

17 September 2024

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

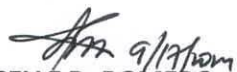
RFQ No. TPB RFQ 2024-09-255
PR No. 09.008/ 2024-09-182
Requirements: Supply and Delivery of Toner Cartridge for Fuji Copier Machine

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 Lot	<p>SCOPE OF WORK/SERVICES/DELIVERABLES</p> <p>Colored Toner</p> <ul style="list-style-type: none"> Three (3) colors: Cyan, Magenta, Yellow <p>Black Toner</p> <ul style="list-style-type: none"> CT2013 <p>TECHNICAL REQUIREMENTS:</p> <ol style="list-style-type: none"> Company Profile (for new bidder) <p>LEGAL REQUIREMENTS:</p> <ol style="list-style-type: none"> PhilGEPS Registration Certificate Business/Mayor's Permit BIR Certificate of Registration SEC/DTI/CDA Certificate of Registration Authorized Dealer/ Exclusive Distributor <p>NOTE:</p> <ol style="list-style-type: none"> All entries must be typewritten in your company letterhead. Price validity shall be for a period of thirty (30) calendar days. Suppliers must submit all the legal and technical documents to be eligible to participate. 	<p>PhP16,360.00</p> <p>PhP10,312.00</p>	<p>PhP49,080.00</p> <p>PhP10,312.00</p>
Delivery	Seven (7) days from receipt of NTP.		
Terms	Thirty (30) working days from the receipt of SOA or Billing.		
ABC	The Approved Budget for the Contract (ABC) is PhP59,392.00 inclusive of all applicable taxes.		PhP59,392.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address ada_cruz@tpb.gov.ph not later than **23 September 2024 at 12:00 PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



ROSELLE D. ROMERO

Acting Head

Procurement and General Services Division

Contact person: Ada Cruz