

ANNEX A: TECHNICAL SPECIFICATIONS

PROCUREMENT OF CORPORATE GIVEAWAYS

I. Background

The Tourism Promotions Board is the marketing arm of the Department of Tourism. The agency promotes Philippine tourism through various programs, promotions events, and providing assistance to private and public tourism stakeholders that help promote the country. In these various projects, a mode of engagement with stakeholders is the distribution of giveaways and tokens to consumers, business leads, members of the press, MICE stakeholders, VIP's and event participants.



II. Rationale


The TPB recognizes the importance of both the symbolic value of friendship and partnership through distributing giveaways and tokens as a means to build and maintain relationships, but also the multiplier branding opportunities that come with showcasing Filipino design and products to capture interest of the networking circles of the recipient of the giveaways.

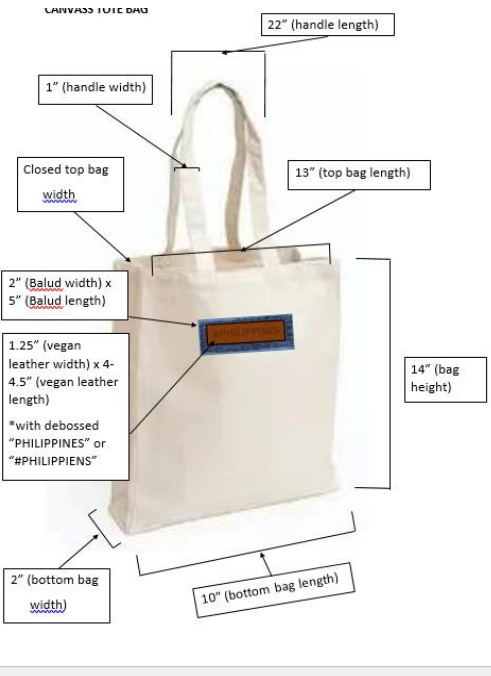
III. Scope of Works and Deliverables

LOT 1: Dive & General Giveaways (TOTAL ABC: PHP 1,879,500.00)

Project	Item	Specifications	Quantity	Unit Price
Dive Shows	Beach Towel (Trade / Media)	<ul style="list-style-type: none">● Towel: 130 cm X 80 cm with white Philippines branding/logo● Material: Highly absorbent microfiber● Color: Dark Blue● Packaging: Paper with paper twine	100 pcs	PHP 560.00


				
Dive Shows	Bucket Hat (Media/ Trade)	<ul style="list-style-type: none"> • 250 pcs Large at 59 to 60 cm and XLarge at 61 to 62 cm; with Philippines branding/ logo • Material - local weave e.g. inabel, yakan, etc. and polyester/cotton • Reversible - Weave and plain black 	700 pcs	PHP 500.00

<p>General Giveaways</p>	<p>Canvas Tote Bag (Consumer)</p>	<p>1. Material: Canvas - Natural Color (as per sample with TPB)</p> <p>2. Main Bag Size:</p> <ul style="list-style-type: none"> ● 14" (height) x 13"(top length) & 10"(bottom length) x 2" bottom width (closed top width) <p>3. Center patch :</p> <ul style="list-style-type: none"> ● Featuring Filipino weave (subject to the approval of the Tourism Promotions Board) <p>5" (length) x 2" (width)</p> <ul style="list-style-type: none"> ● Vegan leather (more than 1 color) <p>4" length x 1.25 width with debossed "PHILIPPINES"</p> <p>4. Bag handle</p> <p>Material: vegan leather</p> <p>Size: 22" length x 1" width</p> 	<p>5,294 pcs (IPD - 1,294; MICE - 4,000)</p>	<p>PHP 250.00</p>
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		 <p>CANVAS TOTE BAG</p> <ul style="list-style-type: none"> 22" (handle length) 1" (handle width) Closed top bag width 13" (top bag length) 2" (Balud width) x 5" (Balud length) 1.25" (vegan leather width) x 4-4.5" (vegan leather length) *with debossed "PHILIPPINES" or "#PHILIPPIENS" 14" (bag height) 2" (bottom bag width) 10" (bottom bag length) 		
Dive Shows	Dive Mesh Bag (Trade)	<ul style="list-style-type: none"> ● Material: <ul style="list-style-type: none"> - Body (top to Bottom): Nylon, mesh - Body patch: Canvas - Handle: Canvas ● Logo: "PHILIPPINES"/ "DIVE PHILIPPINES" <p>*Final logo design to be provided by TPB</p> <ul style="list-style-type: none"> ● Logo print: Digital / silkscreen printing <p>Handle Strap: L: 70 cm</p> <p>Bag handle: 12 cm x 4 cm</p> <ul style="list-style-type: none"> ● Color: black ● Size: (Approx) (LxWxH) ● 50x20x40cm 	IPD - 300 pcs	PHP 500.00

