

**Report on Ageing of Cash Advances  
Schedule of Advances to Officers and Employees  
As of September 30, 2018**

Agency Name : TOURISM PROMOTIONS BOARD  
Agency Code :

Book No: \_\_\_\_\_  
Account Title : \_\_\_\_\_

| Name                      | Date CA granted | Particulars   | Reference                         | Total Amount      | Amount Due        |            |            |             |              |             | Breakdown         | Remarks<br>(state date of liquidation and reason why if liquidated after the cut-off date) |
|---------------------------|-----------------|---|-----------------------------------|-------------------|-------------------|------------|------------|-------------|--------------|-------------|-------------------|--|
|                           |                 |   |                                   |                   | Less than 30 days | 31-60 days | 61-90 DAYS | 91-120 DAYS | 121-365 days | Over 1 year |                   |  |
| <b>CURRENT YEAR</b>       |                 |   |                                   |                   |                   |            |            |             |              |             |                   |  |
| <b>1. Local Travel</b>    |                 |   |                                   |                   |                   |            |            |             |              |             |                   |  |
| CRUZ, RYVET P.            | 09/12/18        | CA-PRODUCT INVENTORY UPDATE, SOUTH ILOILO, GUIMARAS, CAPIZ & ANTIQUE, SEPT. 20 - 26, 2018 | DV#208-09-1441                    | 150,000.00        | 150,000.00        |            |            |             |              |             | 150,000.00        |  |
|                           |                 |   | CRUZ, RYVET P.                    | 150,000.00        | 150,000.00        |            |            |             |              |             | 150,000.00        |  |
| <b>LOCAL</b>              |                 |   |                                   | <b>150,000.00</b> | <b>150,000.00</b> |            |            |             |              |             | <b>150,000.00</b> |  |
| <b>2. Foreign Travel</b>  |                 |   |                                   |                   |                   |            |            |             |              |             |                   |  |
| APAREJADO, MA. DOLORES R. | 09/20/18        | DSA - TOURISM EXPO, JAPAN 2018, SEPT. 20-23, 2018   | DV#2018-09-1521                   | 75,454.23         | 75,454.23         |            |            |             |              |             | 75,454.23         |  |
|                           |                 |   | APAREJADO, MARIA DOLORES R. TOTAL | 75,454.23         | 75,454.23         |            |            |             |              |             | 75,454.23         |  |
| BAYONA, SHERDOLL ANNE D.  | 9/10/2018       | DSA - IT & CMA 2018, SEPT. 16-21, 2018  | DV#2018-09-1431                   | 60,448.02         | 60,448.02         |            |            |             |              |             | 60,448.02         |  |
|                           |                 |   | BAYONA, SHERDOLL ANNE D. TOTAL    | 60,448.02         | 60,448.02         |            |            |             |              |             | 60,448.02         |  |
| CARAMAT, MA. ANITA S.     | 8/30/2018       | CA - ICCA ASIA PACIFIC CLIENT AND SUPPLIER BUS WORKSHOP, SEPT. 2-6, 2018                  | DV#2018-08-1300                   | 28,374.52         | 28,374.52         |            |            |             |              |             | 28,374.52         |  |
|                           |                 |   | CARAMAT, MA. ANITA S. TOTAL       | 28,374.52         | 28,374.52         |            |            |             |              |             | 28,374.52         |  |
| CASIANO, JOCELYN C.       | 9/10/2018       | DSA -LUXPERIENCE 2018, SEPT. 14-20, 2018  | DV#2018-09-1434                   | 93,623.97         | 93,623.97         |            |            |             |              |             | 93,623.97         |  |
|                           |                 |   | CASIANO, JOCELYN C. TOTAL         | 93,623.97         | 93,623.97         |            |            |             |              |             | 93,623.97         |  |
