

15 May 2018

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2018.05.294

Requirements : Supply and Delivery of Various Corporate Giveaways

Project Title : Mega Media Familiarization Tour

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(PhP)
	Item 1: T-Shirt / 400 Pcs Size: S, M, L, XL, XXL, XXXL Color Requirement: Multi-color printing Material Preference: Cotton (V or Round Neck) Printing Process: Sublimation or Silkscreen <i>Please see attached Logo Study and Technical Specification for other requirements</i>	400.00	160,000.00
	Item 2: Duffle Bag / 400 Pcs Size: 10" Diameter (Body) x 22" (length) Color Requirement: Full color printing Material Preference: Ripstop diamond pattern Printing Process: Sublimation or silkscreen process <i>Please see attached Logo Study and Technical Specification for other requirements</i>	1,066.67	426,668.00
	Item 3: Ball Cap / 400 Pcs. Size: Standard cap fitted size Color Requirement: Submit Assorted swatches /Full color printing Printing Process: Sublimation of Silkscreen process <i>Please see attached Logo Study and Technical Specification for other requirements</i>	180.00	72,000.00
	Item 4: Insect Repellant Bracelet / 400 Pcs.	150.00	60,000.00
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	PhP718,668.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents in a sealed envelope** not later than **21 May 2018, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

EMMANUEL A. ZARATE

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

Company

1. PhilGEPS Registration Number
2. Mayor/Business Permit Certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement
5. Company Profile