				
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LOT 2: Bags (TOTAL ABC: PHP 1,684,500.00)



Project	Item	Specifications	Quantity	Unit Price
General Giveaways	Laptop Bag w/ Weave Strap (VIP/Trade)	<ul style="list-style-type: none"> ● Size: 15.6 inches: 40.5*30*10cm (Suitable for laptops within 39cm in length) ● Materials: polyester + local weave/textile (neutral color) ● Long/Shoulder strap with pad: Weave Accent (preferably Yakan) <ul style="list-style-type: none"> - Length: 135 cm - Shoulder pad size: W: 8 cm x L: 21 cm ● Back strap: Padded polyester ● Handle material: leather (black) ● Opening method: zipper ● Logo: Debossed / dark color ● Structure: zipper pocket, mobile phone pocket, certificate pocket, laptop pocket ● Breathable, waterproof, wear-resistant, shock-resistant ● Style: business casual <div style="text-align: center; margin-top: 20px;">  </div>	204 pcs (IPD - 100; MICE - 104)	PHP2,500.00
General	Convertible	<ul style="list-style-type: none"> ● Packable Nylon Tote Bag with wrap- 	783 pcs	PHP1,500.00

Giveaways	Travel Bag (VIP/Trade)	<p>around zipper and front zip pocket.</p> <ul style="list-style-type: none"> Expands to a duffel bag with an outer slip pocket and 1 zip pocket. Dual nylon handles and spacious interior compartment, 3 pockets, and a zip top closure. Approx. dimensions: 13in "H x 21.5in "L x 8in "W (33cm x 55cm x 21cm). Collapses to 10in L x 8.5in H x 1.5in W Logo: "PHILIPPINES"/ "DIVE PHILIPPINES" <p>"Final logo design to be provided by TPB"</p> <ul style="list-style-type: none"> Logo print: Digital printing or any suitable printing method for nylon fabric 	(IPD - 450; MICE - 333)	
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LOT 3: General Accessories (TOTAL ABC: PHP 903,260.00)

Project	Item	Specifications	Quantity	Unit Price
General Giveaways	Currency Wallet (Trade/ Consumer)	<ul style="list-style-type: none"> Size: 9" x 5 1/4"; with Philippines branding/logo Materials: Ripstop square textured design w/ embroidery Case: Non-woven w/ transparent printing 	300 pcs (IPD - 300)	PHP 200.00



				
General Giveaways	Ripstop Pouch with Net (Consumer)	<ul style="list-style-type: none"> ● Sizes: Small: (10" x 15") Medium: (15" x 17") Large: (20" x 20") ● With Philippines branding/logo; featuring material sourced from local weaves or sustainable material ● Ripstop with net w/ drawstring (7" x 7")- packing 	200 pcs (IPD - 200)	PHP 220.00
General Giveaways	Passport Organizer and Wallet Set (VIP/Trade)	<ul style="list-style-type: none"> ● Size: (13.35cm x 22cm 2cm) ● Thick (28.70cm x 22 cm) ● With Philippines branding/logo ● Material: Black Crinkled nylon Fabric, featuring local weave ● Wallet: (9.80cm x 19cm) 	1,038 sets (IPD - 538; MICE - 500)	PHP 770.00


