

October 23, 2024

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**RFQ No. TPB-RFQ 2024-10-295**  
**PR No. 08.026 (08.157)**

**Requirements: 4<sup>th</sup> Posting Supply and Delivery of Check Printer with Scanner and UV Scanner**

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 unit	<p><b>Check Printer with Scanner and UV Scanner</b></p> <p><b>Technical Specification</b></p> <ul style="list-style-type: none"> <li>- Technology: Impact Dot Matrix</li> <li>- <b>Print Speed:</b> 580 cps (VHSD), 520 cps (HSD), 400 cps (Draft), (NLQ), 133cps (LQ)</li> <li>- <b>Line Length:</b> 94 columns @ 10cpi, 112 columns @12cpi, 141 columns@15cpi</li> <li>- <b>Paper Handling:</b> Single sheet, envelopes, label, fanfold (40gr/m2 to 200gr/2 – 0.65mm to 2.7mm) Passbook (horizontal and vertical) Single sheet: (w) 65-244mm), (L) 65-470mm</li> <li>- <b>Copies:</b> 1 original+ 6 copies</li> <li>- <b>Special Functions:</b> Automatic Gap Adjustment (AGA), Document Auto Alignment, Auto Border Recognition, Optical Mark Reading, Automatic Set-Up</li> <li>- <b>Resident Fonts:</b> Draft, Courier, Gothic, Prestige, Presenter, Script, OCR-A/B Boldface</li> <li>- <b>Drivers:</b> Windows 2000, XP, Vista (32-64 bits), Windows 7 (32-64 bits)</li> <li>- <b>Consumables:</b> Black Ribbon, life 10 million characters</li> <li>- <b>Power Supply:</b> Universal 100-230V, 60+50 Hz Power Consumption: 45W (ISO/IEC 10561 Letter pattern) - Sleep Mode &lt; 3 W Off Mode OW – Energy Star compliant)</li> <li>- <b>Dimensions and Weight:</b> 496 (W) x 200 (H) x 285 (D) mm- 8 Kg (9.2 Kg packed)</li> </ul>	Php65,000.00	Php65,000.00

	<p><b>LEGAL REQUIREMENT:</b></p> <ul style="list-style-type: none"> <li>a. PhilGEPS Certificate</li> <li>b. Mayor’s Business Permit</li> <li>c. SEC/DTI Registration Certificate</li> <li>d. BIR Registration</li> <li>e. Company profile (New Supplier)</li> <li>f. Statement of Compliance to the Technical Specification (<b>Annex “A”</b>)</li> </ul> <p><b>ATTACHMENTS:</b></p> <ul style="list-style-type: none"> <li>a. Statement of Compliance to the Technical Specification (Annex “A”)</li> </ul> <p><b>NOTE:</b></p> <ul style="list-style-type: none"> <li>1. All entries must be typewritten on your company letterhead.</li> <li>2. Price Validity shall be for a period of thirty (30) calendar days.</li> </ul>		
Terms	30 days from receipt of Invoice		
Delivery	30 Calendar days upon receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php65,000.00</b>

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) not later than **29 October 2024 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Please be informed that the Tourism Promotions Board is evaluating our suppliers’ performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

  
**ROSELLE D. ROMERO**  
 Acting Head, Procurement Management Division  
 Finance Department 23 October 2024

Contact person: Jose T. Ducusin, Jr  
 Contact number: 02 8525 -7312 / 8525 – 9318 to 27

**ANNEX "A"**

<b>TECHNICAL SPECIFICATION</b>			
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement against each of the Individual parameters of each Specification			
Item	Description	Total Quantity	Bidder's Statement of Compliance
A.	<b>Supply and Delivery of Check Printer with Scanner and UV Scanner</b>		1 Lot
	<p><b>Check Printer with Scanner and UV Scanner</b></p> <p><b>Technical Specification</b></p> <ul style="list-style-type: none"> <li>- Technology: Impact Dot Matrix</li> <li>- <b>Print Speed:</b> 580 cps (VHSD), 520 cps (HSD), 400 cps (Draft), (NLQ), 133cps (LQ)</li> <li>- <b>Line Length:</b> 94 columns @ 10cpi, 112 columns @12cpi, 141 columns@15cpi</li> <li>- <b>Paper Handling:</b> Single sheet, envelopes, label, fanfold (40gr/m2 to 200gr/2 – 0.65mm to 2.7mm) Passbook (horizontal and vertical) Single sheet: (w) 65-244mm), (L) 65-470mm</li> <li>- <b>Copies:</b> 1 original+ 6 copies</li> <li>- <b>Special Functions:</b> Automatic Gap Adjustment (AGA), Document Auto Alignment, Auto Border Recognition, Optical Mark Reading, Automatic Set-Up</li> <li>- <b>Resident Fonts:</b> Draft, Courier, Gothic, Prestige, Presenter, Script, OCR-A/B Boldface</li> <li>- <b>Drivers:</b> Windows 2000, XP, Vista (32-64 bits), Windows 7 (32-64 bits)</li> <li>- <b>Consumables:</b> Black Ribbon, life 10 million characters</li> <li>- <b>Power Supply:</b> Universal 100-230V, 60+50 Hz Power Consumption: 45W (ISO/IEC 10561 Letter pattern) - Sleep Mode &lt; 3 W Off Mode OW – Energy Star compliant)</li> <li>- <b>Dimensions and Weight:</b> 496 (W) x 200 (H) x 285 (D) mm- 8 Kg (9.2 Kg packed)</li> </ul>		
	<p><b>DELIVERY DATE:</b> Must be delivered within Thirty (30) calendar days upon receipt of Notice to Proceed (NTP) after which liquidated damages shall be imposed</p>		

**I hereby certify to Comply with all the above Technical Specifications.**

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of

\_\_\_\_\_  
Date

Representative