



16 September 2024

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. <u>TPB RFQ 2024-09-249</u> PR No. <u>9.009/ 2024-08-149</u>

Requirements: Tokens for TPB PRAISE awardees, officials, and guests

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 Lot	SCOPE OF WORK/SERVICES/DELIVERABLES		
	Supply and delivery of the following:		
	Rosette Ribbon Lei for Awardees		
	Seven (7) pieces at PhP350.00 each	PhP350.00	PhP2,450.00
	"TPB Loyalty Awardee"		
	Special Handcrafted Rosette Leis and Sashes for the Officials and Guest of Honors	PhP400.00	PhP1,200.00
	Three (3) pieces at PhP400.00 each		
	"TPB Taunang Parangal sa Bayaning Pilipino Guest of		
	Honor"		
	PRAISE CERENIONS		





	Bouquet of Flowers for the Official/Guest of Honor	PhP3,175.00	PhP 6,350.00
	• Two (2) pieces at PhP3,175.00 each		
	TECHNICAL DECLUDEMENTS.		
	TECHNICAL REQUIREMENTS:		
	Company Profile (for new bidder)		
	LEGAL REQUIREMENTS:		
	PhilGEPS Registration Certificate		
	2. Business/Mayor's Permit		
	3. BIR Certificate of Registration		
	4. SEC/DTI/CDA Certificate of Registration		
	NOTE:		
	1. All entries must be typewritten in your company letterhead.		
	2. Submission of sample of items upon receipt of NTP.		
	Indicative Delivery Date: On or before 27 September 2024 at the		
Delivery	TPB Office located at 6F Five E-Com Center, Harbor Drive, Mall of		
	Asia Complex, Pasay City		
Terms	Thirty (30) working days from the receipt of SOA or Billing.		
ABC	The Approved Budget for the Contract (ABC) is PhP10,000.00		DED10 000 00
	inclusive of all applicable taxes.		PhP10,000.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address <u>ada cruz@tpb.gov.ph</u> not later than **20 September 2024 at 12:00 PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.

Acting Head

Procurement and General Services Division

Contact person:

Ada Cruz

Contact number:

09271613609

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

"ANNEX A"

TECHNICAL SPECIFICATION

Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement" against each of the individual parameters of each Specification.

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Item	DESCRIPTION	TOTAL QUANTITY	BIDDER'S STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)				
	Tokens for TPB PRAISE awardees, officials, and guests						
1.	Rosette Ribbon Lei for Awardees Seven (7) pieces at PhP350.00 each "TPB Loyalty Awardee"	Lot 1					
2.	Special Handcrafted Rosette Leis and Sashes for the Officials and Guest of Honors Three (3) pieces at PhP400.00 each "TPB Taunang Parangal sa Bayaning Pilipino Guest of Honor"						
3.	Bouquet of Flowers for the Official/Guest of Honor Two (2) pieces at PhP3,175.00 each						

Name of Company/Bidder
Signature over Printed Name
Of Representative

I hereby certify to comply with all the above Technical Specifications.