persons • June 14 – Lunch for 200 persons • June 14 – Dinner for 300 persons <p>ORGANIZING COMMITTEE:</p> <ul style="list-style-type: none"> • June 12 – Dinner for 15 persons • June 13 – Lunch and Dinner for 15 persons • June 14 – Lunch and Dinner for 60 persons <p>June 15 – Lunch for 40 persons</p>			
C.	OTHER REQUIREMENTS			
	1. New property and/or must have undergone renovation in the past five (5) years;			
	2. Preferably one of the official hotels of the ASEAN 2017 delegates;			
	3. Special check-in and check-out lane to accommodate participants from 13 to 16 June 2018;			
	4. Set-up of MMF 2018 counter with stand-up banners and provision of electric outlets at the hotel lobby from 13 to 16 June 2018;			
	5. Complimentary in-room welcome gifts upon arrival of the buyers and guests and assistance to the MMF 2018 Secretariat should there be room drop;			
	6. Complimentary or discounted rates for the lunch and dinner for all check-in guests from 12 to 15 June 2018;			
	7. F&B Team should be able to accommodate guests with dietary restrictions: halal, vegetarians, diabetics, people with allergies, etc.;			
	8. Complimentary parking slots for the events' transportation requirements from 12 to 16 June 2018;			
	9. With existing crisis management team, particularly for safety and security concerns;			
	10. Willing to coordinate with MMF Security Committee and PNP-NCRPO;			

	11. With existing credit line with TPB;			
	12. Medical clinic with doctor and/or nurse on standby in the hotel;			

Offered Price Quotation:

(In words): _____

(In Figures): _____

Name of the Company's Representative: _____

Company/Property: _____

Telephone: _____

Fax No.: _____

Email: _____