				
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LOT 4: General Accessories (TOTAL ABC: PHP 1,436,060.00)

Project	Item	Specifications	Quantity	Unit Price
General Giveaways	Destination Luggage Tag (MICE delegates)	<ul style="list-style-type: none"> Layout: With Philippine destinations artwork (back) *Final artwork % TPB Printing: full color Size: L: 4.25" x W2.75" main tag 8" x 0.5" belt loop (spread out) or alternate clips may be recommended Material: Tarpaulin (recycled plastic) Color: Dominantly blue/red (except the destination print at the back) FC x 1 color Silkscreen/Digital printing 	400	PHP150.00



		 <p>762 x 1,100</p>		
General Giveaways	<p>Silicone Luggage Tag</p> <p>(Trade , Consumer, Media)</p>	<ul style="list-style-type: none"> ● Layout: With Philippines branding/logo (Front) Dive Flag logo (back) *Final artwork % TPB ● Printing: FC Digital Printing ● Sizes: L: 4.1 x 2.3 x 0.3 inches (10.4 x 5.8 x 0.8 cm) ● Weight: 0.02 pounds ● Material: Bendable PVC Silicone ● Color: FC x 1 color Silkscreen/Digital printing ● Transparent Silicone (no color) with card details 	<p>2,039 pcs</p> <p>(IPD - 2,039;)</p>	<p>PHP 40.00</p>
General Giveaways	<p>Business Card Holder</p>	<ul style="list-style-type: none"> ● Size: Folded 10.50cm x 6.50cm x 2.80cm thick; Spread: 10.50cm x 15.30cm with overlap for cover 	<p>1,000</p> <p>(MICE - 1,000)</p>	<p>PHP 500.00</p>

		<ul style="list-style-type: none"> ● Material: Leather plain black with corporate box; card holder material should include feature of local weave (weave and weave design subject to the approval of TPB) ● Debossed stamping Philippines in Barabara font (subject to change) ● With magnetic lock at the center, 3 pockets front, inner and back 		
General Giveaways	<p>Bamboo Pens with phone holder</p> <p>(Trade / Media/ Consumer)</p>	<ul style="list-style-type: none"> ● Size: 1.00-1.10cm dia. x 5.5'H, ● Material: Bamboo(main body) and wheat straw or any alternative sustainable material (tip and plunger clip) ● Print process: Engraving (PHILIPPINES logo) ● Mechanism: Plunger/Retractable type, Tip: stylus, ● Ink: Black ● Clip: 95G-, Color for approval of sample by TPB Weight: 0.5g, ● Features: Phone stand: Push down to use and retract to use stylus 	6,150 pcs	PHP 80.00
General Giveaways	<p>Flag Pins</p> <p>(Trade , Consumer, Media)</p>	<ul style="list-style-type: none"> ● Size: 2.80cm x 2.00 cm ● In plastic pouch ● Lapel metal or bronze pins ● Curved flag design with Philippine flag coated or embossed design ● Magnetic lock 	<p>1,500 pcs</p> <p>(MICE - 1,500)</p>	PHP 95.00

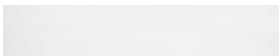
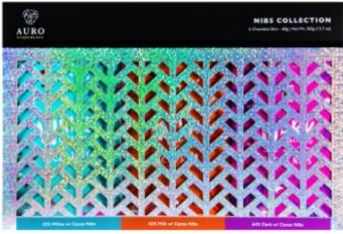

General Giveaways	Satin Ribbon Set	<ul style="list-style-type: none"> ● Satin Ribbon with Philippines (in Barabara font) branding/logo as watermark ● A set is 1 roll of 1 inch and 1 roll of ½ inch with 4 colors each - gold, white, blue, and red ● 25 yards per roll 	20 sets	PHP8,000.00
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LOT 5: Clothing (TOTAL ABC: PHP 1,151,200.00)

