

15 October 2024

REQUEST FOR QUOTATION

Quotation No. TPB-RFQ 2024.10.281
PR No. 10.021 (10.213)

Requirements: Preventive Maintenance Services for TPB Vehicle – Toyota 2021/Hiace GL Grandia 2.8L with Conduction No. P8D581

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The Tourism Promotions Board (TPB) is in need of a Supplier for the abovementioned requirements.

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 lot	Labor: <ul style="list-style-type: none"> • 70,000 KM PM Check up • Change Engine Oil/Oil Filter • Replace Gasket • Window washer fluid replenishment • Check brakes/cleaning • Engine Flush • Cabin deodorization • Combustion Chamber cleaning • Engine treatment additive application • Aircon treatment • Engine Detailing • + Parts and Miscellaneous 	Php25,000.00	Php25,000.00
Terms	30 days upon receipt of Invoice		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php25,000.00

Please submit your proposal to the **Secretariat, Bids and Awards Committee, on or before 4:00 pm on 21 October 2024**, through email address: ***bhong_ducusin@tpb.gov.ph*** together with the legal requirements set forth in Annex "H" of the revised Implementing Rules and Regulations of R.A. 9184:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit

The proposal must be in the company's letterhead and the quoted price shall be inclusive of all applicable taxes.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Please address your quotation to the undersigned.

Thank you very much.


ROSELLE D. ROMERO

Acting Head, Procurement and General Services Division

Contact person: **Jose T. Ducusin, Jr**