

ANNEX B: STATEMENT OF COMPLIANCE

Service Provider for the Management of the Corporate Social Responsibility (CSR) Module of MICECON 2024

Bidders must state here either “**Comply**” or “**Not Comply**” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM	Specification	Statement of Compliance (Comply/Not-Comply)									
1	<p>PRE-CONFERENCE ACTIVITY - Corporate Social Activity (CSR) Delegates’ Food & Beverage <u>Number of participants:</u> 150 pax <u>Minimum pax guarantee:</u> 120 pax Indicative Date and Time: 10 July 2024, 10:00 AM - 2:00 PM Venue: Clark Weekend Market (Aetana Market)</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #add8e6;"> <th colspan="3" style="text-align: center;">Food and Beverage for the CSR Delegates</th> </tr> <tr style="background-color: #ffcc99;"> <th style="width: 20%;">Date needed</th> <th style="width: 50%;">Particulars</th> <th style="width: 30%;">No. of Pax</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">10 July 2024 10:00 AM - 2:00 PM</td> <td style="vertical-align: top;">1. Boxed lunch for 150 pax amounting to PhP1,500.00 per pax</td> <td style="vertical-align: top;">150 pax</td> </tr> </tbody> </table>	Food and Beverage for the CSR Delegates			Date needed	Particulars	No. of Pax	10 July 2024 10:00 AM - 2:00 PM	1. Boxed lunch for 150 pax amounting to PhP1,500.00 per pax	150 pax	
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10 July 2024 10:00 AM - 2:00 PM	1. Boxed lunch for 150 pax amounting to PhP1,500.00 per pax	150 pax									

		<ul style="list-style-type: none">a. spill-proof, eco-friendly bento boxes with lid and MICECON 2024 logo stickerb. reusable spoon & fork with white table napkin (preferred material: inabel) embroidered with MICECON 2024 logo wrapped in an eco-friendly packaging that will also serve as a delegate souvenir from the Culinary Capital of the Philippinesc. food items in bento box: rice, pasta/noodle, chicken, fish, vegetable and dessert (note: include three (3) menu options during bid submission)d. cold fruit drinks/tea in glass bottles <p>2. Fifteen (15) platters of authentic Kapampangan sisig to be served in the middle of 15 banquet tables* upon the delegates' arrival (One platter should be good for 10 pax)</p> <p>3. Fifteen (15) platters of fresh sliced fruits to be served in the middle of 15</p>		
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banquet tables* upon the delegates' arrival

(One platter should be good for 10 pax)

4. Four (4) water stations
5. Augmentation of the available tents, tables and chairs installed at the Clark Weekend Market to accommodate 150 pax
6. Skirted rectangular tables to be used during the distribution of boxed lunch
7. One hundred fifty (150) meal stubs
Delivery schedule: 05 July 2024, 1:00 PM
8. Four (4) uniformed servers
 - a. one (1) server to collect meal stubs and distribute utensils
 - b. two (2) servers to distribute and collect boxed lunch
 - c. one (1) server to distribute and collect bottled drinks

	<p>9. Two (2) alcohol spray/pump stations</p> <p>10. Cleaning supplies and other materials for proper waste disposal (trash bins, trash plastics, among others)</p>		
Other Requirements			
Date needed	Particulars		
10 July 2024	One (1) coordinator for the facilitation of the above requirements		

