

**REQUEST FOR QUOTATION**

07 November 2023

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2023.11.297

**PR No.** 8.083

**REQUIREMENTS: Corrective Maintenance Services Check, Test, and Isolate NEC SL200 PABX Main Control Unit and Expansion Module**


Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p><b>SCOPE AND DELIVERABLES:</b></p> <p>Check, Test, and Isolate NEC SL200 PABX System Main Control Unit and Expansion Module.</p> <p>Review Existing PABX System Configuration.</p> <p>Test Incoming and Outgoing Calls.</p> <p><b>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS:</b> None</p> <p><b>LEGAL REQUIREMENT:</b></p> <ol style="list-style-type: none"> <li>PhilGEPS Certificate</li> <li>Mayor's Business Permit</li> <li>SEC/DTI Registration Certificate</li> <li>BIR Registration /TIN</li> <li>Company profile (New Supplier)</li> </ol> <p><b>ATTACHEMENTS:</b></p> <p><b>NOTE:</b></p> <ol style="list-style-type: none"> <li>All entries must be typewritten on your company letterhead.</li> <li>Price Validity shall be for a period of thirty (30) calendar days.</li> </ol> <p><b>PROJECT IMPLEMENTATION SCHEDULE</b> 15 days upon receipt of Notice to Proceed.</p> <p><b>PAYMENT TERMS AND SCHEDULE:</b></p>	PhP9,000.00	PhP9,000.00

	<p>Payment will be on a send-bill arrangement to be settled within thirty (30) calendar days upon receipt of billing of statement.</p> <p>Payments will be made through a Landbank of the Philippines (LPB) deposit. If the supplier does not have an LBP account, the supplier will shoulder bank charges.</p> <p><b>Contact Information – Project Officers</b>  Johnell Ignacio  johnell_ignacio@tpb.gov.ph</p>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP9,000.00 inclusive of all applicable taxes		PhP9,000.00

Please submit your quotation and legal documents thru email at [mike\\_solo@tpb.gov.ph](mailto:mike_solo@tpb.gov.ph) and the hard copy of quotation and legal documents in Tourism Promotions Board, 4<sup>th</sup> Floor Legaspi Towers, Vito Cruz Malate Manila not later than **17 November 2023 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much,

  
**JANET G. VILLAFRANCA**  
Officer-In-Charge, Procurement and General Services Division  
Administrative Department

Contact Person  
Contact No.

**MIKE ANTHONY SOLO**  
(8) 525-7312 local 273