

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

REQUIREMENTS: SERVICE PROVIDER OF CULTURAL ENTERTAINMENT PACKAGE PERFORMANCES

Quotation No. TPB-PR.2023.11.316

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)
1	<p>Service Provider of Cultural Entertainment Package Performances</p> <p>TPB requires the services of a performing group/ production house/ event management company to provide cultural performances highlighting the rich Philippine heritage in various international conferences, incentive travels and other MICE events that will be held in the country.</p>	
2	<p>SCOPE OF WORK/ SERVICES/ SPECIFICATIONS</p> <p>A. Scope of Services of</p> <p>The performing group/ production house/ event management company shall:</p> <p>1. Provide a total of ten (10) cultural performances at 30-minutes per show for the period December 2023 to March 2024.</p> <p>Indicative number of performances: five (5) in Metro Manila and five (5) out of Metro Manila</p>	
3	<p>2. Have a wide network of highly skilled and talented Filipino talents/performers that will comprise the ensemble.</p> <ul style="list-style-type: none"> • Talents/performing groups from other destinations may be engaged to perform. • The ensemble must have minimum number of eighteen (18) performers composed of male and female singers, 4-man rondalla, 14 dancers, excluding coordinator /production assistants. 	
4	<p>3. Have the capacity to deliver simultaneous performances in multiple venues.</p>	
5	<p>4. Provide appropriate costumes and props necessary for the performances.</p>	
6	<p>5. Shoulder the logistical expenses of the director, performers, and production assistants, such as professional fees, travel arrangements including land transportation, airfare, accommodation, meals and other miscellaneous expenses, as needed.</p>	

7	<p>6. Provide show/presentation that will depict the best of the Philippines in music, songs, and dances, both traditional/cultural and contemporary genres in a fresh, dynamic, and unique approach, and fit for an international audience.</p> <ul style="list-style-type: none"> • The show should feature the best of Philippine cultures from Luzon, Visayas and Mindanao, highlighting inclusivity and sustainability • The show/presentation, should have a lively music and dance numbers to draw the crowd's attention • The supplier must be flexible in dividing the show/presentation into sets as deemed fit in the program. 	
8	<p>7. Provide a story storyboard / graphic presentation or scenario detailing on how the entertainment proposal will unfold step by step including the performers for each of the show that will be assigned, subject to TPB's approval. The supplier must be able to adjust to on-site deviations for better show/presentation.</p>	
9	<p>B. Specifications</p> <p>1. Date/time of Performances. The TPB will notify the supplier via electronic mail the schedule of performances at least two (2) weeks prior to the show dates.</p>	
10	<p>2. Venue. Performances will be held at the designated venues within the Philippines, i.e. in Luzon, Visayas and/or Mindanao</p>	
11	<p>3. Audience. The audience ranges from 75 – 1,500 foreign and local delegates.</p>	
12	<p>4. Upon TPB's endorsement, the Supplier shall coordinate directly with the event organizer's contact person with regards to the venue and other technical requirements such as lights and sounds, audiovisual requirements, staging, program, dry run, and other elements of the show prior to the day of performance.</p>	
13	<p>BIDDER'S ADDITIONAL QUALIFICATIONS</p> <p>The performing group/ production house/ event management company:</p> <p>A. Must be Filipino-owned, operating and legally registered events management company or performing group/production company under Philippine laws;</p>	
14	<p>B. Must have a minimum three (3) year-experience in organizing medium-scale events and performances of dances ranging from traditional, cultural, classic, folk, ballroom, to modern and contemporary genres, featuring Filipino artists and talents.</p> <p>1. List of local and international events/performances in the past three (3) years</p> <p>2. List of government projects/events handled, at least two (2) projects in the past three (3) years.</p> <p>C. Must have expertise in the conceptualization and in the direction of performances in various Philippine cultural dances.</p>	
15	<p>CONTRACT DURATION</p> <p>The ten performances must be rendered for the period December 2023 to March 2024.</p>	
16	<p>PROJECT IMPLEMENTATION SCHEDULE/SCHEDULE OF REQUIREMENTS</p>	

	The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of the deliverables or until March 2024.							
17	<p>TERMS OF PAYMENT</p> <p>A. The TPB will be billed based on actual number of performances delivered and within the contracted amount.</p> <p>B. The payment shall be on a send-bill arrangement and upon satisfactory completion of each milestone/deliverable.</p> <p>C. The contracted amount is payable in tranches, within 30 days from TPB's receipt of the billing statement, accompanied by proof of implemented performances such as photos and videos.</p> <table border="1" data-bbox="295 621 1187 804"> <thead> <tr> <th>No of Payments</th> <th>Milestones / Deliverables</th> </tr> </thead> <tbody> <tr> <td>1st Payment</td> <td>After the 5th performance, amount for payment shall be based on the destination of performances</td> </tr> <tr> <td>2nd Payment</td> <td>After the 10th performance, amount for payment shall be based on the destination of performances</td> </tr> </tbody> </table> <p>Preferably, the performing group/ production house/ event management company must have a Land Bank of the Philippine (LBP) account. Payment will be deposited to the supplier's LBP account. In case the supplier does not have an LBP account, bank charges will be shouldered by the supplier.</p>	No of Payments	Milestones / Deliverables	1st Payment	After the 5th performance, amount for payment shall be based on the destination of performances	2nd Payment	After the 10th performance, amount for payment shall be based on the destination of performances	
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I hereby certify to comply and deliver all of the above requirements.

Name of Company

Signature over Printed Name
of Authorized Representative

Date