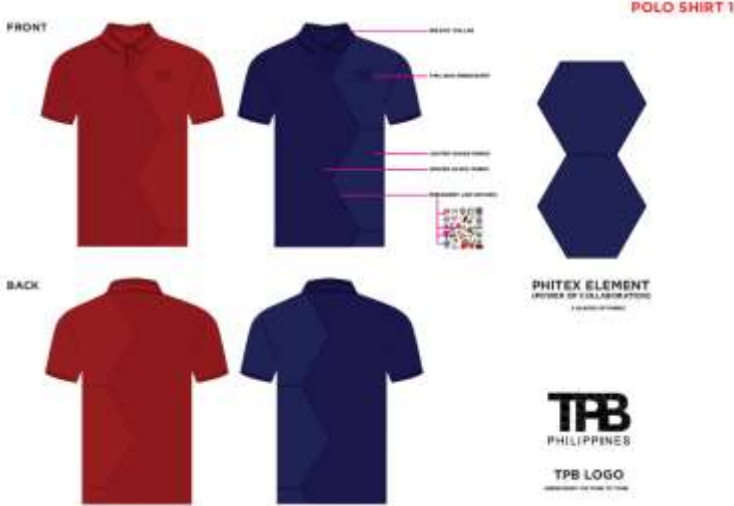


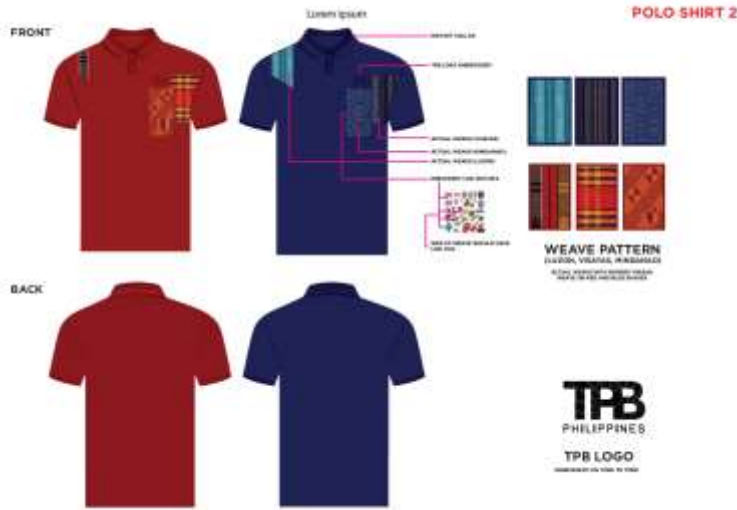
09 August 2024

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. TPB-RFQ 2024-08-209
PR No. 8.008
Requirements: Supply and Delivery of Philippine Travel Exchange (PHITEX) 2024 Corporate Business Attire

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
Lot 1	<p>SCOPE OF WORK/SERVICES/DELIVERABLES</p> <p>POLO SHIRTS AND BUTTON-DOWN POLO</p> <p>Polo Shirt 1 Type: Polo Shirt with TPB Logo Fabric: Blue honeycomb cotton Design and Printing: Collared/Polo shirt <ul style="list-style-type: none"> - 2 buttons - Tone-to-Tone embroidery of “TPB” logo – left front side Sizes: Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL) Quantity: 100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)</p> 	PhP1,000.00	PhP100,000.00
	<p>Polo Shirt 2 Type: Polo Shirt with TPB Logo and weave accent Fabric: Red honeycomb cotton Design and Printing: Collared/Polo shirt <ul style="list-style-type: none"> - 2 buttons - Tone-to-Tone embroidery of “TPB” logo – left front side Sizes: Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL) Quantity: 100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)</p>	PhP1,650.00	PhP165,000.00



Button-Down Polo

Type: Polo / Blouse with weave accent

Fabric: Khaki Tri Color Concept fabric with weave accent

Design and Printing: Button-Down polo (male cut) and blouse (female cut)

Tone-to-tone embroidery of "TPB" logo – left front side

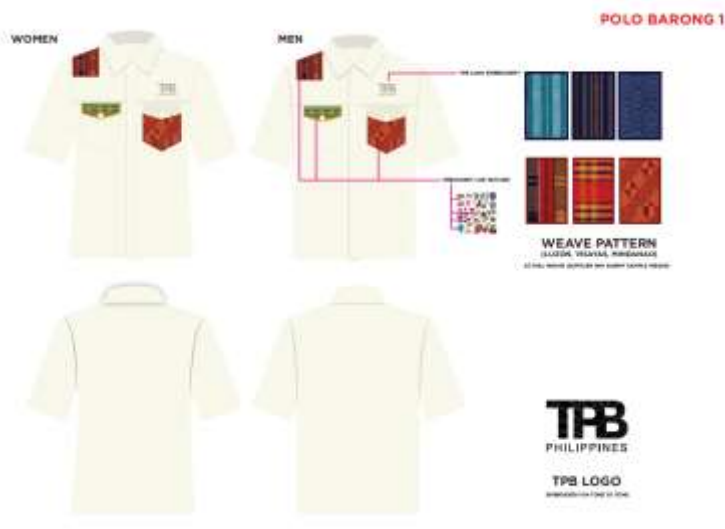
Weave pattern (Luzon, Visayas and, Mindanao)

