

REQUEST FOR QUOTATION

31 January 2024

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2024-01-033

PR No. 11.112 and 11.131

REQUIREMENTS: Supply and Delivery of Luggage's

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
2 Units	<p>Scope of Work and Deliverables:</p> <p>Supply and Delivery of Luggage's</p> <p>1. Carry-on Luggage Material: Polypropylene Color: Dark Grey or Navy Blue Dimension: 55 cm x 36 cm x 23 cm Weight capacity: 7 kgs (or 15 lbs.) Weight of luggage: Must be less than 3 kls. when empty Other requirements:</p> <ul style="list-style-type: none"> • a spinner (with 4 double wheels) expandable. • with internal organizer (with cross ribbon or strap) • with zippered mesh pocket/s and/or drop pocket/s • with treated lining 	PhP5,000.00	PhP10,000.00
5 Units	<p>2. Check-in Luggage (5 Units) Material: Polypropylene Color: Dark Grey or Navy Blue Dimension: 81 cm x 55 cm x 33 cm Weight capacity: 32 kg (or 70 lbs) Weight of luggage: Must be less than 5 kls. when empty Other requirements:</p> <ul style="list-style-type: none"> • a spinner (with 4 double wheels) expandable. • with internal organizer (with cross ribbon or strap) • with zippered mesh pocket/s and/or drop pocket/s • with treated lining 	PhP10,000.00	PhP50,000.00

	<p>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</p> <p>ATTACHEMENTS: N/A</p> <p>NOTE:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of thirty (30) calendar days. <p>LEGAL REQUIREMENT:</p> <ol style="list-style-type: none"> a. PhilGEPS Certificate b. Mayor's Business Permit c. SEC/DTI Registration Certificate d. Income/Business Tax Return <p>Company profile (New Supplier)</p>		
	<p><u>PROJECT TIMELINE/IMPLEMENTATION:</u></p> <p>Fifteen (15) days upon receipt of the Notice to Proceed (NTP).</p>		
	<p>PAYMENT TERMS AND SCHEDULE:</p> <p>Payment will be on a send-bill arrangement to be settled within thirty (30) calendar days upon receipt of billing of statement.</p> <p>Please send the billing statement to: MARIA MARGARITA MONTEMAYOR NOGRALES Chief Operating Officer Tourism Promotions Board Philippines 4/F Legaspi Towers 300, Roxas Boulevard, Manila 1104</p> <p>Original copy of Statement of Account / Billing Statement shall be personally brought to TPB Office. Otherwise, delivery fee will be shouldered by the supplier.</p> <p>Payments will be made through a Landbank of the Philippines (LPB) deposit. If the supplier does not have an LBP account, the supplier will shoulder bank charges.</p>		
ABC	Approved Budget for Contract (ABC) is PhP60,000.00 inclusive of all applicable taxes		Total PhP60,000.00

Please submit your quotation and legal documents thru email at **mike_solo@tpb.gov.ph** and the hard copy of quotation and legal documents in Tourism Promotions Board, 4th Floor Legaspi Towers, Vito Cruz Malate Manila not later than **06 February 2024 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much,


ROSELLE D. ROMERO
01 February 2024
Acting Head, Procurement and General Services Division
Administrative Department

Contact Person
Contact No.

MIKE ANTHONY SOLO
(8) 525-7312 local 266