

7 March 2024

REQUEST FOR QUOTATION

Quotation No. TPB-RFQ 2024.03.080
PR No. 03.013

Requirements : Preventive Maintenance Services for TPB Pool Vehicle, Toyota 2021 /Hiace Commuter Deluxe 2.8L S2P986

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The Tourism Promotions Board (TPB) is in need of a Supplier for the abovementioned requirements.

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
1 lot	Labor: <ul style="list-style-type: none"> • 30,000 KM PM Check up • Change Engine Oil/Oil Filter • Replace Gasket • Chack brakes/cleaning • Engine Flush • Combustion chamber cleaning • Oxygen Sensor and Catalytic Converter cleaning • Common rail and Supply Pump Cleaning • Cabin deodorization • Engine Undercoating • Engine Detailing • Aircon treatment + Parts and Miscellaneous	Php22,000.00	Php22,000.00
Terms	30 days upon receipt of Invoice		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php22,000.00

Please submit your proposal to the **Secretariat, Bids and Awards Committee, on or before 4:00 pm on March 12, 2024**, through email address: ***bhong_ducusin@tpb.gov.ph*** together with the legal requirements set forth in Annex “H” of the revised Implementing Rules and Regulations of R.A. 9184:

- a. PhilGEPs Certificate
- b. Mayor’s Business Permit

The proposal must be in the company’s letterhead and the quoted price shall be inclusive of all applicable taxes.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Please address your quotation to the undersigned.

Thank you very much.



JANET G. VILAFRANCA

Administrative Services Division IV
Officer-in-Charge,
Procurement and General Services Division

Contact person: **Jose T. Ducusin, Jr**

Contact number: 02 8525 -7312 / 8525 – 9318 to 27