| CUENTO, JOANNE Z.         | 09/13/18        | CA - JAPAN MICE SALES PRESENTATION, SEPT. 18-20, 2018                                     | DV#2018-09-1462                   | 150,000.00        | 150,000.00        |            |            |             |              |             | 150,000.00        |  |
|                           | 09/13/18        | DSA - JAPAN MICE SALES PRESENTATION, SEPT. 18-20, 2018                                    | DV#2018-09-1439                   | 67,444.43         | 67,444.43         |            |            |             |              |             | 67,444.43         |  |
|                           |                 |   | CUENTO, JOANNE Z. TOTAL           | 217,444.43        | 217,444.43        |            |            |             |              |             | 217,444.43        |  |
| DE VEYRA, RAMON JULIAN S. | 08/28/18        | DSA 15TH CAEXPO, SEPT. 9 -12, 2018  | DV#2018-08-1292                   | 50,319.36         | 50,319.36         |            |            |             |              |             | 50,319.36         |  |
|                           |                 |   | DE VEYRA, RAMON JULIAN S. TOTAL   | 50,319.36         | 50,319.36         |            |            |             |              |             | 50,319.36         |  |
| FAJARDO, WENDY A.         | 08/28/18        | DSA 15TH CAEXPO , SEPT. 12-15,2018  | DV#2018-08-1183                   | 50,057.28         | 50,057.28         |            |            |             |              |             | 50,057.28         |  |
|                           | 08/28/18        | CA - 15TH CAEXPO, SEPT. 12-15, 2018   | DV#2018-09-1182                   | 347,672.00        | 347,672.00        |            |            |             |              |             | 347,672.00        |  |
|                           |                 |   | FAJARDO, WENDY A.                 | 347,672.00        | 347,672.00        |            |            |             |              |             | 347,672.00        |  |
| ISIC, GEMMA AILEEN S.     | 9/3/2018        | CA-PBM CHINA AND HONG KONG, SEPT. 9-15, 2018  | DV#2018-09-1330                   | 199,122.90        | 199,122.90        |            |            |             |              |             | 199,122.90        |  |
|                           | 9/3/2018        | DSA-PBM CHINA AND HONG KONG, SEPT. 9-14, 2018   | DV#2018-09-1332                   | 86,618.47         | 86,618.47         |            |            |             |              |             | 86,618.47         |  |
|                           |                 |   | ISIC, GEMMA AILEEN S. TOTAL       | 285,741.37        | 285,741.37        |            |            |             |              |             | 285,741.37        |  |
| JUAN, NERISSA D.          | 9/10/2018       | DSA-PTM 2018, SEPT. 11-15, 2018   | DV#2018-09-1402                   | 32,103.00         | 32,103.00         |            |            |             |              |             | 32,103.00         |  |
|                           |                 |   | JUAN, NERISSA D. TOTAL            | 32,103.00         | 32,103.00         |            |            |             |              |             | 32,103.00         |  |
| LA ROSA , GRACE C.        | 8/31/2018       | DSA-MICE SALES PRESENTATION, SEPT. 3-13, 2018 MEXICO                                      | DV#2018-08-1316                   | 122,277.60        | 122,277.60        |            |            |             |              |             | 122,277.60        |  |
|                           |                 |   | LA ROSA, GRACE TOTAL              | 122,277.60        | 122,277.60        |            |            |             |              |             | 122,277.60        |  |
| LOZA, EDMON A.            | 9/10/2018       | CA - IT & CMA 2018, SEPT. 16-21, 2018   | DV#2018-09-1359                   | 60,448.02         | 60,448.02         |            |            |             |              |             | 60,448.02         |  |
|                           | 9/14/2018       | CA - IT & CMA 2018, SEPT. 16-21, 2018   | DV#2018-09-1470                   | 168,850.00        | 168,850.00        |            |            |             |              |             | 168,850.00        |  |
|                           |                 |   | LOZA, EDMON A. TOTAL              | 229,298.02        | 229,298.02        |            |            |             |              |             | 229,298.02        |  |

