

Standard Form Number: SF-GOOD-30
Revised on: MAY 24, 2004

09 October 2024

SUPPLEMENTAL/BID BULLETIN NO. 2024-036

This **Supplemental/Bid Bulletin No. 2024-036** is issued to amend and/or modify the details provided in the **Invitation to Bid (ITB) No. 2024-042** for the **“Services of an Event Management Company for Philippine Booth Design, Operations, and Activations at World Travel Market (WTM) London 2024”** as follows:

| ITEM NO. | SPECIFICATION | |
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| | FROM | TO |
| 12 | <p>The EMC is to provide animators, mechanics, scheduling, equipment, implements, costumes, materials, samples, and giveaways to successfully execute the activations, subject to the approval of TPB.</p> <p>b. Provide world-class artists/ animators/ talents/ models/ entertainers and cover the following expenses relative to their travel to the United Kingdom:</p> <ul style="list-style-type: none"> • Honorarium/ talent fees/ professional fees; • International and domestic (if necessary) air tickets including Traveling insurance with COVID-19 coverage and other airline-related expenses; • Daily per diems; • Management fees; • Visa fees; and • Accommodations in London | <p>The EMC to provide artists/ talents, mechanics, scheduling, equipment, implements, costumes, and materials to successfully execute the activations, subject to the approval of TPB.</p> <p>b.) Provide the following artists/ models/talents:</p> <ol style="list-style-type: none"> 1. Four (4) fashion models <ul style="list-style-type: none"> -two (2) Manila-based models (under PMAP) -two (2) London-based models 2. One (1) Road Manager (Manila-based) 3. One (1) make-up artist (London-based) 4. One (1) Assistant (London-based) 5. One (1) Flair Bartender 6. One (1) photographer/ Videographer <p>c.) Provide the artists/talents of the following relative to their performances or activations for the WTM 2024:</p> <ul style="list-style-type: none"> • Honorarium/ talent fees/ professional fees; • International and domestic air tickets (if applicable) including Traveling insurance with COVID- |

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| | | | <p>19 coverage and other airline-related expenses;</p> <ul style="list-style-type: none"> • Per diem of USD 450 per model; • Per diem of USD 450 for road manager; • Visa fees (if applicable); • Accommodations in London (if applicable; maximum of GBP 150 per night per room per person); and • Airport transfers and ground arrangements including gasoline, toll fees, insurance, and necessary permits (3-4 vans x 7 days) |
| 23 | Section VII Technical Specifications | <p><u>Booth Support Assistants</u></p> <p>a. Provide services of London-based Booth Support personnel</p> <p>i. Four (4) Info Counter Staff dressed in Filipino costumes during the trade show proper</p> <p>ii. Two (2) Booth support staff to assist during ingress, egress, and trade show proper</p> | <p><u>Booth Support Assistants</u></p> <p>a. Provide services of London-based Booth Support personnel</p> <p>i. Four (4) Info Counter Staff dressed in Filipino costumes during the trade show proper at GBP 15.00 per hour per person for 05-07 November 2024.</p> <p>ii. Two (2) Booth support staff to assist during ingress, egress, and trade show proper at GBP 15.00 per hour per person for 04 – 08 November 2024.</p> |
| 24 | | <p>b. Coordinate with the Philippine Department of Tourism – UK for contacts in the Filipino community for staffing requirements</p> | <p>b. Coordinate with the Philippine Department of Tourism – London Office through Administrative Officer, Ms. Gina Marie Liberty Esmana, at jjing@pdotlondon.co.uk for contacts in the Filipino community for staffing and supplier requirements</p> |

This Bid Bulletin shall form an integral part of the Bidding Documents.

For guidance and information of all concerned.


ARNOLD T. GONZALES
Chairperson
Bids and Awards Committee

Received by the Bidder:

Date: _____