

REQUEST FOR QUOTATION


04 September 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2023.09.208

PR No. 8.074

REQUIREMENTS: Supply, and Delivery of LEIS for the Awardees and Special Leis for Guest of Honor to the Taunang Parangal sa Bayaning Pilipino

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>SCOPE AND DELIVERABLES:</p> <p>Thirty-One (31) pcs. Leis Rosette Ribbon Lei for Awardees</p> <p>Two (2) Special Leis Handcrafted Rosette Leis and Sahes – a garland for awarding as a token of welcome / honor and a symbol of appreciation.</p>  <p>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</p> <p>None</p> <p>LEGAL REQUIREMENT:</p> <ol style="list-style-type: none"> PhilGEPS Certificate Mayor's Business Permit SEC/DTI Registration Certificate BIR Registration /TIN Company profile (New Supplier) <p>ATTACHEMENTS:</p> <ul style="list-style-type: none"> Technical Specification (Annex "A") Bidder's Statement of Compliance <p>NOTE:</p> <ol style="list-style-type: none"> All entries must be typewritten on your company letterhead. Price Validity shall be for a period of thirty (30) calendar days. 	<p>PhP9,300.00</p> <p>PhP700.00</p>	<p>PhP10,000.00</p>

TOURISM PROMOTIONS BOARD PHILIPPINES

4th Floor, Legaspi Towers 300, Roxas Boulevard corner P. Ocampo, Sr. St., Malate, Manila 1004 Philippines

Tel: +63 2 8525.9318 to 27 Fax: +63 2 8521.6165 / 8525.3314 • Email: info@tpb.gov.ph • Website: www.tpb.gov.ph

	<p>PROJECT IMPLEMENTATION SCHEDULE October 6, 2023</p> <p>PAYMENT TERMS AND SCHEDULE: Payment will be on a send-bill arrangement to be settled within thirty (30) calendar days upon receipt of billing of statement.</p> <p>Payments will be made through a Landbank of the Philippines (LPB) deposit. If the supplier does not have an LBP account, the supplier will shoulder bank charges.</p> <p>Contact Information – Project Officers</p> <p>Hazel G Francisco hazel_francisco@tpb.gov.ph</p> <p>Janel S. Rivero janel_rivero@tpb.gov.ph</p> <p>Lyka R. Ragot lyka_ragot@tpb.gov.ph</p>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP10,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at mike_solo@tpb.gov.ph and the hard copy of quotation and legal documents in Tourism Promotions Board, 4th Floor Legaspi Towers, Vito Cruz Malate Manila not later than **7 September 2023 on or before 1000H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.



Thank you very much,


ROSELLE D. ROMERO
04 September 2023
 Acting Head, Procurement and General Services Division
 Administrative Department

Contact Person **MIKE ANTHONY SOLO**
 Contact No. **(8) 525-7312 local 273**

TECHNICAL SPECIFICATION

Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification

Item	Description	Total Quantity	Bidder's Statement of Compliance
A.	Supply, and Delivery of LEIS for the Awardees and Special Leis for Guest of Honor to the Taunang Parangal sa Bayaning Pilipino	1 Lot	
	<p>SCOPE AND DELIVERABLES:</p> <p>Thirty-One (31) pcs. Leis Rosette Ribbon Lei for Awardees</p> <p>Two (2) Special Leis Handcrafted Rosette Leis and Sahes – a garland for awarding as a token of welcome / honor and a symbol of appreciation.</p> <div style="display: flex; justify-content: space-around;">   </div>		
	<p>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</p> <p>None</p>		
	<p>ATTACHEMENTS:</p> <p>- Technical Specification (Annex "A") Bidder's Statement of Compliance</p> <p>NOTE:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of thirty (30) calendar days. 		
	<p>LEGAL REQUIREMENT:</p> <ol style="list-style-type: none"> a. PhilGEPS Certificate b. Mayor's Business Permit c. SEC/DTI Registration Certificate d. BIR Registration /TIN e. Company profile (New Supplier) 		

	f. Statement of Compliance Annex "A"		
	SCHEDULE OF REQUIREMENTS		
	PROJECT TIMELINE/IMPLEMENTATION: October 6, 2023		
	TERMS OF PAYMENT		
	<ol style="list-style-type: none"> 1. Payment will be on a send-bill arrangement to be settled within thirty (30) calendar days upon receipt of billing of statement. 2. The supplier must have a Land bank account. Payment will be made through an LBP bank deposit. In case the supplier does not have a Land bank account, bank charges will be shouldered by the supplier. 		

I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed
Name of Representative

Date