


Bids and Awards Committee

SUPPLEMENTAL/BID BULLETIN NO. 2024-040

This Supplemental / Bid Bulletin is issued to amend and / or modify the details provided in the Philippine Bidding Document relative to the Invitation to Bid (ITB) No. 2024-044 for the **Services of an Event Management Company for Boot Dusseldorf 2025** are as follows:

| | FROM | TO | | | | | | | | | | | | |
|---|---|--|--------|---|-------------|--|-------------|---|-------------|--------|---|-------------|--|-------------|
| To modify or amend the provided details under Section VII – Technical Specifications | Item 3 <u>Support Staff Requirements</u> | Item 3 <u>Support Staff Requirements</u> | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>Particulars</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1. Hiring of two (2) Germany-Based personnel <ul style="list-style-type: none"> Stand assistants / Kitchen helper (160/day x 12 days) Info counter/Driver (190/day x 12 days) </td> <td>EUR4,500.00</td> </tr> <tr> <td>2. Accommodation (EUR200/room/night x 11 nights)</td> <td>EUR2,200.00</td> </tr> </tbody> </table> | Particulars | Amount | 1. Hiring of two (2) Germany-Based personnel <ul style="list-style-type: none"> Stand assistants / Kitchen helper (160/day x 12 days) Info counter/Driver (190/day x 12 days) | EUR4,500.00 | 2. Accommodation (EUR200/room/night x 11 nights) | EUR2,200.00 | <table border="1"> <thead> <tr> <th>Particulars</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1. Hiring of two (2) Germany-Based personnel <ul style="list-style-type: none"> One (1) Stand assistants / Kitchen helper (160/day x 12 days) One (1) Info counter/Driver (190/day x 12 days) </td> <td>EUR4,500.00</td> </tr> <tr> <td>2. Accommodation (EUR200/room/night x 11 nights)</td> <td>EUR2,200.00</td> </tr> </tbody> </table> | Particulars | Amount | 1. Hiring of two (2) Germany-Based personnel <ul style="list-style-type: none"> One (1) Stand assistants / Kitchen helper (160/day x 12 days) One (1) Info counter/Driver (190/day x 12 days) | EUR4,500.00 | 2. Accommodation (EUR200/room/night x 11 nights) | EUR2,200.00 |
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| | | See below Itinerary | | | | | | | | | | | | |

For guidance and information of all concerned.


ARNOLD T. GONZALES
 Chairperson
 Bids and Awards Committee
 October 28, 2024

Received/Conforme: _____
 Name of Supplier Representative / Date

ITINERARY FORM

Project Name: INTERNATIONAL BOAT SHOW DUSSELDORF (BOOT DUSSELDORF) 2025

Date: 18-26 January 2025

Venue: Messe Dusseldorf, Germany

| Date / Time | Activity | Remarks |
|------------------------|---|---|
| 16 January 2025 | | |
| TBA | Arrival of TPB Personnel in Dusseldorf, Germany | |
| | Purchasing of daily stand supplies and consumables in Metro with TPB officer/DOT-Frankfurt personnel and Germany-Based personnel | METRO Fischhalle Düsseldorf Address: Schlüterstraße 3, 40235 Düsseldorf, Germany |
| | Ingress / Site Inspection of Philippine Booth at Messe Dusseldorf | Address: Stockumer Kirchstraße 61, 40474 Düsseldorf, Germany |
| 17 January 2025 | | |
| | Arrival of Mr. Ram Yoro, Dive Expert Speaker in Dusseldorf, Germany | |
| | Continue Ingress of Philippine Booth at Messe Dusseldorf | |
| | Orientation of staff and personnel involved in Boot Show | |
| 18 January 2025 | | |
| 7:00am | Pick-up from hotels/accommodations for transfer to Messe Dusseldorf | |
| 9:00am | WTM Halls are open to Exhibitors | |
| 9:30am | Photo op with Philippine Delegation: DOT and TPB Officials, Private Sector Stand Sharers, KOLs, HORs, LGUs and Guests | |
| 10:00am | WTM 2024 Show Opens – 1st Day - Official Opening of the Philippine Stand - Start of B2B Meetings / consumer inquiries | |
| | Event Day Sponsorship Daily prime time stage slot at the Dive Center (10 minutes) - on the event day itself 60 minutes stage time at the Dive Center (6 x 10 minutes spread over the day) | |

| | | |
|---------------------------|---|---|
| | <ul style="list-style-type: none"> - on the event day itself 10 x your commercial video (max. 30 seconds) at the Dive Center stage (spread over the day) - on the event day itself use of the „Beach House“ which is an extra fully equipped floor space (around 25 sqm) directly in front of the stage. This „Beach House“ you can use for example for a customer event, a press event ... or whatever you would like to organize during your event day. It’s yours during the day! The beach house will be equipped with your graphics (artwork should be provided by you until beginning of December). You can put your beach flags etc. at the beach house. It would be a Philippine area during the whole day. - Daily stage slot in the Tourism Hall 13 on the “Destination Seaside” stage | |
| 1:00pm – 5:00pm | Presentation at the Dive Center Main Stage | Presenter: Ram Yoro |
| 6:30pm | BD 2025 Show Closes | |
| 19-22 January 2025 | | |
| 7:00am | Pick-up from hotels/accommodations for transfer to Messe Dusseldorf | |
| 9:00am | WTM Halls are open to Exhibitors | |
| 1:00pm | Presentation at the Dive Hall Main Stage | Daily prime time stage slot at the Dive Center (10 minutes) |
| 23 January 2025 | | |
| 7:00am | Pick-up from hotels/accommodations for transfer to Messe Dusseldorf | |
| 9:00am | WTM Halls are open to Exhibitors | |
| 1:00pm | Presentation at the Dive Hall Main Stage | |
| 7:00pm | Philippine delegation dinner hosting | Preferred area for the venue: Altstadt, Dusseldorf |
| 24-25 January 2025 | | |
| 7:00am | Pick-up from hotels/accommodations for transfer to Messe Dusseldorf | |
| 9:00am | WTM Halls are open to Exhibitors | |
| 1:00pm | Presentation at the Dive Hall Main Stage | |
| 26 January 2025 | | |
| 7:00am | Pick-up from hotels/accommodations for transfer to Messe Dusseldorf | |
| 9:00am | WTM Halls are open to Exhibitors | |
| 1:00pm | Presentation at the Dive Hall Main Stage | |
| TBA | Departure of Mr. Ram Yoro (Dus-Mnl) | |
| 27 January 2025 | | |
| TBA | Departure of TPB personnel (Dus-Mnl) | |

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| | END | |
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