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Book No: \_\_\_\_\_  
Account Title : \_\_\_\_\_

| Name                           | Date CA granted | Particulars  | Reference        | Total Amount        | Amount Due          |                   |                   |             |              |             | Breakdown           | Remarks<br>(state date of liquidation and reason why if liquidated after the cut-off date) |
|--------------------------------|-----------------|--|------------------|---------------------|---------------------|-------------------|-------------------|-------------|--------------|-------------|---------------------|--|
|                                |                 |  |                  |                     | Less than 30 days   | 31-60 days        | 61-90 DAYS        | 91-120 DAYS | 121-365 days | Over 1 year |                     |  |
| MIRANDA, MA. CARLA REMEDIOS E. | 8/31/2018       | CA-IBTM & MICE Sales Calls Sept 3-13, 2018   | 2018-08-1317     | 632,454.14          | 632,454.14          |                   |                   |             |              |             | 632,454.14          |  |
|                                | 8/31/2018       | DSA IBTM & MICE Sales Calls Sept 3-13, 2018  | 2018-08-1315     | 121,734.14          | 121,734.14          |                   |                   |             |              |             | 121,734.14          |  |
|                                | 9/14/2018       | DSA-IT & CMA 2018, SEPT. 16-21, 2018   | 2018-09-1477     | 60,448.03           | 60,448.03           |                   |                   |             |              |             | 60,448.03           |  |
|                                |                 | <b>MIRANDA, MA. CARLA REMEDIOS E. TOTAL</b>  |                  | <b>814,636.31</b>   | <b>814,636.31</b>   |                   |                   |             |              |             | <b>814,636.31</b>   |  |
| MONTANO, CESAR D.              | 5/2/2018        | DSA FOR ASIAN FILM FESTIVAL AND PHIL. EXHIBITION IN CENTRAL TERMINAL ON MAY 3-14, 2018 | DV#2018-05-10532 | 213,716.00          |                     |                   | 213,716.00        |             |              |             | 213,716.00          |  |
|                                |                 | <b>MONTANO, CESAR D. TOTAL</b>   |                  | <b>213,716.00</b>   |                     |                   | <b>213,716.00</b> |             |              |             | <b>213,716.00</b>   |  |
| OCHOA, MICAELA B.              | 7/30/2018       | DSA - AUSTRALIA INT'L DIVE EXPO, AUG. 2-6, 2018  | DV#2018-07-1090  | 112,657.23          |                     | 112,657.23        |                   |             |              |             | 112,657.23          |  |
|                                | 9/6/2018        | DSA-PBM NEW ZEALAND, SEPT. 10-14, 2018   | DV#2018-09-1372  | 62,168.07           | 62,168.07           |                   |                   |             |              |             | 62,168.07           |  |
|                                | 9/6/2018        | DSA-PBM NEW ZEALAND, SEPT. 10-14, 2018   | DV#2018-09-1374  | 53,547.00           | 53,547.00           |                   |                   |             |              |             | 53,547.00           |  |
|                                |                 | <b>OCHOA, MICAELA B. TOTAL</b>   |                  | <b>228,372.30</b>   | <b>115,715.07</b>   | <b>112,657.23</b> |                   |             |              |             | <b>228,372.30</b>   |  |
| PARRA, JASMIN B.               | 9/12/2018       | DSA-JAPAN MICE SALES PRESENTATION, SEPT. 17-21, 2018                                   | DV#2018-09-1440  | 67,444.43           | 67,444.43           |                   |                   |             |              |             | 67,444.43           |  |
|                                |                 | <b>PARRA, JASMIN B. TOTAL</b>  |                  | <b>67,444.43</b>    | <b>67,444.43</b>    |                   |                   |             |              |             | <b>67,444.43</b>    |  |
| ROCA, FRANCINE M.              | 9/20/2018       | DSA- TOURISM EXPO JAPAN 2018, SEPT. 20-23, 2018  | DV#2018-09-1522  | 75,424.23           | 75,424.23           |                   |                   |             |              |             | 75,424.23           |  |
