

February 6, 2024

REQUEST FOR QUOTATION

Quotation No. TPB-RFQ 2024.02.38
PR No. 5.005

Requirements : Preventive Maintenance Services for TPB Pool Vehicle
2022 Mitsubishi, Expander with CS# Z273

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The Tourism Promotions Board (TPB) is in need of a Supplier for the abovementioned requirements.

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
1 lot	Labor: <ul style="list-style-type: none"> • 20,000 KM PM Check up • REPLACE OIL & OIL FILTER • Check Brake Condition Clean & Adjust • Check Battery Conditioning • Engine grooming • Alignment & Tire Rotation + Parts and Miscellaneous	Php14,180.00	Php14,180.00
Terms	30 days upon receipt of Invoice		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php14,180.00

Please submit your proposal to the **Secretariat, Bids and Awards Committee, on or before 4:00 pm on February 12, 2024**, through email address: ***bhong_ducusin@tpb.gov.ph*** together with the legal requirements set forth in Annex “H” of the revised Implementing Rules and Regulations of R.A. 9184:

- a. PhilGEPS Certificate
- b. Mayor’s Business Permit

The proposal must be in the company’s letterhead and the quoted price shall be inclusive of all applicable taxes.

Please be informed that the Tourism Promotions Board is evaluating our suppliers’ performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Please address your quotation to the undersigned.

Thank you very much.


ROSSELLE D. ROMERO
06 February 2024
Acting Head

Procurement and General Services Division

Contact person: **Jose T. Ducusin, Jr**
Contact number: 02 8525 -7312 / 8525 – 9318 to 27