

# STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

## SERVICES OF A TOUR OPERATOR FOR THE HIMALA SA BUHANGIN!

### ARTS AND MUSIC FESTIVAL

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
1	<b>AIR TICKET REQUIREMENTS</b> 5 economy roundtrip ticket preferably: <ul style="list-style-type: none"><li>• 15NOV MNL LAO 1110 1220</li><li>• 17NOV LAO MNL 1310 1420</li><li>• With 20 kg baggage allowance per person per route</li></ul> Restrictions: Rebookable and refundable	
2	<b>ACCOMMODATION</b> <ul style="list-style-type: none"><li>• Maximum of 3 single or twin-sharing rooms at a business-type hotel for two (2) nights</li><li>• Must be located near the Paoay Sand Dunes</li><li>• The hotel/resort must DOT-accredited and includes daily buffet breakfast (can cater to Halal/vegan/vegetarian food options)</li></ul>	
3	<b>LAND TRANSPORTATION</b> <ul style="list-style-type: none"><li>• Two (2) units of van for TPB officials and personnel</li><li>• Van unit year model must be at least 2019 or not more than 5-years old; all maintenance cost, gasoline, lubricant, other consumable cost and other related expenses will be covered by the tour operator, including payment of toll fees and parking fees. Should the van develop any mechanical fault in transit, the tour operator must find a replacement within one-hour. Minimum engine displacement at least 2.5 to 3.5L</li><li>• Maximum use of 18 hours per day inclusive of overtime and driver's fee, overtime, food, parking fees, toll fees (if necessary).</li><li>• With daily provision of wet tissues, alcohol, mineral water, mint</li><li>• Must be equipped with GPS, first aid kit and umbrella</li><li>• Driver should have strong navigation skills, uniformed, presentable and well-trained</li><li>• Itinerary: Ilocos Norte and environs. Includes airport transfers via Laoag International Airport</li></ul>	
4	<b>FULL-BOARD MEALS FOR THE TPB OFFICIALS/PERSONNEL</b> <ul style="list-style-type: none"><li>• Provision of full-board meals to a maximum of five (5) TPB personnel (AM snacks, PM snacks, lunch and dinner)</li></ul>	
5	<b>MEAL HOSTING</b> <ul style="list-style-type: none"><li>• Managed buffet dinner for 400 pax with 20% provision for vegetarian, halal, gluten-free, etc.</li><li>• With free-flowing coffee/tea/water</li><li>• With one (1) round of iced tea or local juice and one (1) round of local beer</li></ul>	

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	<ul style="list-style-type: none"> <li>• With dedicated wait staff for every 4 tables</li> <li>• Menu featuring fusion of Filipino and international cuisine, to be submitted prior to the event and to be approved by TPB</li> <li>• Complete set-up for the buffet stations and dressed cocktail, tables and chairs</li> <li>• Designation of a food and beverage coordinator</li> <li>• Set-up must be ready three (3) hours before the start of the activities</li> </ul>	
6	<p><b>ONSITE-RELATED EXPENSES</b></p> <ul style="list-style-type: none"> <li>• Provision for incidental, miscellaneous, and onsite related expenses (e.g., data/communication allowance, courier fees, permits, entrance fees, environmental fees, tactical tours, porter fees) amounting to Php15,000.00. Billing must be based on the actual cost supported with receipts.</li> </ul>	
7	<p><b>OTHER REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>• Assistance in preparing/ securing entry documents, as necessary.</li> <li>• Willingness to respond to immediate/unforeseen changes in specifications.</li> </ul>	
8	<p><b>ADDITIONAL TECHNICAL REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>• Must be Filipino owned, operated, and legally registered tour services company under Philippine laws</li> <li>• Must have previously completed a minimum of 3 projects for the past 3 years in providing/servicing tour operations for National Government Agencies (NGAs), Local Government Units (LGUs) and/or Private Agencies, Institutions or Organizations. Required to submit a list of completed projects from 2021 – 2023</li> <li>• Must be a DOT-accredited tourism establishment. Required to submit either a DOT – accreditation certificate or provisional accreditation certificate</li> </ul>	
9	<p><b>INDICATIVE PROJECT IMPLEMENTATION DATE</b>  “Himala sa Buhangin! Arts and Music Festival”  Paoay, Ilocos Norte  15-17 November 2024</p>	
10	<p><b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b>  The ABC is <b>EIGHT HUNDRED NINETY-FOUR THOUSAND FIVE HUNDRED PESOS ONLY (Php894,500.00)</b> inclusive of all applicable fees and taxes.</p>	
11	<p><b>TERMS OF PAYMENT</b></p> <ul style="list-style-type: none"> <li>• Payment will be based on actual cost and will be paid thirty (30) days upon the receipt of the Statement of Account (SOA) or Billing.</li> <li>• Willing to provide services on a “send-bill” arrangement. Processing of payment shall be initiated upon certification by the end-user of satisfactory completion of services and issuance of billing statements accompanied by supporting documents by the supplier. Payment must be made in accordance with prevailing accounting and auditing rules and regulations.</li> <li>• Payment will be made through LBP bank deposit. Otherwise, bank charges will be shouldered by the service provider.</li> </ul>	

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12	<b>CONTRACT DURATION</b> One-time engagement and shall commence from the acceptance of Notice to Proceed (NTP).	
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Name of Company/Bidder

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Signature over Printed Name  
of Representative

\_\_\_\_\_  
Date