|                                |                 | <b>ROCA, FRANCINE M. TOTAL</b>   |                  | <b>75,424.23</b>    | <b>75,424.23</b>    |                   |                   |             |              |             | <b>75,424.23</b>    |  |
| SANTILLAN, MARIETTA            | 9/19/2018       | DSA-PBM & MICE PRESENTATION, TAIWAN, SEPT. 25-28, 2018                                 | DV#2018-09-1501  | 67,544.19           | 67,544.19           |                   |                   |             |              |             | 67,544.19           |  |
|                                |                 | <b>SANTILLAN, MARIETTA S. TOTAL</b>  |                  | <b>67,544.19</b>    | <b>67,544.19</b>    |                   |                   |             |              |             | <b>67,544.19</b>    |  |
| STA. ANA, MONICA MAY R.        | 9/10/2018       | DSA-PTM 2018, SEPT. 11-15, 2018  | DV#2018-09-1403  | 32,103.00           | 32,103.00           |                   |                   |             |              |             | 32,103.00           |  |
|                                | 9/10/2018       | CA-PTM 2018, SEPT. 11-15, 2018   | DV#2018-09-1404  | 108,000.00          | 108,000.00          |                   |                   |             |              |             | 108,000.00          |  |
|                                |                 | <b>STA. ANA, MONICA MAY R. TOTAL</b>   |                  | <b>108,000.00</b>   | <b>108,000.00</b>   |                   |                   |             |              |             | <b>108,000.00</b>   |  |
| SY, JAIME A.                   | 9/19/2018       | CA-PBM & MICE PRESENTATION, TAIWAN, SEPT. 26-28, 2018                                  | DV#2018-09-1499  | 74,965.80           | 74,965.80           |                   |                   |             |              |             | 74,965.80           |  |
|                                | 9/19/2018       | DSA-PBM & MICE PRESENTATION, TAIWAN, SEPT. 26-28, 2018                                 | DV#2018-09-1500  | 67,544.19           | 67,544.19           |                   |                   |             |              |             | 67,544.19           |  |
|                                |                 | <b>SY, JAIME A. TOTAL</b>  |                  | <b>142,509.99</b>   | <b>142,509.99</b>   |                   |                   |             |              |             | <b>142,509.99</b>   |  |
| TRIA, RAQUEL RUTH A.           | 9/13/2018       | DSA-LUXPERIENCE, SEPT. 14-20, 2018   | DV#2018-09-1459  | 93,653.71           | 93,653.71           |                   |                   |             |              |             | 93,653.71           |  |
|                                |                 | <b>TRIA, RAQUEL RUTH A. TOTAL</b>  |                  | <b>93,653.71</b>    | <b>93,653.71</b>    |                   |                   |             |              |             | <b>93,653.71</b>    |  |
| VALDEZ, MONIA F.               | 9/6/2018        | DSA-PBM & MICE PRESENTATION, TAIWAN, SEPT. 26-28, 2018                                 | DV#2018-09-1384  | 67,544.19           | 67,544.19           |                   |                   |             |              |             | 67,544.19           |  |
|                                |                 | <b>VALDEZ, MONIA F. TOTAL</b>  |                  | <b>67,544.19</b>    | <b>67,544.19</b>    |                   |                   |             |              |             | <b>67,544.19</b>    |  |
| VILLANUEVA, CESAR R.           | 8/28/2018       | DSA-MODE TOUR INTL. TRAVEL MARKET, AUG. 29-SEPT. 3, 2018                               | DV#2018-08-1285  | 92,664.00           | 92,664.00           |                   |                   |             |              |             | 92,664.00           |  |
|                                |                 | <b>VILLANUEVA, CESAR R.. TOTAL</b>   |                  | <b>92,664.00</b>    | <b>92,664.00</b>    |                   |                   |             |              |             | <b>92,664.00</b>    |  |
| <b>FOREIGN</b>                 |                 |  |                  | <b>3,420,612.16</b> | <b>3,094,238.93</b> | <b>112,657.23</b> | <b>213,716.00</b> |             |              |             | <b>3,420,612.16</b> |  |

