

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of the manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification, or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

SERVICES OF A TOUR OPERATOR FOR THE JOINT FAMILIARIZATION TRIP IN PARTNERSHIP WITH STARLUX AIRLINES

ITEM NO.	SPECIFICATION	STATEMENT OF COMPLIANCE	
		“Comply” or “Not Comply”	Remarks
1	DATE: 29 OCTOBER – 03 NOVEMBER 2023 (indicative) DESTINATIONS: CLARK – BATAAN – ZAMBALES		
2	PARTICIPANTS (minimum guaranteed: 10 pax) Total number of participants: 12 Participants <ul style="list-style-type: none"> ● Ten (10) agents ● One (1) STARLUX Airlines representative ● One (1) TPB project officer International air tickets: Los Angeles– Clark-Los Angeles c/o STARLUX Airlines		
3	TRANSPORTATION Land transportation for the whole duration of the trip (inclusive of driver, gas, parking fees, toll fees, and overtime fees) <ul style="list-style-type: none"> ● One (1) airconditioned minibus/coaster (2018 model or newer) ● Shuttle service for the TPB project officer (<i>residence-event venue-residence</i>) 		
4	Clean, comfortable, and tourist-friendly transport vehicles Uniformed, presentable, and trained drivers		
5	TRAVEL INSURANCE (agents and representatives) Comprehensive travel Insurance for 12 pax		
6	ACCOMMODATION Room accommodation requirements: <ul style="list-style-type: none"> ● Must be DOT accredited & TPB member 12 Deluxe rooms (single/double occupancy) (with a view if available) with breakfast buffet		
7	All hotel accommodations for the duration of the trip will be in Clark		

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	<ul style="list-style-type: none"> ▪ 28 October (1 room for TPB officer-advance party) ▪ 29 October – 03 November 2023 <p>Preferred hotels:</p> <ul style="list-style-type: none"> • Clark Marriott Hotel or Midori Clark Hotel & Casino (first 3 nights) • Hilton Clark Sun Valley or Swissotel Clark (last 2 nights) 		
8	<p>MEALS AND BEVERAGES Meals and beverages for the whole duration of the trip for 12 pax - Budget: Php2,200.00/pax/day</p> <ul style="list-style-type: none"> • Breakfast (<i>packed to be arranged, if applicable</i>) • Lunch and Dinner (@Php800 per meal) • AM & PM Snacks onboard (@Php300 per snacks) 		
9	<ul style="list-style-type: none"> • TPB to approve menu proposals per destination • Bidder to accommodate dietary restrictions 		
10	Lunch and Dinner throughout the duration of the tour to include one (1) round of drinks.		
11	Should DOT/TPB be able to secure meal hosting, the supplier will deduct this from the final bill (to be conferred with TPB)		
12	<p>ITINERARY Interactive/experiential tours and activities based on the itinerary (<i>inclusive of permits, entrance fees, environmental fees, etc.</i>)</p>		
13	<i>Tour activities and dates are subject to change based on the recommendations of the TPB, DOT foreign, and regional offices. Bidder to provide an alternative itinerary or activity in case of rain, risk of typhoon, and other unforeseen or fortuitous events, subject to the approval of the TPB</i>		
14	Provision of standby umbrellas in case of a change in weather		
15	<p>TOUR KITS Incentivized tour kit/travel necessities for 12 pax (<i>to include facial tissue, disinfectant wipes, hand sanitizer/alcohol (at least 70% alcohol solution), mints, mosquito repellent</i>)</p>		
16	<p>GIVEAWAYS Provision of giveaways for 12 pax * Budget: Php1,000 / pax (<i>using green and sustainable items or eco-friendly - subject to the approval of the TPB</i>)</p>		
17	<p>TOUR BANNER One (1) banner (for group picture) Design/specs c/o TPB</p>		
18	<p>TOUR COORDINATOR AND TOUR GUIDE Provision of one (1) tour coordinator and one (1) local tour guide to accompany the group for the duration of the trip.</p>		

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19	The tour coordinator and tour guide shall coordinate closely with the TPB Project Officer on all other matters required for the smooth implementation of the tour.		
20	The driver, tour coordinator, and tour guide must be fully vaccinated with at least 1 booster shot. <i>(Proofs to be submitted together with the bid documents)</i>		
21	Provision for incidentals, miscellaneous, and other on-site related expenses amounting to Php30,000.00 <i>(e.g., food sampling, communication expenses, etc.)</i>		
22	First Aid Kit on board the tour vehicle/s with basic medicines <i>(antacid for upset stomach, headache, antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc.)</i>		
23	PROJECT IMPLEMENTATION SCHEDULE The tour operator will provide the services mentioned from 29 October – 03 November 2023 (indicative) based on the attached itinerary.		
24	Willingness to respond to immediate/unforeseen changes in specifications.		
25	TERMS OF PAYMENT Willing to provide services on a “ send-bill ” arrangement based on the actual number of participants and costs incurred. Payment processing shall be initiated upon certification by the end-user of satisfactory completion of services and issuance of billing statements accompanied by supporting documents by the supplier. Payment must be made following the prevailing accounting and auditing rules and regulations.		
26	TPB-initiated sponsorship requests (hosted/discounted) shall be deducted from the actual billing amount. Thus, the tour operator will bill TPB based on the actual cost per passenger.		
27	The bidder is encouraged to have a Land Bank of the Philippines (LBP) account. Should the winning bidder not have an account in LBP, bank charges to the preferred alternate bank will be shouldered by the bidder.		
28	CONTRACT DURATION The contract shall commence from the issuance of the issuance of the Notice to Proceed (NTP) with the full implementation of all deliverables.		

Name and signature of prospective bidder / Date