ITEM	Specification	Statement of Compliance (Comply/Not-Comply)																				
2	<p>CORPORATE SOCIAL RESPONSIBILITY (CSR) / ACADEMIC COMPETITION / FIRST-TIME ATTENDEES' Prizes / Shirts and Giveaways</p> <p>of participants: 300 pax Minimum pax guarantee: 100 pax Indicative Date: 10 July 2024</p> <table border="1" data-bbox="350 741 1281 1782"> <thead> <tr> <th colspan="3" data-bbox="350 741 1281 842">Corporate Social Responsibility (CSR) Giveaways</th> </tr> </thead> <tbody> <tr> <td data-bbox="350 842 550 1782">10 July 2024</td> <td data-bbox="550 842 1110 1782"> Printing and production of CSR t-shirts, print and design subject to TPB's approval <ul style="list-style-type: none"> a. Size: large and extra large b. One-sided printing c. Print in white d. Shirt color: blue, red, yellow-orange and green e. Quantity per color <table border="1" data-bbox="565 1430 1110 1770"> <thead> <tr> <th data-bbox="565 1430 748 1566" rowspan="2">Color/Size</th> <th colspan="2" data-bbox="748 1430 1110 1497">Quantity</th> </tr> <tr> <th data-bbox="748 1497 932 1566">Large</th> <th data-bbox="932 1497 1110 1566">Extra Large</th> </tr> </thead> <tbody> <tr> <td data-bbox="565 1566 748 1633">Blue</td> <td data-bbox="748 1566 932 1633">20</td> <td data-bbox="932 1566 1110 1633">15</td> </tr> <tr> <td data-bbox="565 1633 748 1701">Red</td> <td data-bbox="748 1633 932 1701">20</td> <td data-bbox="932 1633 1110 1701">20</td> </tr> <tr> <td data-bbox="565 1701 748 1770">Yellow-</td> <td data-bbox="748 1701 932 1770">25</td> <td data-bbox="932 1701 1110 1770">15</td> </tr> </tbody> </table> </td> <td data-bbox="1110 842 1281 1782">150</td> </tr> </tbody> </table>	Corporate Social Responsibility (CSR) Giveaways			10 July 2024	Printing and production of CSR t-shirts, print and design subject to TPB's approval <ul style="list-style-type: none"> a. Size: large and extra large b. One-sided printing c. Print in white d. Shirt color: blue, red, yellow-orange and green e. Quantity per color <table border="1" data-bbox="565 1430 1110 1770"> <thead> <tr> <th data-bbox="565 1430 748 1566" rowspan="2">Color/Size</th> <th colspan="2" data-bbox="748 1430 1110 1497">Quantity</th> </tr> <tr> <th data-bbox="748 1497 932 1566">Large</th> <th data-bbox="932 1497 1110 1566">Extra Large</th> </tr> </thead> <tbody> <tr> <td data-bbox="565 1566 748 1633">Blue</td> <td data-bbox="748 1566 932 1633">20</td> <td data-bbox="932 1566 1110 1633">15</td> </tr> <tr> <td data-bbox="565 1633 748 1701">Red</td> <td data-bbox="748 1633 932 1701">20</td> <td data-bbox="932 1633 1110 1701">20</td> </tr> <tr> <td data-bbox="565 1701 748 1770">Yellow-</td> <td data-bbox="748 1701 932 1770">25</td> <td data-bbox="932 1701 1110 1770">15</td> </tr> </tbody> </table>	Color/Size	Quantity		Large	Extra Large	Blue	20	15	Red	20	20	Yellow-	25	15	150	
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Blue	20	15																				
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Orange		
Green	20	15
Total	150	

- f. Material preference: original - CVC
- g. Printing process: rubberized, heat press, sublimation or digital silkscreen

h. Design layout:

Colors: Clark Colors (Blue, Red, Yellow-Orange, Green)

Sizes: Large-XL

Print: Digital or Silkscreen

Note: Love the Philippines print should be 3 inches below the shirts' neckline



- i. Rolled, tied with jute string and individually wrapped in paper
- j. Delivery schedule: 05 July 2024, 1:00 PM

First-Time Attendees Programme

10 July 2024 1. Apron with front pocket 100 pax

Front pocket with MICECON 2024 logo (in white)

Material: Canvass

Colors: 10 colors

Quantity per color: 11 pcs per color (total of 110 pcs)



		<p>2. Prizes</p> <p>2.1. Ten (10) pcs of mini capiz lanterns (plain) worth P1,500.00 each in elegant packaging with MICECON 2024 compliments card</p> <p>2.2. Ten (10) sets of Kapampangan assorted nuts and pastries worth P1,000.00 each in elegant packaging with MICECON 2024 compliments card</p> <p>2.3. Ten (10) pcs of San Nicolas cookies and/or Kapampangan chicharon worth P500.00 each in elegant packaging with MICECON 2024 compliments card</p> <p>Delivery schedule: 05 July 2024, 1:00 PM</p>		
Philippine MICE Youth Challenge (Academic Competition)				
	10 July 2024	<p>CHAMPION (Group Award)</p> <p>1. Trophy / plaque - 1 pc. <i>*Preferably ready-made and handcrafted, at least 7"H, with printing of event name and placement</i></p> <p><i>*Sample: Mini gong with wooden stand & mother of pearl inlay</i></p>		

2. Framed certificate for each member - 5 pcs.

**In glass / resin case / frame which can support an A4 certification with extra 1 - 2 inches margin*

3. Cash prize: PhP 50,000.00

1ST RUNNER UP (Group Award)

1. Trophy / plaque - 1 pc.

**Preferably ready-made and handcrafted, at least 7"H, with printing of event name and placement*

**Sample: Mini gong with wooden stand & mother of pearl inlay*

2. Framed certificate for each member - 5 pcs.

**In glass / resin case / frame which can support an A4 certification with extra 1 - 2 inches margin*

3. Cash prize: PhP 30,000.00

2ND RUNNER UP (Group Award)

1. Trophy / plaque - 1 pc.

**Preferably ready-made and handcrafted, at least 7"H, with printing of event name and placement*

**Sample: Mini gong with wooden stand & mother of pearl inlay*

2. Framed certificate for each member - 5 pcs.

**In glass / resin case / frame which can support an A4 certification with extra 1 - 2 inches margin*

3. Cash prize: PhP 20,000.00

SPECIAL Awards

Fresh Idea Award (Group Award)

1. Framed certificate for the team - 1 pc.

**Framed with glass, t'nalak / native weave border, ethnic design, at least 10"x14", with printing of event name and award*

2. Cash prize: PhP 5,000.00

Best Themed Attire (Group Award)

1. Framed certificate for the team - 1 pc.

**Framed with glass, t'nalak / native weave border, ethnic design, at least 10"x14", with printing of event name and award*

