

Bids and Awards Committee

SUPPLEMENTAL/BID BULLETIN NO. 2023-062

This Supplemental / Bid Bulletin is issued to amend and / or modify the details provided in the Philippine Bidding Document relative to the Invitation to Bid (ITB) No. 2023-047 for the **Services of an Event Management Company for the Philippine Motorcycle Tourism (PMT) Bloggers' Conference and Rider's Night** are as follows:

	FROM		TO
To modify or amend the provided details under Section VII – Technical Specification	Transportation	<p>One (1) unit Pick-up Van Durations: 18 November 2023 To be used for Parade Must have handles for the back riders. Must have appropriate decors to be provide by the winning bidders Inclusive of Accommodation (if needed) and meals for the driver Inclusive of toll fees, gasoline, and overtime Well uniform driver</p>	<p>Round trip airline tickets Good for 4 pax for the PMT Ambassador and team Coordinate with TPB for the schedule of flight</p>
	<p>Kick-Off Requirements on 18 November 2023 in NPDC Open Auditorium or Grandstand Luneta (cancelled activity)</p>	<p>Meals (minimum of Php 250-300 pesos/pax Packed Meals) Provide Brunch Meal for 1,000 pax Coffee or tea and varieties delicacies</p> <p>Pack Meal Lunch for the Riders 2 viands, dessert, and drinks (Soft drink and water)</p> <p>The supplier shall cover the rental fee of the venue or other charges that may incurred.</p> <p>Security and Medics Physical and Technical Requirements for the Kick-Off Entertainment and Thanksgiving Mass</p>	<p>Customized PMT Souvenirs for 1,000 pax –Bidders shall propose at least 3 options for the souvenirs during pitch presentation, for approval of TPB</p> <p>-With TPB and PMT logo</p> <p>-engraved, embossed, debossed (whichever is applicable)</p>
	Conference of PMT Bloggers and PMT	<p>PMT Night</p> <p>Lease of Venue and F&B Requirements</p>	<p>PMT Night</p> <p>Provision of Ten (10) Sponsors Booth Approx. 4x3 sqm./booth Outside the ballroom area/function</p>

		<p>Star for the Night Male and Female during Welcome Dinner Provision of Two (2) Bouquet of Flowers Prizes at least Php3,000 pesos each</p>	<p>Bidder to propose at least 3 options of tokens, to be chosen by TPB at least Php 2k-3k each</p>
	<p>Provisions of Hotel Accommodation Requirements of TPB/Personnel/Guests/VIP's</p>	<p>A. Three (3) Single Rooms for Speakers inclusive of breakfast a.1. Duration: November 18-19, 2023</p> <p>B. Two (2) Double de Luxe Room for TPB Officials/VIP Guests inclusive of breakfast. Duration: November 17-18, 2023</p> <p>C. Five (5) – Double Deluxe Rooms with 2 beds inclusive of breakfast Duration: November 18-20, 2023</p>	<p>B. Two (2) Single Occupancy Room for TPB Officials/VIP Guests inclusive of breakfast. Duration: November 18-19, 2023</p> <p>c. Five (5)-Double Deluxe Rooms with 2 beds inclusive of breakfast Duration : Nov. 17-19, 2023</p>
	<p>Other Technical Requirements for the Event</p>	<p>2 Photographers and 1 videographer</p> <p>Three Minutes SDE Video to be played during the Welcome Dinner</p> <p>Three (3) minute video for the Milestone of PMT (TPB will provide files)</p>	<p>Full photo and video coverage - 2 photographer - 2 videographer</p> <p>Three – Five (3-5) Minutes SDE Video to be played during the Dinner</p> <p>Five (5) minute video for the Milestone of PMT (TPB will provide files)</p>
	<p>Contingency Expenses</p>	<p>Provision of contingency expenses in the amount of One Hundred Twenty Thousand Pesos Only (Php120,000.00) must include but not limited to the following: a. Coordination meetings- P30,000.00 b. Contingency expenses of TPB Personnel (pre/post)- P40,000.00 c. On-site related (requires air tickets for the speakers, fees on site) P 50,000.00 TOTAL = Php 120,000.00</p>	<p>Provision of contingency expenses in the amount of One Hundred Twenty Thousand Pesos Only (Php120,000.00) must include but not limited to the following: a. Coordination meetings and ocular inspections - P30,000.00 b. Miscellaneous/Incidental expenses, supplies and communication (load) allowance of TPB Personnel (pre/post) 40,000.00 a. Uniform for the PMT Secretariat 50,000.00 TOTAL = 120,000.00</p>
	<p>SPECIAL/</p>		<p>Bidders must present their project proposal during submission of bid documents.</p>

	ADDITIONAL REQUIREMENT		
To modify or amend the provided details under Section I – Invitation to Bid	<p>Item 7</p> <p>Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before September 26, 2023, 10:00 a.m. Late bids shall not be accepted.</p> <p>Item 9</p> <p>Bid opening (manual opening) shall be on September 26, 2023 2:00 p.m. at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p>		<p>Item 7</p> <p>Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before September 27, 2023, 10:00 a.m. Late bids shall not be accepted</p> <p>Item 9</p> <p>Bid opening (manual opening) shall be on September 27, 2023 3:00 p.m. at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p> <p>Note: Bidders are requested to present their 15-minute Bid Proposal (presentation will be part of the technical submission and not to be rated)</p>

For guidance and information of all concerned.



MR. ARNOLD T. GONZALES
 Chairperson
 Bids and Awards Committee
 September 18, 2023

Received/Conforme: _____
 Name of Supplier Representative / Date