

15 August 2023

**REQUEST FOR QUOTATION**

**Quotation No.**            **TPB-RFQ 2023.08.184**  
                                  **PR No. 8.059 (8.1087)**

**Requirements :**            **Preventive Maintenance Services for TPB Pool Vehicle, Toyota 2021 /Hiace Commuter Deluxe 2.8 S20157**

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The Tourism Promotions Board (TPB) is in need of a Supplier for the abovementioned requirements.

| Quantity | Item/Description   | Estimated Unit Price | Total Cost (PhP)    |
|----------|--|----------------------|---------------------|
| 1 lot    | <b>Labor:</b> <ul style="list-style-type: none"> <li>• 30,000 KM PM Check up</li> <li>• Change Engine Oil/Oil Filter</li> <li>• Replace Gasket</li> <li>• Undercoating</li> <li>• Engine Detailing PM</li> <li>• Express sanitation Services</li> </ul> <b>+ Parts and Miscellaneous</b> | Php18,402.18         | Php18,402.18        |
| Terms    | 30 days upon receipt of Invoice  |                      |                     |
| ABC      | The approved budget for the contract (ABC) inclusive of applicable taxes   |                      | <b>Php18,402.18</b> |

Please submit your proposal to the **Secretariat, Bids and Awards Committee, on or before 4:00 pm on August 18, 2023**, through email address: ***bhong\_ducusin@tpb.gov.ph*** together with the legal requirements set forth in Annex “H” of the revised Implementing Rules and Regulations of R.A. 9184:

- a. PhilGEPS Certificate
- b. Mayor’s Business Permit

The proposal must be in the company’s letterhead and the quoted price shall be inclusive of all applicable taxes.

Please be informed that the Tourism Promotions Board is evaluating our suppliers’ performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Please address your quotation to the undersigned.

Thank you very much.



**ROSSELLE D. ROMERO**

Acting Head,  
15 August 2023

Procurement and General Services Division

Contact person: **Jose T. Ducusin, Jr**

Contact number: 02 8525 -7312 / 8525 – 9318 to 27