Project	Item	Specifications	Quantity	Unit Price
General Giveaways	Philippines Basic Tee / Roundneck White T-shirt with Colorful Logo (Trade , Consumer, Media)	<ul style="list-style-type: none"> ● Round neck white T Shirt featuring sustainable material or cultural weave ● With PHILIPPINES logo (front) and TPB PHL print (back) ● Sizes: L: 18" shoulder, 30" length , XL: 21" shoulder, 32" length, ● Material: CVC Cotton White (60%cotton / 40% polyester) ● Color: FC x 1 color Silkscreen printing 	2,560 pcs (IPD - 360; MICE - 2,200)	PHP 250.00
General Giveaways	Jackets (windbreaker) (VIP/Trade)	<ul style="list-style-type: none"> ● Material: 100% Nylon, 2L Full Dull Plain Weave ● Color: Navy Blue, Deep Marine ● With Philippines branding/ logo ● Logo: "PHILIPPINES" *Final logo design to be provided by TPB ● Logo print: Digital / silkscreen printing or any suitable printing method for nylon fabric 	426 pcs (IPD - 426)	PHP1,200.00



LOT 6: VIP Accessories (TOTAL ABC: PHP 1,151,200.00)

Project	Item	Specifications	Quantity	Unit Price
General Giveaways	Award-winning Filipino Chocolate Products / Gift set (VIPs / Media)	<ul style="list-style-type: none"> ● Award-winning Filipino chocolate gift box / sampler set with card / tag description about the product, ribbon and TPB gift tag (“Compliments of the Tourism Promotions Board Philippines”; design to be provided by TPB) ● Sample products used in previous shows: ● The expiry date should be at least 6 months from the date of delivery. <div style="text-align: center;">    </div>	251 pcs (IPD - 251)	PHP 500.00

General Giveaways	Box of Filipino Snacks	<ul style="list-style-type: none"> ● Each box/ special packaging with gift tag must contain dried mangoes or dried mangoes with chocolate, Philippine liquor or coffee and international award-winning Filipino chocolate bar ● The expiry date should be at least 6 months from the date of delivery. 	300 pcs (MICE - 300)	PHP1,500.00
General Giveaways	Premium Coasters	<ul style="list-style-type: none"> ● Premium coasters featuring Filipino games we used to play as a child such as the Luksong Tinik, Luksong Baka, Sungka & Pitik Bulag ● Inclusions: 4 pcs coaster/set Material: Ceramics, Non- Absorbent ● Dimension : 10.8 cm ● Total Weight : 0.43 Kilos or 430 grams 	100 pcs (MICE - 100)	PHP600.00
General Giveaways	Premium Serving Trays	<ul style="list-style-type: none"> ● Premium serving trays featuring Philippine traditional clothing (e.g. Maria Clara gown) ● Round tray : Serving Tray 2 ● Dim: 36.7cm x 36.7cm x 4cm ● Material: wood-resin with acrylic top and velvet bottom 	100 pcs (MICE - 100)	PHP1,500.00
General Giveaways	Scarf with Weave	<ul style="list-style-type: none"> ● A medium-weight, handwoven scarf from Kiangan, Ifugao. Preferably woven by the Kiyangan Weavers Association, inspired by the traditional Ifugao weaving patterns. ● <i>Size: 6 - 10" (width) ; 70-80" (length)/ as appropriate</i> <p><i>*option to select infinity scarf version (with shorter length, depending on the thickness and softness of the textile)</i></p>	200 pcs (MICE - 200 pcs)	PHP2,000.00