Sizes: Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL)

Quantity: 100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)

PhP1,850.00

PhP185,000.00



Lot 2

PHILIPPINE MAP PIN WITH MAGNETIC LOCK

Type: Philippine Map Pin with Magnetic Lock

Size: 6.1cm x 4.0cm


Material: Metal Pin Gold Plated

Quantity: 250 pcs



PhP450.00

PhP112,500.00

<p>Lot 3</p>	<p>BLAZER Type: Blazer Fabric: Polyester/ Woven Design and Printing: Fitted jacket in woven fabric with lapels and a single button fastening at the front. Jetted front pockets and a single back vent. One inner pocket on left chest area. Lined. Colors: Black/Navy Blue/Gray Sizes: Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL) Quantity: 100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)</p>  <p>Other Requirements (Lots 1 – 3):</p> <ol style="list-style-type: none"> 1. Upon receipt of NOA, the bidder must submit the final sample subject for TPB’s approval prior to mass production. 2. Full delivery on or before 30 August 2024 at the TPB Office (6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City) <p>TECHNICAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1. Company Profile (for new bidder) 2. Accomplished Statement of Compliance to the Technical Specification Annex “A” 3. Submit an actual sample material of past works, designs, and swatches similar to the requirement. Failure to submit/present samples will not be considered and will be disqualified. <p>LEGAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor’s Permit 3. Income Tax Return 4. SEC/DTI Certificate of Registration 5. Notarized Revised Omnibus Sworn Statement Annex “B” <p>ATTCHMENTS:</p> <ol style="list-style-type: none"> 1. Statement of Compliance to the Technical Specification Annex “A” 2. Revised Omnibus Sworn Statement Annex “B” 	<p>PhP2,400.00</p>	<p>PhP240,000.00</p>
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	NOTE: 1. All entries must be typewritten in your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.		
Terms	Thirty (30) working days from the receipt of SOA or Billing		
ABC	The Approved Budget for the Contract (ABC) is Php802,500.00 inclusive of all applicable taxes.		Php802,500.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address soleil_fajardo@tpb.gov.ph not later than **16 August 2024 at 5:00 PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