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| Name   | Date CA granted | Particulars   | Reference                           | Total Amount        | Amount Due          |                   |                   |             |                   |             | Breakdown           | Remarks<br>(state date of liquidation and reason why if liquidated after the cut-off date) |
|--|-----------------|---|-------------------------------------|---------------------|---------------------|-------------------|-------------------|-------------|-------------------|-------------|---------------------|--|
|  |                 |   |                                     |                     | Less than 30 days   | 31-60 days        | 61-90 DAYS        | 91-120 DAYS | 121-365 days      | Over 1 year |                     |  |
| <b>3. Special Activities/ Projects</b>           |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| MALONDA, MICHAEL M.                              | 8/24/2018       | CA-PHITEX 2018 (TRAVEX COMMITTEE), AUG.31-SEPT.14, 2018   | DV#2018-08-1274                     | 80,000.00           | 80,000.00           |                   |                   |             |                   |             | 80,000.00           |  |
|  |                 |   | MALONDA, MICHAEL M. TOTAL           | 80,000.00           | 80,000.00           |                   |                   |             |                   |             | 80,000.00           |  |
| PAGADUAN, JR. REMIGIO U.,                        | 9/13/2018       | CA - CSR PROGRAM, SURIGAO DEL SUR, SEPT. 24-27, 2018  | DV#2018-09-1458                     | 115,000.00          | 115,000.00          |                   |                   |             |                   |             | 115,000.00          |  |
|  |                 |   | PAGADUAN, JR. REMIGIO U. TOTAL      | 115,000.00          | 115,000.00          |                   |                   |             |                   |             | 115,000.00          |  |
| ROMERO,ROSELLE D.                                | 08/28/218       | CA - AIRFARE REIMBURSEMENT, PHITEX 2018, AUG. 28-31, 2018   | 2018-08-1286                        | 11,180.00           | 11,180.00           |                   |                   |             |                   |             | 11,180.00           |  |
|  |                 |   | ROMERO, ROSELLE D. TOTAL            | 11,180.00           | 11,180.00           |                   |                   |             |                   |             | 11,180.00           |  |
| SEVILLA, PRESCILA D.                             | 9/21/2018       | CA- TOKENS FOR THE TPB LOYALTY AWARDEES, SEPT. 28, 2018   | DV#2018-09-1526                     | 375,000.00          | 375,000.00          |                   |                   |             |                   |             | 375,000.00          |  |
|  |                 |   | SEVILLA, PRESCILA D. TOTAL          | 375,000.00          | 375,000.00          |                   |                   |             |                   |             | 375,000.00          |  |
| VILLAR, JOSEPH KERR T.                           | 9/24/2018       | CA-MANAGEMENT COMMITTEE MEETING, SEPT. 26, 2018   | DV#2018-09-1541                     | 8,450.00            | 8,450.00            |                   |                   |             |                   |             | 8,450.00            |  |
|  |                 |   | VILLAR, JOSEPH KERR T. TOTAL        | 8,450.00            | 8,450.00            |                   |                   |             |                   |             | 8,450.00            |  |
| ZARATE, EMMANUEL A.                              | 4/13/2018       | CA - TPB BASKETBALL EXERCISE - APRIL TO AUG. 2018   | CK#388297 DV#2018-04-L0467          | 140,900.00          | 140,900.00          |                   |                   |             |                   |             | 140,900.00          |  |
|  |                 |   | ZARATE, EMMANUEL A. TOTAL           | 140,900.00          | 140,900.00          |                   |                   |             |                   |             | 140,900.00          |  |
| <b>Special Activities/Projects - Total</b>       |                 |   |                                     | <b>730,530.00</b>   | <b>730,530.00</b>   |                   |                   |             |                   |             | <b>730,530.00</b>   |  |
| <b>B. Advances to Regular Disbursing Officer</b> |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| <b>1. Payroll</b>                                |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| <b>2. Seminar/ Conference Expenses</b>           |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| BOLANTE, JULIETA ESTEFANIA F.                    | 9/12/2018       | CA - 4TH ANNUAL RESTORATION OFFICER, OCT. 23 - 27, 2018   | DV#2018-09-1449                     | 10,000.00           | 10,000.00           |                   |                   |             |                   |             | 10,000.00           |  |
|  |                 |   | BOLANTE, JULIETA ESTEFANIA F. TOTAL |                     |                     |                   |                   |             |                   |             |                     |  |
| <b>Seminar/ Conference Expenses - Total</b>      |                 |   |                                     | <b>10,000.00</b>    | <b>10,000.00</b>    |                   |                   |             |                   |             | <b>10,000.00</b>    |  |
| <b>TOTALS - CURRENT YEAR</b>                     |                 |   |                                     | <b>4,511,142.16</b> | <b>3,984,768.93</b> | <b>112,657.23</b> | <b>213,716.00</b> |             |                   |             | <b>4,311,142.16</b> |  |
| <b>PRIOR YEARS</b>                               |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| <b>A. Advances for Special Purposes</b>          |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| <b>1. Local Travel</b>                           |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| <b>LOCAL</b>                                     |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| <b>2. Foreign Travel</b>                         |                 |   |                                     |                     |                     |                   |                   |             |                   |             |                     |  |
| CINCO, PRIZA ROSE                                | 11/03/17        | DSA - WTM 2017, NOVEMBER 6-8, 2017  | DV#2017-11-L01428                   | 211,080.18          |                     |                   |                   |             | 211,080.18        |             | 211,080.18          |  |
|  | 11/28/17        | DSA - LAUNCHING OF 500 TULOG FOR BALIKBAYAN/OFW IN LOS ANGELES, CALIFORNIA, USA, NOVEMBER 28 - DECEMBER 4, 2017 | DV#2017-11-L0240                    | 140,995.01          |                     |                   |                   |             | 140,995.01        |             | 140,995.01          |  |
|  |                 |   | CINCO, PRIZA ROSE TOTAL             | <b>352,075.19</b>   |                     |                   |                   |             | <b>352,075.19</b> |             | <b>352,075.19</b>   |  |

