

## TECHNICAL SPECIFICATIONS

### Services of an Events Management or Production House for the Philippines' Bid to Host the 2025 Fédération Internationale de Volleyball (FIVB) Women's Volleyball World Championship March 2024 | Lausanne, Switzerland

#### I. BACKGROUND

The Philippine National Volleyball Federation (PNVF) has formalized its intent to bid for the 2025 Fédération Internationale de Volleyball (FIVB) Women's Volleyball World Championship, proposing to host two (2) pools of the Group Phase, and the Finals. The biennial event will feature the top 32 women's teams in the world, with the opportunity for the host countries to field in their home teams.

Hosting the FIVB will provide more opportunities for countries to qualify whilst ensuring the best teams globally are represented. Likewise, the event is expected to attract additional fans, increase volleyball popularity, and generate commercial opportunities for the World Championships.

#### II. OBJECTIVES

The AVP is needed by the PNVF to strengthen the Philippines' bid campaign during the formal bid presentation in Lausanne, Switzerland in mid-March 2024.

Following this, the TPB requires the services of an Event Management and Production House for a 2.5-minute- video presentation for this purpose.

#### III. SCOPE OF SERVICES

##### AVP Mandatories (2.5 mins.)

- Overview of Metro Manila, Philippines
- Why the Philippines is a favorable host destination for FIVB Women's Volleyball World Championship
- Filipinos are volleyball enthusiasts
- Metro Manila has the facilities to host the FIVB Women's Volleyball World Championship
  - Show here MOA Arena and Smart Araneta Coliseum (showing volleyball local and international tournaments)
- The Philippines is a very capable destination when it comes to hosting international sporting events held in the Philippines for the past years such as the 2023 FIBA Basketball World Cup, 2019 Southeast Asian Games, etc.
- There is a wide array of hotel accommodations for players near the proposed venues (from 3-star to deluxe hotels)
- Participating teams and players will enjoy the sights and sounds of Metro Manila (i.e., riding Filipino horse-drawn carriages, Intramuros, shopping, food tripping, Metro Manila at night, etc.)
  - Invitation to try Filipino cuisine
- Experience the warmth and hospitality of Filipino people
- Option to experience the country's most popular attractions
  - Cebu & Bohol
  - Siargao
  - Ilocos World Heritage Sites
  - Palawan
  - Boracay
  - Davao
- Write the script, provide voice-over talent, and spiel, to persuade the international organizers the 2025 Fédération Internationale de Volleyball (FIVB) Women's Volleyball World Championship has to take place in the Philippines

- Secure royalty fees and other necessary permits for the use of background music for the AVP

**Others:**

- Any deviations/changes to be made/implemented in the deliverables listed in the scope of services will be subject to the approval of TPB as long as within the ABC.
- TPB may provide relevant materials such as raw videos/ footage (if available)
- Copyright of video content to be owned by the Tourism Promotions Board; copyrights and royalties of sourced content should be diligently paid/ settled by the production company;
- A sample/mock-up video must be submitted for quality validation before finalizing the AVP
- A master file of the AVP which can be edited for future requirements must be provided to the TPB
- Create another generic version of the AVP (without the event name and without volleyball videos)

#### **IV. PROJECT IMPLEMENTATION SCHEDULE**

**Submission Date:** 15 March 2024

#### **V. APPROVED BUDGET FOR THE CONTRACT (ABC)**

The Approved Budget for the Contract (ABC) is **FIVE HUNDRED THOUSAND PESOS ONLY (PHP500,000.00)** inclusive of all applicable taxes and fees.

#### **VI. TERMS OF PAYMENT**

- The supplier must be willing to accept a send-bill arrangement;
- Payment will be based on the actual cost;
- Payment Term is thirty (30) working days upon receipt of invoice, billing, and/or other pertinent documents;
- Payment will be made through a Land Bank of the Philippines (LBP) bank deposit. If the supplier does not have a Landbank account, bank charges will be shouldered by the Supplier.

Statement of Account / Billing Statement addressed to:

**MARIA MARGARITA MONTEMAYOR NOGRALES**

Chief Operating Officer, Tourism Promotions Board

4/F Legaspi Towers 300, Roxas Blvd., Manila 1100

#### **VII. CONTRACT DURATION**

The effectivity of the Contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the completion of the deliverable/services.

#### **VIII. PROJECT OFFICER'S CONTACT INFORMATION**

Ms. Jelline Jazel Santos

Project Development Officer III, MICE Department

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