

**REQUEST FOR QUOTATION**

19 October 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2023-10-282

**PR No.** 10.080

**REQUIREMENTS: Supply and Delivery of Various IT Peripherals**

| Quantity | Particulars   | Estimated Unit Price | Estimated Total Amount |
|----------|---|----------------------|------------------------|
| 1 LOT    | <p><b>SCOPE AND DELIVERABLES:</b></p> <p>Provision of eight (8) units of Wireless Keyboard-Mouse Bundle, ten (10) units of SSD SATA, and five (5) units of SSD m.2</p> <p>Warranty certificates</p> <p><b>1.1. Keyboard</b></p> <p>1.1.1. Adjustable keyboard height</p> <p>1.1.2. Spill-resistant design</p> <p>1.1.3. 2.4 GHz wireless up to 10 meters or more</p> <p>1.1.4. Nano USB receiver</p> <p>1.1.5. Caps Lock Indicator Light</p> <p>1.1.6. On/Off Switch</p> <p>1.1.7. 2 AAA Battery</p> <p><b>1.2. Mouse</b></p> <p>1.2.1. Contoured compact shape</p> <p>1.2.2. Smooth and responsive cursor control</p> <p>1.2.3. On/Off Power Switch</p> <p>1.2.4. 1 AAA Battery</p> <p><b>1.3. SSD SATA</b></p> <p>1.3.1. 2TB Capacity</p> <p>1.3.2. 2.5-inch Form Factor</p> <p>1.3.3. At least 560 Mb/s Max Sequential Read</p> <p>1.3.4. At least 530 Mb/s Max Sequential Write</p> <p>1.3.5. At least 95k iOPS Max Random Read</p> <p>1.3.6. At least 84k iOPS Max Random Write</p> <p>1.3.7. SATA Interface</p> <p>1.3.8. 0°C to 70°C Operating Temperature</p> <p>1.3.9. -55°C to 85°C Non- Operating Temperature</p> <p><b>1.4. SSD m.2</b></p> | PhP145,000.00        | PhP145,000.00          |

- 1.4.1. 2TB Capacity
- 1.4.2. PCIe Gen 4.0 x4 Memory Type
- 1.4.3. At least 4950 Mb/s Max Sequential Read
- 1.4.4. At least 4250 Mb/s Max Sequential Write
- 1.4.5. At least 525k iOPS Max Random Read
- 1.4.6. At least 465k iOPS Max Random Write
- 1.4.7. 6.5W Active Power Consumption and 1.1 W Inactive Power Consumption
- 1.4.8. M.2 2280 Form Factor
- 1.4.9. AES 256-bit Encryption
- 1.4.10. With SSD Smart Support
- 1.4.11. 0°C to +70°C Operating Temperature

**Bidder Qualifications**

Must be an authorized reseller of the brand/product being proposed and submit a certificate as a reseller

**LEGAL REQUIREMENT:**

- a. PhilGEPS Certificate
- b. Mayor’s Business Permit
- c. SEC/DTI Registration Certificate
- d. Income/Business Tax Return
- e. Omnibus Sworn Statement (Annex “B”)
- f. Company profile (New Supplier)

**ATTACHEMENTS:**

- Technical Specification (Annex “A”)
- Bidder’s Statement of Compliance

**NOTE:**

- 1. All entries must be typewritten on your company letterhead.
- 2. Price Validity shall be for a period of thirty (30) calendar days.

**PROJECT IMPLEMENTATION SCHEDULE**

All units must be delivered within fifteen (15) calendar days upon receipt of Notice to Proceed (NTP) after which liquidated damages shall be imposed.

**PAYMENT TERMS AND SCHEDULE:**

| <b>Milestone</b> | <b>Payment (% of the contract amount)</b> | <b>Activity</b>  |
|------------------|---|--|
| 1                | 100%                                      | Delivery of the IT Peripherals:<br>8 Wireless keyboard and mouse<br>10 SSD SATA 2TB<br>5 SSD m.2 2TB<br><b>Documentation:</b> <ul style="list-style-type: none"><li>• Certificate of completion and acceptance signed by the MIS Department Head</li><li>• Warranty certificates</li></ul> |

Payment will be on a send-bill arrangement to be settled within thirty (30) calendar days upon receipt of a billing statement and complete supporting documents subject to usual accounting rules and regulations.

Payments will be made through a Landbank of the Philippines (LPB) deposit. In case the supplier does not have an LBP account, bank charges will be shouldered by the supplier.

