

## ANNEX B: STATEMENT OF COMPLIANCE

### Technical Specifications

Bidders must state here either **“Comply”** or **“Not Comply”** against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

Item	Specification	Statement of Compliance (Comply/Not-Comply)
1.	<p><b>Transportation</b></p> <ul style="list-style-type: none"> <li>▪ One (1) Tourist Coaster (2009 model at the latest) or two (2) Tourist Vans (2008 model for the transfers of tour participants (and one additional van for their luggage transfers, as needed).</li> <li>▪ All vehicles inclusive of gas, toll fees, parking fees and driver</li> <li>▪ Inclusive of licensed driver with uniform and driver's meals,</li> <li>▪ Itinerary               <ul style="list-style-type: none"> <li>- from the Ninoy Aquino International Airport to participants’ hotel in Manila and back for their domestic flight to Bohol/ Cebu</li> <li>- transfers during the actual tour program</li> </ul> </li> <li>▪ Proof of DOT-accreditation to be submitted 5 Calendar Days from receipt of the Notice of Award</li> </ul>	

2	<p><b>Accommodation</b></p> <ul style="list-style-type: none"> <li>▪ A Deluxe hotel or AAA Resort (or its equivalent) with breakfast based on Single Occupancy <ul style="list-style-type: none"> <li>- Hotel in Metro Manila : Deluxe Hotel near the Airport (Manila/ASEANA/Newport area) (2 nights)</li> <li>- Hotel in Cebu : Deluxe Hotel/ Resort in Mactan area (preferably a newly opened or renovated property in the last three years) (2 nights)</li> <li>- Hotel in Bohol : Deluxe Hotel in Panglao area or areas with a beachfront amenity (1 night)</li> </ul> </li> <li>▪ Proposed Hotels/Resorts subject for approval of TPB;</li> <li>▪ Proof of DOT-accreditation to be submitted 5 Calendar Days from receipt of the Notice of Award</li> </ul>	
3	<p><b>Incentivized Lunch and Dinner with Entertainments</b></p> <ul style="list-style-type: none"> <li>▪ Incentivized/Pre-arranged Lunch/Dinner (with provision of ambient entertainment)</li> <li>▪ Lunch and Dinner all throughout the duration of the tour program with a minimum of one (1) round of drinks (choice of: beer, bottled water, juice or soft drinks)</li> <li>▪ Amount budgeted should not be less than Php1,500.00 per meal per pax (lunch and dinner), adjustments for approval of TPB</li> </ul>	
4	<p><b>Tour Guide</b></p> <ul style="list-style-type: none"> <li>▪ Services of at least one (1) Licensed DOT-accredited Tour Guide</li> <li>▪ Must have at least three (3) years' experience as a tour guide</li> <li>▪ Must be duly licensed and/or accredited by DOT or by known/reputable organization which provides tour guide.</li> <li>▪ Proof of accreditation to be submitted 5 Calendar Days from receipt of the Notice of Award</li> </ul>	
5	<p><b>Tour Coordinator</b></p> <ul style="list-style-type: none"> <li>▪ At least one (1) Uniformed tour coordinator</li> <li>▪ Must have at least three years' experience in handling foreign groups.</li> <li>▪ Submit CV 5 Calendar Days from receipt of the Notice of Award</li> </ul>	

6	<p><b>Banner and Signage</b></p> <ul style="list-style-type: none"> <li>• Provision of one (1) 1m (width) x 2 meter (height) banner, for group photo opportunity</li> <li>• Vehicle signage</li> </ul> <p>Note: Design/specs subject to TPB's approval</p>	
7	<p><b>Comprehensive travel insurance for 10 pax</b> (Manila-Bohol-Cebu)</p>	
8	<p><b>Tokens</b></p> <p>Souvenir Token for participants (e.g. Philippine products: Cebu dried mangoes, Davao chocolate and Coffee sampler from the North/ souvenir items in a small bayong/ buri box). Estimated amount is P300/ item, subject to approval of the TPB.</p>	
9	<p><b>Other Amenities</b></p> <ul style="list-style-type: none"> <li>▪ Packed breakfast, as needed; snacks on board, cold towels and distilled water</li> <li>▪ Incentivized Tour Kit <ul style="list-style-type: none"> <li>- Printed Itinerary—preferably on an A5/ brochure size paper</li> <li>- Travel necessities – such as pocket tissue, wipes, sanitizer/ alcohol, crackers, mints, fan, towelette, etc.)</li> </ul> </li> <li>▪ First Aid Kit on board the vehicle with basic medicines (antacid for upset stomach, headache, antihistamine for allergies, diarrhea, motion sickness, etc)</li> <li>▪ Provision for raincoats and umbrellas</li> </ul>	
10	<p><b>Miscellaneous Expenses</b></p> <ul style="list-style-type: none"> <li>▪ For sampling of local delicacies, etc., entrance fees and other on-site related expenses as the need arises.</li> <li>▪ Allocate at least P10,000 as contingency expense budget.</li> </ul> <p>Note: TPB shall be billed based on actual expenses</p>	
11	<p><b>Bidder's Eligibility Documents (to be submitted together with the bid)</b></p> <ul style="list-style-type: none"> <li>▪ DOT Accreditation certificate of the Tour Operator</li> <li>▪ SEC Registration Certificate (Must be in operation for the last five (5) years)</li> <li>▪ List of Completed Contract (Must have at least five (5) years' experience in handling Local travel )</li> </ul>	

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Name and signature of Authorized Representative/Date