

22 February 2024

**REQUEST FOR QUOTATION**

**Quotation No. TPB-RFQ 2024.02.061**  
**PR No. 02.036**

**Requirements: Preventive Maintenance Services for TPB Vehicle – Toyota 2021/Hi-Ace GL Grandia 2.8L with Conduction No. P8D581**

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 The Tourism Promotions Board (TPB) is in need of a Supplier for the abovementioned requirements.

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 lot	<b>Labor:</b> <ul style="list-style-type: none"> <li>• 50,000 KM PM Check up</li> <li>• Change Engine Oil/Oil Filter</li> <li>• Replace Gasket</li> <li>• Chack brakes/cleaning</li> <li>• Engine Flush</li> <li>• Check wheel alignment</li> <li>• Perform wheel alignment</li> <li>• Combustion chamber cleaning</li> <li>• Oxygen Sensor and Catalytic Converter cleaning</li> <li>• Common rail and Supply Pump Cleaning</li> <li>• Cabin deodorization</li> <li>• Engine Undercoating</li> <li>• Engine Detailing</li> <li>• Aircon treatment</li> <li>• + <b>Parts and Miscellaneous</b></li> </ul>	Php31,000.00	Php31,000.00
Terms	30 days upon receipt of Invoice		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php31,000.00</b>

Please submit your proposal to the **Secretariat, Bids and Awards Committee, on or before 4:00 pm on 27 February 2024**, through email address: ***bhong\_ducusin@tpb.gov.ph*** together

with the legal requirements set forth in Annex "H" of the revised Implementing Rules and Regulations of R.A. 9184:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit

The proposal must be in the company's letterhead and the quoted price shall be inclusive of all applicable taxes.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Please address your quotation to the undersigned.

Thank you very much.

   
**ROSELLE D. ROMERO**

Acting Head 23 February 2024

Procurement and General Services Division

Contact person: **Jose T. Ducusin, Jr**  
Contact number: 02 8525 -7312 / 8525 – 9318 to 27