

**Invitation to BID for the Design and Renovation of New Tourism  
Promotions Board Office  
(TPB-ITB No. 2023-053)**

1. The **Tourism Promotions Board (TPB)**, through the Corporate Budget FY 2023, intends to apply the sum of **Five Million Eight Hundred Thousand Pesos (PhP5,800,000.00)**, inclusive of all applicable taxes, being the Approved Budget for the Contract (ABC) to payments under the contract for **Design and Renovation of New TPB Office, One (1) Lot project**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The TPB now invites bids for the above Procurement Project. Completion of Works is required **within sixty (60) working days beginning seven (7) calendar days upon receipt of approved Notice to Proceed**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from TPB and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M. Monday to Friday excluding holidays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 18, 2023 to November 10, 2023 (10:00 a.m.)** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*.

The cost of bidding documents shall correspond to the ABC range as indicated in the table below. This shall be the maximum amount of fee that procuring entities can set for the acquisition of bidding documents.

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
More than 5 Million up to 10 Million	10,000.00

**Mode of Payment of Bidding Document**

- a) Fund/Bank Transfer:  
Tourism Promotions Board bank details:  
Account Name: Tourism Promotions Board  
Account Number: 1772-1034-13  
Bank: Land Bank of the Philippines  
Branch Address: Ground Floor Century Park Hotel  
Harrison Plaza, Adriatico St., Malate Manila

**Bidders who intend to pay** the bidding documents via fund/bank transfer, facilitate the payment three (3) working days before the deadline of submission of bids in order for the TPB Cash Division to issue an Official Receipt and other relevant document

b) Cash Payment: Pay in cash at the TPB Office Cash Unit.

6. The TPB will hold a Pre-Bid Conference on **October 26, 2023 2:00 P.M.** through video conferencing or webcasting via Zoom Link which shall be open to prospective bidders.

**Meeting ID:98634633349**

**Passcode: 058222**

7. Bids must be duly received by the BAC Secretariat through **manual submission** at the office address indicated below, on or before **November 10, 2023, 10:00 a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening (manual opening) shall be on **November 10, 2023 2:00 p.m.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The TPB reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:  
*Ms. Roselle D. Romero / Mr. Socrates G. Torres BAC*  
*Secretariat, Administrative Department*  
**Tourism Promotions Board**  
*4th Floor Legaspi Towers 300, Roxas Boulevard, Manila*  
*Tel. Nos. 8 525-9318 loc. 261*  
*Email at [bac\\_sec@tpb.gov.ph](mailto:bac_sec@tpb.gov.ph), [soc\\_torres@tpb.gov.ph](mailto:soc_torres@tpb.gov.ph)*

October 17, 2023



**ATTY. GREGORY A. NUEGA**  
Vice Chairperson &  
Bids and Award Committee