

REQUEST FOR QUOTATION


04 September 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2023.09.209

PR No. 8.107

REQUIREMENTS: Supply and Delivery of First Aid Kit and Medicine for Secretariat PHITEX 2023

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount																																															
1 LOT	<p>SCOPE AND DELIVERABLES: Supply and Delivery of First Aid Kit and Medicine for Secretariat PHITEX 2023</p>  <table border="1"> <thead> <tr> <th>#</th> <th>Item</th> <th>Quantity/UOM</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Betadine wound solution, 120ml</td> <td>2 bottles</td> </tr> <tr> <td>2</td> <td>Micropore, 1.25cm</td> <td>2 rolls</td> </tr> <tr> <td>3</td> <td>Cotton balls, 30g</td> <td>2 packs</td> </tr> <tr> <td>4</td> <td>Cotton buds, 100s</td> <td>1 pack</td> </tr> <tr> <td>5</td> <td>Mupirocin cream, 5g</td> <td>2 tubes</td> </tr> <tr> <td>6</td> <td>Flammazine cream, 5g</td> <td>2 tubes</td> </tr> <tr> <td>7</td> <td>Band Aid, 50s/box</td> <td>1 box</td> </tr> <tr> <td>8</td> <td>Gauze pads, 3x3</td> <td>10 pads</td> </tr> <tr> <td>9</td> <td>Gloves, 100s/box</td> <td>1 box</td> </tr> <tr> <td>10</td> <td>Paper towel, 75 pulls</td> <td>4 packs</td> </tr> <tr> <td>11</td> <td>Toilet tissue, 2-ply</td> <td>4 rolls</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>#</th> <th>Item</th> <th>Use</th> <th>Quantity/UOM</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Paracetamol, 500mg</td> <td>Fever, pain</td> <td>20 tablets</td> </tr> </tbody> </table>	#	Item	Quantity/UOM	1	Betadine wound solution, 120ml	2 bottles	2	Micropore, 1.25cm	2 rolls	3	Cotton balls, 30g	2 packs	4	Cotton buds, 100s	1 pack	5	Mupirocin cream, 5g	2 tubes	6	Flammazine cream, 5g	2 tubes	7	Band Aid, 50s/box	1 box	8	Gauze pads, 3x3	10 pads	9	Gloves, 100s/box	1 box	10	Paper towel, 75 pulls	4 packs	11	Toilet tissue, 2-ply	4 rolls				#	Item	Use	Quantity/UOM	1	Paracetamol, 500mg	Fever, pain	20 tablets		Php7,175.00
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3	Catapres, 75mg	Elevated BP	10 tablets
4	Gaviscon Double-Action	Hyperacidity	20 sachets
5	Plasil, 10mg	Nausea, vomiting	5 tablets
6	Buscopan	Stomachache	10 tablets
7	Omeprazole, 40mg	Acid reflux	10 capsules
8	C-Lium Fiber	LBM	10 sachets
9	TamiPRO	Indigestion, diarrhea	5 tubes
10	Neozep	Colds	20 tablets
11	Sinupret	Colds, allergy	20 tablets
12	Loratadine, 10mg	Allergy	10 tablets
13	Betahistine, 8mg	Dizziness	10 tablets

ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS

First Aid Kit Supplies should have at least 2 years shelf life from date of delivery.

Medicine should have at least 1 year shelf life from date of delivery.

LEGAL REQUIREMENT:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Company profile (New Supplier)

ATTACHEMENTS:

- Technical Specification (**Annex "A"**)
- Bidder's Statement of Compliance

NOTE:

- 1. All entries must be typewritten on your company letterhead.
- 2. Price Validity shall be for a period of thirty (30) calendar days.

	<p>PROJECT IMPLEMENTATION SCHEDULE/DELIVERY TERMS Seven (7) days from receipt of Notice to Proceed.</p> <p>PAYMENT TERMS AND SCHEDULE: Payment will be on a send-bill arrangement to be settled within thirty (30) calendar days upon receipt of billing of statement.</p> <p>Payments will be made through a Landbank of the Philippines (LPB) deposit. If the supplier does not have an LBP account, the supplier will shoulder bank charges.</p> <p>Contact Information – Project Officers</p> <p>Annabelle F. Balboa annabelle_balboa@tpb.gov.ph</p> <p>Paula Granale paula_granale@tpb.gov.ph</p>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP7,175.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at mike_solo@tpb.gov.ph and the hard copy of quotation and legal documents in Tourism Promotions Board, 4th Floor Legaspi Towers, Vito Cruz Malate Manila not later than **11 September 2023 on or before 0900H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much,


ROSELLE D. ROMERO

05 September 2023


Acting Head, Procurement and General Services Division
Administrative Department

Contact Person
Contact No.

MIKE ANTHONY SOLO
(8) 525-7312 local 273

TECHNICAL SPECIFICATION

Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification

Item	Description	Total Quantity	Bidder's Statement of Compliance																																																							
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I hereby certify to Comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed
Name of Representative

Date