

## REQUEST FOR QUOTATION

May 16, 2024

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2024.05.129

**REQUIREMENTS:** Supply, Production, and Delivery of MICECON 2024 Secretariat Uniform

**PROJECT NAME:** MICECON 2024

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p><b>A) MICECON 2024 UNIFORM – BLAZER/JACKET</b>                      Quantity: 135 pcs.                      Unit Cost: Php3,500.00                      Total Cost: Php472,500.00</p> <p><b>B) MICECON 2024 UNIFORM POLO SHIRT</b>                      Quantity: 555 pcs.                      Color 1 – 185 pcs.                      Color 2 – 185 pcs.                      Color 3 – 185 pcs.                      Unit Cost: Php900.00                      Total Cost: Php499,500.00</p> <p><b>TECHNICAL REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. Company Profile</li> <li>2. Accomplished Statement of Compliance to the Technical Specifications</li> </ol> <p><b>LEGAL REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Business/Mayor’s permit</li> <li>3. Income/Business Tax Return</li> <li>4. Notarized Omnibus Sworn Statement</li> <li>5. SEC/DTI Certificate of Registration</li> </ol>	PhP972,000.00	PhP972,000.00

	<p><b>Attachments:</b></p> <ol style="list-style-type: none"> <li>1. Technical Specifications</li> <li>2. Statement of Compliance to the Technical Specifications</li> </ol> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. All entries must be typewritten on your company letterhead.</li> <li>2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</li> </ol>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP972,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **soc\_torres@tpb.gov.ph** not later than **May 27, 2024 on or before 5:00 P.M.**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.



**ROSELLE D. ROMERO**  
Head, Procurement and General Services Division  
Administrative Department

Contact Person  
Contact No.


**MR. SOCRATES G. TORRES**  
(8) 525-9318 local 266


**STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS**

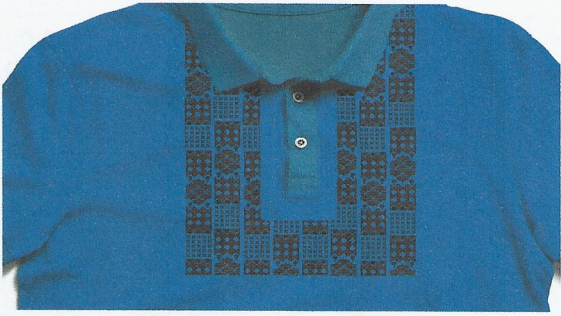

**REQUIREMENTS: MICECON 2024 Secretariat Uniform**

**Quotation No. TPB-PR.2024.05.129**

**[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]**

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NO T COMPLY)
<b>MICECON 2024 BLAZER/JACKET</b>		
1	Type: Jacket	
2	Fabric To provide sample material that will best match with embroidered pattern icons. For approval of TPB	
3	Design and Printing - - Embroidered Pattern Icons - Buttons for front opening - One pocket on each side of the jacket (outside) - One pocket on each side of the jacket (inside)	
4		

5	<p>Sizes</p> <ul style="list-style-type: none"> <li>- Assorted (S, M, L, XL, 2XL, 3XL, 4XL)</li> <li>- Winning bidder should provide dummy jackets with the actual sizes (S, M, L, XL, 2XL, 3XL, 4XL) for fitting purposes.</li> <li>- Quantity per size will be provided to the winning bidder.</li> </ul>		
6	<p>Other Requirements</p> <ul style="list-style-type: none"> <li>- Please submit actual sample of jacket during the submission of bid quotation.</li> <li>- Failure to submit/present actual sample based on the above specification will not be considered and will be disqualified.</li> <li>- Final actual sample must be presented to the creative artist and end-user's approval prior to mass production.</li> <li>- Final layout to be submitted by TPB MARCOM Department.</li> <li>- Check peg jacket with the MICECON Secretariat</li> </ul>		
7	Quantity	135 pcs.	
8	Unit Cost	Php 3,500.00	
9	ABC: Total Cost	Php 472,500.00	
<b>MICECON 2024 Uniform – Polo Shirt</b>			
11	Type:	Polo Shirt	
12	Fabric	<ul style="list-style-type: none"> <li>- 60% cotton 40% polyester</li> <li>- Straight/ Regular cut</li> </ul>	
13	Design and Printing	<ul style="list-style-type: none"> <li>- Collared/Polo shirt</li> <li>- Rubberized Heatpress for print</li> <li>- Tone to tone printing</li> <li>- Buttons - same with the approved color of polo shirt</li> </ul>	
14			

15			
16			
17	<p>Sizes</p> <ul style="list-style-type: none"> <li>- Assorted (XS, S, M, L, XL, 2XL, 3XL,4XL)</li> <li>- Winning bidder should provide dummy polo shirts with the actual sizes (XS, S, M, L, XL, 2XL, 3XL) for fitting purposes.</li> <li>- Quantity per size will be provided to the winning bidder.</li> </ul>		
18	<p>Other Requirements</p> <ul style="list-style-type: none"> <li>- Please submit sample of past works, design, and print process during the submission of bid quotation.</li> <li>- Failure to submit/present samples will not be considered and will be disqualified.</li> <li>- Upon receipt of PO/NTP, final sample subject for TPB's approval prior to mass production.</li> <li>- Final layout to be submitted by TPB MARCOM department.</li> <li>- Final actual sample subject to the creative artist and end-user's approval prior to mass production.</li> </ul>		
19	<p>Delivery Period 15 days upon approval of final designs</p>		
20	<p>Color Quantity Tentative Colors: Color 1 - 185 pcs</p>		

	Color 2 - 185 pcs Color 3 - 185 pcs Total: 555 pcs. Provide polo shirt color swatches available.		
21	Unit Cost      Php 900.00 each		
22	ABC: Total Cost Php 499,500.00		

I hereby certify to comply and deliver all of the above requirements.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature over Printed Name  
of Authorized Representative

\_\_\_\_\_  
Date