		<ul style="list-style-type: none"> ● <i>Materials: 100% Cotton, featuring Philippine HABI farm-grown cotton</i> <i>*alternate Philippine textile material may be suggested, subject to the approval of TPB</i> ● <i>Make: Completely handmade using preferably nilihha/pinili supplementary warp and kinulduhan plain weave techniques.</i> <i>*alternate weaving techniques may be recommended, subject to the approval of TPB</i> ● <i>Patterns: Inspired by Ifugao baya'ung blanket, it is identified by broad black panels complimented by red strips.</i> <i>*design for approval of TPB</i> ● <i>Provenance: From weavers in Kiangon, Ifugao</i> <i>*Kalinga region</i> <div data-bbox="678 1329 1117 1623" style="text-align: center;"> </div>		
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IV. Special Additional Requirements

- All suppliers must provide similar items and swatches together with the technical bid proposal.

- **For Lots 1-5:** Winning bidders must allow up to 3 revisions of the item before final production. **Final sample of items should be approved prior to mass production.**

V. Schedule of Requirements

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Beach Towels	100	56,000.00	Full W4 Jan 2024
	Bucket Hat	700	350,000.00	1 st 350 - W2 Jan 2024 Full 350 - W2 Feb 2024
	Canvas Tote Bag	5,294	1,323,500.00	1 st 3,074 - W4 Jan 2024 Full 2,220 - W4 Feb 2024
	Dive Mesh Bag	300	150,000.00	Full W4 Feb 2024
2	Laptop Bag with Weave Strap	204	510,000.00	Full W4 Feb 2024
	Convertible Travel Bag	783	1,174,500.00	Full W4 Jan 2024
3	Currency Wallet	300	60,000.00	Full W4 Jan 2024
	Rip Stop Pouch with Net	200	44,000.00	Full W4 Jan 2024
	Passport Organizers and Wallets with Phil Textile Cloth	1,038	799,260.00	Full W3 Jan 2024
4	Destination Luggage Tag	400	60,000.00	Full W3 Jan 2024
	Silicone Luggage Tag	2,039	81,560.00	Full W3 Jan 2024
	Magnetic Business Card Holder	1,000	500,000.00	Full W4 Jan 2024
	Bamboo Pens with Phone Holders	6,150	492,000.00	1 st 1,150 W4 Jan 2024 2 nd 2,500 – W2 Feb 2024 full 2,500 – W4 Feb 2024
	Flag Pins	1,500	142,500.00	Full W4 Jan 2024
	Satin Ribbon with Philippine Branding	20	160,000.00	Full W4 Jan 2024
6	Award-winning Filipino Chocolate Products / Gift set	251	125,500.00	Food items should be delivered within 2 weeks from notification of the TPB project officer. Full W4 Feb
	Box of Filipino Snacks	300	450,000.00	
	Premium Coasters	100	60,000.00	Full W4 Jan 2024
	Premium Serving Trays	100	150,000.00	Full W4 Jan 2024
	Scarf with Weave	200	400,000.00	Full W4 Jan 2024

VI. Terms of Payment

Lot	Item/Project Description	ABC (PhP)	Terms of Payment
1	Giveaways for Dive Shows	1,879,500.00	Payment upon full delivery of all items
2	Laptop and Travel Bags	1,684,500.00	Payment upon full delivery of all items
3	Travel Accessories	903,260.00	Payment upon full delivery of all items
4	General Accessories	1,436,060.00	Payment upon full delivery of all items
6	VIP Giveaways	1,185,500.00	Payment upon full delivery of all items
TOTAL ABC		7,088,820.00	

Please send the billing statement to the TOURISM PROMOTIONS BOARD PHILIPPINES after the completion of services.

MARIVIC M. SEVILLA

Acting Head, International Promotions Department
Tourism Promotions Board

4/F Legaspi Towers 300, Roxas Boulevard Manila 1004

The supplier is encouraged to have a Landbank account. Payment will be made through LBP bank deposit. In case the supplier does not have a Landbank account, bank charges will be shouldered by the supplier.

VII. Contract Duration

The effectivity of the Contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the completion of the deliverable/services.

VIII. Project Officer Contact Information

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