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| Name   | Date CA granted | Particulars   | Reference                      | Total Amount | Amount Due        |            |            |             |              |             | Breakdown    | Remarks<br>(state date of liquidation and reason why if liquidated after the cut-off date) |
|--|-----------------|---|--------------------------------|--------------|-------------------|------------|------------|-------------|--------------|-------------|--------------|--|
|  |                 |   |                                |              | Less than 30 days | 31-60 days | 61-90 DAYS | 91-120 DAYS | 121-365 days | Over 1 year |              |  |
| MANHILOT, JOSE ROMMEL D.                         | 11/28/2017      | DSA - LAUNCHING OF 500 TULOG FOR BALIKBAYAN/OFW IN LOS ANGELES, CALIFORNIA, USA, NOVEMBER 28 - DECEMBER 4, 2017 | DV#2017-11-L0241               | 140,995.01   |                   |            |            |             | 140,995.01   |             | 140,995.01   |  |
|  |                 |   | MANHILOT, JOSE ROMMEL D. TOTAL | 140,995.01   |                   |            |            |             | 140,995.01   |             | 140,995.01   |  |
| <b>FOREIGN</b>                                   |                 |   |                                | 493,070.20   |                   |            |            |             | 493,070.20   |             | 493,070.20   |  |
| <b>3. Special Activities/ Projects</b>           |                 |   |                                |              |                   |            |            |             |              |             |              |  |
| <b>Total - Special Activities/Projects</b>       |                 |   |                                |              |                   |            |            |             |              |             |              |  |
| <b>B. Advances to Regular Disbursing Officer</b> |                 |   |                                |              |                   |            |            |             |              |             |              |  |
| <b>1. Payroll</b>                                |                 |   |                                |              |                   |            |            |             |              |             |              |  |
| <b>2. Seminar/ Conference Expenses</b>           |                 |   |                                |              |                   |            |            |             |              |             |              |  |
| <b>TOTAL PRIOR YEARS</b>                         |                 |   |                                | 493,070.20   |                   |            |            |             | 493,070.20   |             | 493,070.20   |  |
| <b>TOTAL CURRENT AND PRIOR YEARS</b>             |                 |   |                                | 4,804,212.36 | 3,984,768.93      | 112,657.23 | 213,716.00 |             | 493,070.20   |             | 4,804,212.36 |  |

Certified Correct:

  
IRENE U. FRANCISCO  
OIC, Accounting Division

Approved by:

  
JENNIFER A. ALOR  
OIC, Finance Department