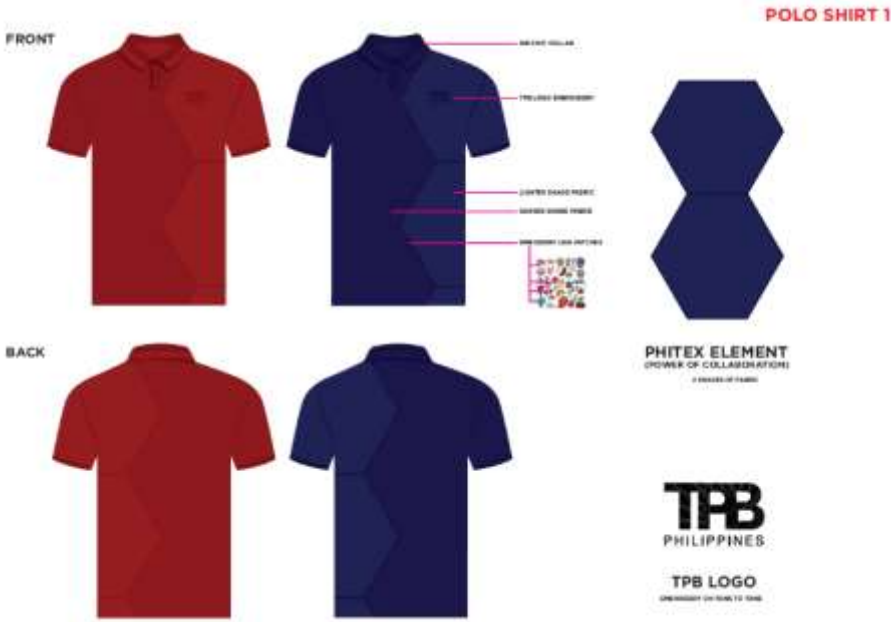
ROSELLE D. ROMERO

Acting Head 09 August 2024
Procurement and General Services Division

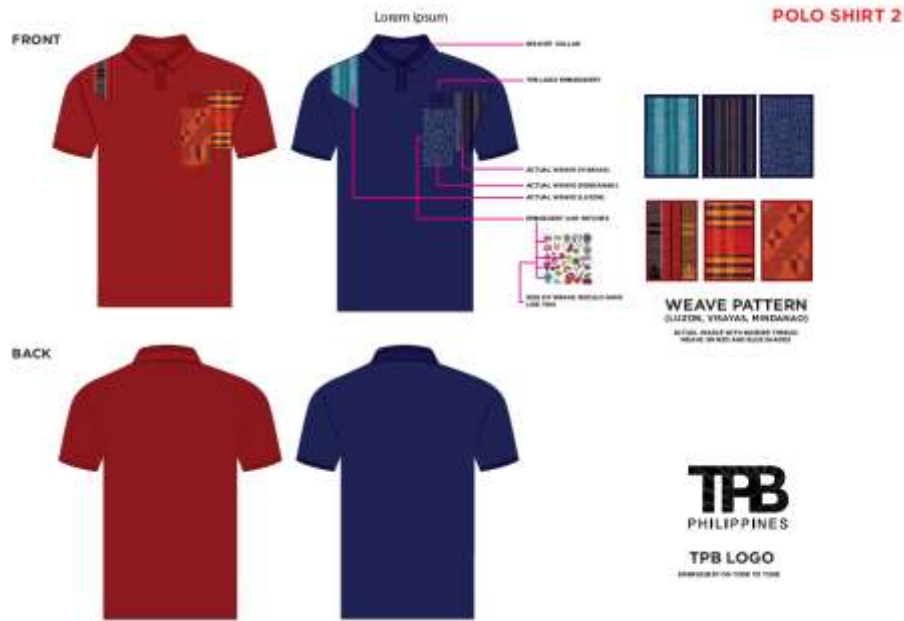
Contact person: Soleil Moon A. Fajardo

**STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS
SUPPLY AND DELIVERY OF PHILIPPINE TRAVEL EXCHANGE (PHITEX) 2024 CORPORATE BUSINESS ATTIRE
TPB-RFQ 2024-08-209**

Bidder must state here either "Comply" or "Not Comply" against each of the individual parameters of each specification.

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)
SCOPE OF WORKS AND DELIVERABLES		
Lot 1: Polo Shirts and Button-Down Polo		
1.	<p>Polo Shirt 1 Type: Polo Shirt with TPB Logo Fabric: Blue honeycomb cotton Design and Printing: Collared/Polo shirt - 2 buttons - Tone-to-Tone embroidery of "TPB" logo – left front side Sizes: Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL) Quantity: 100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)</p> 	
2.	<p>Polo Shirt 2 Type: Polo Shirt with TPB Logo and weave accent Fabric: Red honeycomb cotton Design and Printing: Collared/Polo shirt - 2 buttons - Tone-to-Tone embroidery of "TPB" logo – left front side Sizes: Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL)</p>	

Quantity: 100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)



Button-Down Polo

Type: Polo / Blouse with weave accent

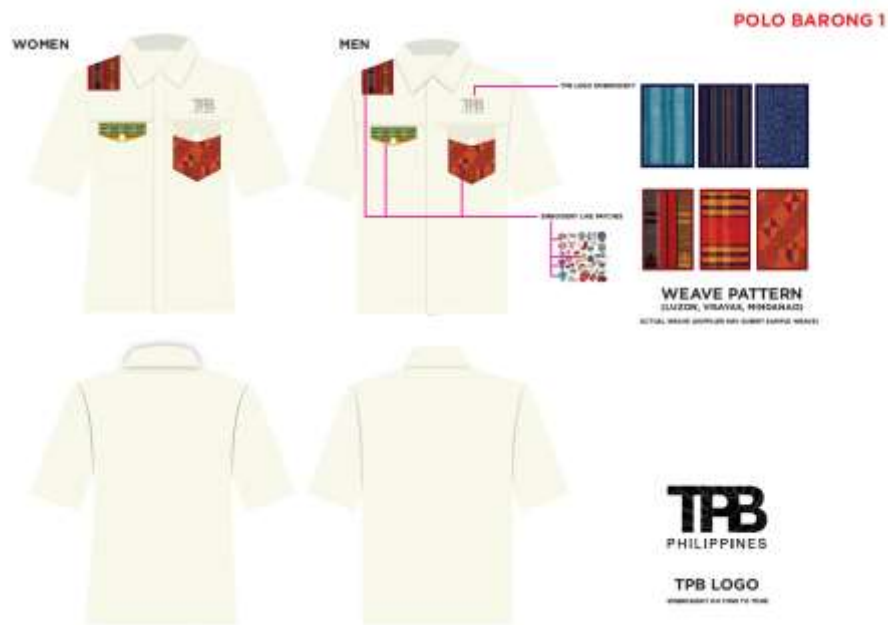
Fabric: Khaki Tri Color Concept fabric with weave accent