2. Cash prize: PhP 5,000.00

Best Pitch (Group Award)

1. Framed certificate for the team - 1 pc.

		<p><i>*Framed with glass, t'nalak / native weave border, ethnic design, at least 10"x14", with printing of event name and award</i></p> <p>2. Cash prize: PhP 5,000.00</p> <p>Most Valuable Presenter (Individual Award)</p> <p>1. Framed certificate for the individual - 1 pc.</p> <p><i>*Framed with glass, t'nalak / native weave border, ethnic design, at least 10"x14", with printing of event name and award</i></p> <p>2. Cash prize: PhP 5,000.00</p> <p><i>*Framed certificates and trophies estimated at Php 2,000.00 each</i></p> <p><i>*With printed / engraved customized PMYC / MICECON logo</i></p> <p><i>*Supplier to submit proposed items / designs</i></p> <ul style="list-style-type: none"> ● Certificate paper, printing / engraving, frames, supplies, misc. amounting to PhP 10,000.00 ● Plated hot lunch (rice, pasta/noodle, chicken, fish, vegetable and dessert) and drinks for 45 pax amounting to 		
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		<p>PhP1,500 per head (to be served in SMX)</p> <ul style="list-style-type: none">● Plated PM snacks with cold drinks (tea/juice) for 45 pax amounting to PhP 500 per head (to be served in SMX)● Coffee/tea service <p>Delivery schedule of framed certificates and plaques: 05 July 2024, 1:00 PM</p>		
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<p>3</p>	<p>ACCOMMODATION WITH FOOD AND BEVERAGE FOR MANILA-BASED SECRETARIAT Number of pax: 4 pax Minimum pax guarantee: 2 Indicative Date: 08-14 July 2024</p> <table border="1" data-bbox="350 632 1317 1507"> <thead> <tr> <th colspan="3" data-bbox="350 632 1317 695">Accommodation for Manila-based Secretariat</th> </tr> <tr> <th data-bbox="350 695 605 764">Date Needed</th> <th data-bbox="605 695 1146 764">Particulars</th> <th data-bbox="1146 695 1317 764">No. of pax</th> </tr> </thead> <tbody> <tr> <td data-bbox="350 764 605 1075">08-14 July 2024</td> <td data-bbox="605 764 1146 1075"> <ul style="list-style-type: none"> Room accommodation in Metro Manila in a business hotel or higher (if available) Two (2) rooms in deluxe room category (if available) or its equivalent for six (6) nights based on a twin sharing occupancy with breakfast </td> <td data-bbox="1146 764 1317 1075">4 pax</td> </tr> <tr> <th colspan="3" data-bbox="350 1075 1317 1138">Food and Beverage for Manila-based Secretariat</th> </tr> <tr> <th data-bbox="350 1138 605 1207">Date Needed</th> <th data-bbox="605 1138 1146 1207">Particulars</th> <th data-bbox="1146 1138 1317 1207">No. of pax</th> </tr> <tr> <td data-bbox="350 1207 605 1360">08-14 July 2024</td> <td data-bbox="605 1207 1146 1360">Four (4) packed lunches per day amounting to PhP 300.00 per pax for 7 days</td> <td data-bbox="1146 1207 1317 1360">4 pax</td> </tr> <tr> <td data-bbox="350 1360 605 1507">08-14 July 2024</td> <td data-bbox="605 1360 1146 1507">Four (4) packed dinners per day amounting to PhP 300.00 per pax for 7 days</td> <td data-bbox="1146 1360 1317 1507">4 pax</td> </tr> </tbody> </table>	Accommodation for Manila-based Secretariat			Date Needed	Particulars	No. of pax	08-14 July 2024	<ul style="list-style-type: none"> Room accommodation in Metro Manila in a business hotel or higher (if available) Two (2) rooms in deluxe room category (if available) or its equivalent for six (6) nights based on a twin sharing occupancy with breakfast 	4 pax	Food and Beverage for Manila-based Secretariat			Date Needed	Particulars	No. of pax	08-14 July 2024	Four (4) packed lunches per day amounting to PhP 300.00 per pax for 7 days	4 pax	08-14 July 2024	Four (4) packed dinners per day amounting to PhP 300.00 per pax for 7 days	4 pax	
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	<p>ADDITIONAL REQUIREMENTS</p> <ol style="list-style-type: none"> Assistance in preparing/ securing entry documents, as necessary. Must respond to immediate/unforeseen changes in specifications. <p>Must be able to provide alternative options, in case of rain, risk of the</p>																						

	<p>typhoon, and other unforeseen or fortuitous events subject to the approval of TPB at no additional cost.</p> <p>3. Activities and/or schedules/dates may still be changed based on recommendations on the Tourism Promotions Board and DOT Regional Office III.</p> <p>4. Bidders should submit a budget bid proposal that reflects the cost of the required items. Any event sponsorship (hosted/discounted) will be deducted from the bid amount, if any. Thus, the Destination Management Company will bill TPB based on the actual cost.</p>	
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Name and signature of Authorized Representative/Date