

June 3, 2024

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2024.05.143

**REQUIREMENTS: SERVICES OF A TOUR OPERATOR FOR THE EAMI TRAVEL TRADE AND MEDIA FAMILIARIZATION TRIPS LOT 1-3**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
3 LOT	<p><b>Lot 1:</b> UK Travel Trade and Media Familiarization Trip Destination: Manila, Dumaguete, Siquijor Date: 25 November – 05 December 2024 ABC: Php 2,000,000.00 included of all applicable fees and taxes (Please see attached Technical Specifications for Lot 1)</p> <p><b>Lot 2:</b> Germany Travel Trade and Media Familiarization Trip Destination: Manila, Siargao, Batangas Date: 30 November – 08 December 2024 ABC: Php 2,000,000.00 included of all applicable fees and taxes (Please see attached Technical Specifications for Lot 2)</p> <p><b>Lot 3:</b> India Travel Trade and Media Familiarization Trip Destination: Manila, Batangas, Bicol Date: 01 to 10 December 2024 ABC: Php 2,000,000.00 included of all applicable fees and taxes (Please see attached Technical Specifications for Lot 3)</p>	PhP2,000,000.00	PhP6,000,000.00

A complete set of Bid Proposal must/shall be submitted per Lot for more than one (1) Lot Bid Proposal

**June 14, 2024 10:00 A.M. (friday) - Deadline of manual submission of bid proposal (Submit your bid proposal at TPB Office)**

**June 14, 2024 3:00 P.M. (friday) – Bid Opening at TPB BAC Room**

**TPB Office –  
6th Floor, 5-ECOM Center  
Harbor Drive, MOA Complex  
Pasay City**

**TECHNICAL AND LEGAL REQUIREMENTS**

1. Accomplished Statement of Compliance to the Technical Specifications
2. PhilGEPS Registration Certificate (Platinum)
3. Notarized Omnibus Sworn Statement
4. NFCC
5. Notarized Bid Securing Declaration
6. SLCC

**ATTACHMENT**

- 1) Sample form of Omnibus Sworn Statement
- 2) Statement of Compliance to the Technical Specifications
- 3) Itinerary
- 4) Bid Form and Price Schedule
- 5) Technical Specifications for Lots 1-3
- 6) Bid Securing Declaration
- 7) Form for SLCC

**Note:**

1. All entries must be typewritten on your company letterhead.

	<p>2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</p> <p>3. Please submit your 2 copies <b>(Original Technical Document and Financial Document, Copy 1 of Original Technical Document and Financial Document)</b> of proposal documents to the Bids and Awards Committee, Procurement and General Services Division, Administrative Department</p>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP6,000,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **June 14, 2024 on or before 10:00 A.M.** subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

  
**ROSELLE D. ROMERO**  
03 June 2024  
 Acting Head, Procurement and General Services Division  
 Administrative Department

Contact Person  
Contact No.

**MR. SOCRATES G. TORRES**  
(8) 525-9318 local 266