Design and Printing: Button-Down polo (male cut) and blouse (female cut)
Tone-to-tone embroidery of "TPB" logo – left front side
Weave pattern (Luzon, Visayas and, Mindanao)

Sizes: Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL)

Quantity: 100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)

3.



Lot 2: Philippine Map Pin with Magnetic Lock

PHILIPPINE MAP PIN WITH MAGNETIC LOCK

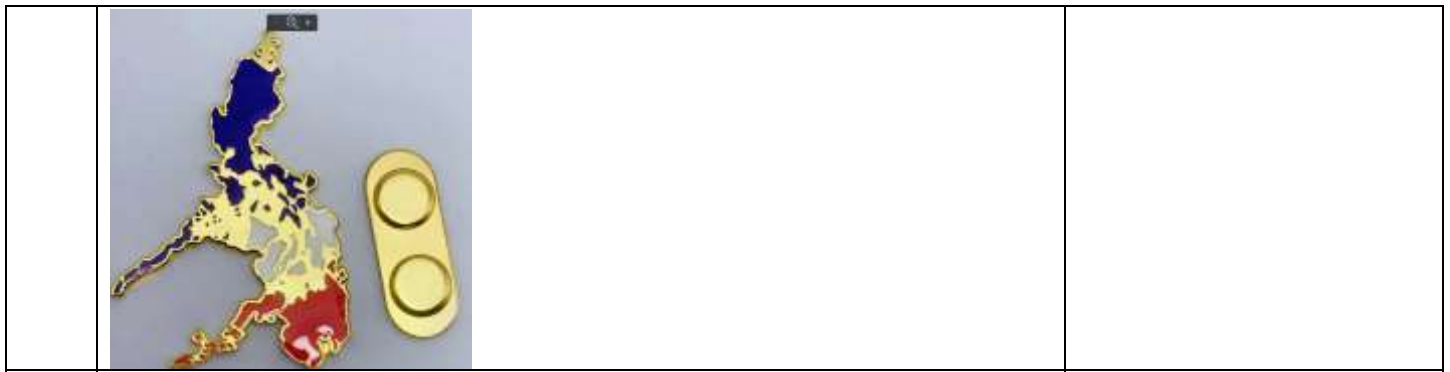
4.

Type: Philippine Map Pin with Magnetic Lock


Size: 6.1cm x 4.0cm

Material: Metal Pin Gold Plated

Quantity: 250 pcs



BLAZER
Type: Blazer
Fabric: Polyester/ Woven
Design and Printing: Fitted jacket in woven fabric with lapels and a single button fastening at the front.
 Jetted front pockets and a single back vent.
 One inner pocket on left chest area. Lined.
Colors: Black/Navy Blue/Gray
Sizes: Assorted sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL)
Quantity: 100 pcs (TPB to provide the exact quantity per size upon receipt of NOA)

5. 

Other Requirements

- | | |
|----|---|
| 1. | Upon receipt of NOA, the bidder must submit the final sample subject for TPB's approval prior to mass production. |
| 2. | Full delivery on or before 30 August 2024 at the TPB Office (6th Floor Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City) |

Additional Technical Requirements

- | | |
|----|--|
| 1. | Submit an actual sample material of past works, designs, and swatches similar to the requirement. Failure to submit/present samples will not be considered and will be disqualified. |
|----|--|

Terms of Payment

- | | |
|----|--|
| 1. | Send a bill to the Tourism Promotions Board. Final payment will be thirty (30) working days upon completion of deliverables and receipt of invoice, billing, and/or other pertinent documents. |
| 2. | The following documents should be submitted by the winning bidder for the processing of payment: <ol style="list-style-type: none"> 1. Original copy of Statement of Account / Billing Statement with detailed costs for all services rendered to include relevant fee 2. Copy of Official Receipt |

3.	Payment will be made through an LBP bank deposit. The winning bidder is encouraged to have a Land Bank account. Otherwise, bank charges will be shouldered by the supplier.	
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I hereby certify to comply and deliver all of the above requirements.

Name of Company

Signature over Printed Name
of Authorized Representative

Date

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*
[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];
[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
2. *[Select one, delete the other:]*
[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;
[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*
[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine

Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]