- Statement of Account / Billing Statement addressed to:

Chief Operating Officer / Officer-in-Charge  
Tourism Promotions Board  
4/F Legaspi Towers 300, Roxas Blvd., Manila 1100

**Contact Information – Project Officers**

Nollie Jay Rafer  
[nj\\_rafer@tpb.gov.ph](mailto:nj_rafer@tpb.gov.ph) [jose\\_delosreyes@tpb.gov.ph](mailto:jose_delosreyes@tpb.gov.ph)  
8525-9318 loc 217

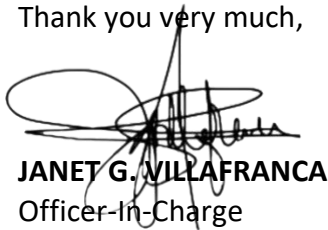
Jose Teodoro B. Delos Reyes  
[jose\\_delosreyes@tpb.gov.ph](mailto:jose_delosreyes@tpb.gov.ph)  
8525-9318 loc 216

|     |   |  |  |
|-----|---|--|--|
| ABC | Approved Budget for Contract (ABC) is PhP145,000.00 inclusive of all applicable taxes |  |  |
|-----|---|--|--|

Please submit your quotation and legal documents thru email at **mike\_solo@tpb.gov.ph** and the hard copy of quotation and legal documents in Tourism Promotions Board, 4<sup>th</sup> Floor Legaspi Towers, Vito Cruz Malate Manila not later than **27 October 2023 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much,



**JANET G. VILAFRANCA**

Officer-In-Charge

Procurement and General Services Division

Administrative Department

Contact Person

**MIKE ANTHONY SOLO**

Contact No.

(8) 525-7312 local 266

**TECHNICAL SPECIFICATION**

Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification

| Item | Description   | Total Quantity | Bidder's Statement of Compliance |
|------|---|----------------|----------------------------------|
| A.   | <b>Supply and Delivery of Various IT Peripherals</b>  | 1 Lot          |                                  |
|      | <p><b>SCOPE AND DELIVERABLES:</b></p> <p>Provision of eight (8) units of Wireless Keyboard-Mouse Bundle, ten (10) units of SSD SATA, and five (5) units of SSD m.2</p> <p>Warranty certificates</p> <p>1.1. Keyboard</p> <p>1.2.1. Adjustable keyboard height</p> <p>1.2.2. Spill-resistant design</p> <p>1.2.3. 2.4 GHz wireless up to 10 meters or more</p> <p>1.2.4. Nano USB receiver</p> <p>1.2.5. Caps Lock Indicator Light</p> <p>1.2.6. On/Off Switch</p> <p>1.2.7.2 AAA Battery</p> <p>1.3. Mouse</p> <p>1.3.1. Contoured compact shape</p> <p>1.3.2. Smooth and responsive cursor control</p> <p>1.3.3. On/Off Power Switch</p> <p>1.3.4. 1 AAA Battery</p> <p>1.4. SSD SATA</p> <p>1.4.1. 2TB Capacity</p> <p>1.4.2. 2.5-inch Form Factor</p> <p>1.4.3. At least 560 Mb/s Max Sequential Read</p> <p>1.4.4. At least 530 Mb/s Max Sequential Write</p> <p>1.4.5. At least 95k iOPS Max Random Read</p> <p>1.4.6. At least 84k iOPS Max Random Write</p> <p>1.4.7. SATA Interface</p> <p>1.4.8. 0°C to 70°C Operating Temperature</p> <p>1.4.9. -55°C to 85°C Non- Operating Temperature</p> <p>1.5. SSD m.2</p> <p>1.5.1. 2TB Capacity</p> |                |                                  |

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|           | <p><b>Bidder Qualifications</b></p> <p>Must be an authorized reseller of the brand/product being proposed and submit a certificate as a reseller</p> <p><b>ATTACHEMENTS:</b><br/> - Technical Specification (<b>Annex “A”</b>)<br/> Bidder’s Statement of Compliance</p> <p><b>NOTE:</b><br/> 1. All entries must be typewritten on your company letterhead.<br/> 2. Price Validity shall be for a period of thirty (30) calendar days.</p>  |           |                                    |          |  |  |  |  |  |
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|           | <p><b><u>SCHEDULE OF REQUIREMENTS</u></b></p>  |           |                                    |          |  |  |  |  |  |
|           | <p><b>PROJECT TIMELINE/IMPLEMENTATION:</b><br/> All units must be delivered within fifteen (15) calendar days upon receipt of Notice to Proceed (NTP) after which liquidated damages shall be imposed.</p>   |           |                                    |          |  |  |  |  |  |
|           | <p><b>TERMS OF PAYMENT</b></p>   |           |                                    |          |  |  |  |  |  |
|           | <p><b>PAYMENT TERMS AND SCHEDULE:</b></p> <table border="1" data-bbox="347 1850 983 2024"> <thead> <tr> <th data-bbox="347 1850 517 2024">Milestone</th> <th data-bbox="517 1850 676 2024">Payment (% of the contract amount)</th> <th data-bbox="676 1850 983 2024">Activity</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>  | Milestone | Payment (% of the contract amount) | Activity |  |  |  |  |  |
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|           |  |           |                                    |          |  |  |  |  |  |

|   |  |   |      |  |  |  |
|---|--|---|------|--|--|--|
|   |  | 1 | 100% | <p>Delivery of the IT Peripherals:<br/>       8 Wireless keyboard and mouse<br/>       10 SSD SATA 2TB<br/>       5 SSD m.2 2TB</p> <p><b>Documentation:</b></p> <ul style="list-style-type: none"> <li>• Certificate of completion and acceptance signed by the MIS Department Head</li> <li>• Warranty certificates</li> </ul> |  |  |
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I hereby certify to Comply with all the above Technical Specifications.

\_\_\_\_\_  
 Name of Company/Bidder

\_\_\_\_\_  
 Signature over Printed  
 Name of Representative

\_\_\_\_\_  
 Date

