

TECHNICAL SPECIFICATIONS

**PROVISION, SUPPLY AND DELIVERY OF
LEIS AND BOUQUET FOR THE TAUNANG PARANGAL SA BAYANING PILIPINO (TPBP)**

Indicative Delivery Date: On or before 27 September 2024

I. BACKGROUND:

Pursuant to CSC MC No. 06, s. 2022 and CSC-Approved TPB PRAISE, it has been the practice of the TPB to yearly celebrate its Civil Service Month with the ceremony dubbed as Taunang Parangal sa Bayaning Pilipino (TPBP) and to grant loyalty awards to those who has served the government continuously and satisfactorily for at least ten (10) years in one or more government agencies without any gap.

It has been the practice, as well, to grant PRAISE awards to exceptional service / achievements, in coincide with the celebration of the Civil Service Month.

II. OBJECTIVES

To provide leis and bouquet of flowers in the awarding ceremony for due acknowledgement of their presence, exceptional service / achievements in order to inspire public service and uphold public interest among TPB officials and employees

III. SCOPE OF WORK AND SERVICES

Supply and delivery of the following:

Quantity	Item	Description	Amount
7	Leis	Rosette Ribbon Lei for Awardees	P2,450.00
3	Special Leis	Handcrafted Rosette Leis and Sashes – a garland for awarding as a token of welcome / honor and a symbol of appreciation	P1,200.00
2	Bouquet of Flowers	Bunch of flowers for due acknowledgement of presence, and exceptional service / achievements	P6,350.00
TOTAL AMOUNT			P 10,000.00

IV. PROJECT IMPLEMENTATION SCHEDULE

Delivery Date : On or before 27 September 2024 (Friday)

V. APPROVED BUDGET FOR THE CONTRACT (ABC)

TEN THOUSAND PESOS ONLY (PhP 10,000.00) inclusive of all applicable taxes and fees.

VI. TERMS OF PAYMENT

Payment will be on a send-bill arrangement, thirty (30) days upon receipt of Statement of Account/Billing. Supplier is encouraged to have a Landbank account. Payment will be made through LBP bank deposit. In case the supplier does not have a Landbank account, bank charges will be shouldered by the supplier.

VII. CONTRACT DURATION

One-time engagement and shall commence from the issuance of Notice to Proceed (NTP) until full and complete delivery of requirements

VIII. PROJECT OFFICER'S CONTACT INFORMATION

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