

20 February 2024

**REQUEST FOR QUOTATION**

**Quotation No. TPB-RFQ 2024.02.054**  
**PR No. 01.016**

**Requirements : Corrective Maintenance Services for TPB Pool Vehicles, Toyota 2013/Hiace GL Grandia with Plate No. SLB-165**

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The Tourism Promotions Board (TPB) Need of a Supplier for the abovementioned requirements.

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
1 lot	<b>Labor:</b> <ul style="list-style-type: none"> <li>Replace Sliding Door Handle  + Parts and Miscellaneous</li> </ul>	Php10,000.00	Php10,000.00
Delivery Terms	30 days upon receipt of Invoice		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php10,000.00</b>


Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) not later than **26 February 2024 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

- a. PhilGEPS Certificate
- b. Mayor’s Business Permit

The proposal must be in the company’s letterhead and the quoted price shall be inclusive of all applicable taxes.

Please be informed that the Tourism Promotions Board is evaluating our suppliers’ performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

  
**ROSELLE D. ROMERO**  
20 February 2024  
Administrative Officer IV  
Acting Head,  
Procurement and General Services Division

Contact person: **Jose T. Ducusin, Jr.**  
Contact number: **02 8525 -7312 / 8525 – 9318 to 27**