

09 October 2024

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below:

**RFQ No.** TPB RFQ 2024-10-274 – 2<sup>nd</sup> POSTING  
**PR No.** 09.032 / 2024-09-189

**Requirements:** **SUPPLY AND DELIVERY OF 3D MODELING SOFTWARE LICENSES FOR TOURISM PROMOTIONS BOARD**

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 Lot	<p><b>SCOPE OF WORK/SERVICES/DELIVERABLES</b></p> <p><b>1 SketchUp Professional License – for 12 months</b></p> <p><b>Features and Functionalities:</b></p> <ul style="list-style-type: none"> <li>▪ Desktop version (Windows, Mac)</li> <li>▪ Web-based version</li> <li>▪ iPad portability</li> <li>▪ 2D and 3D Layout functionality</li> <li>▪ Customizable workflow</li> <li>▪ Pre-built parametric models for interior and exterior designing</li> <li>▪ File import and export capabilities includes, but not limited to: DDF, IFC, IFCZIP, BMP, PSD, TIF, TGA, PDF</li> </ul> <p><b>1 Enscape License – for 12 months</b></p> <p><b>Features and Functionalities:</b></p> <ul style="list-style-type: none"> <li>▪ License can be used on multiple computers</li> <li>▪ Includes access to upgrades to the latest software version</li> <li>▪ 3D Walkthrough Render</li> <li>▪ VR Experience Design</li> <li>▪ Advanced Denoiser</li> <li>▪ AI-powered image enhancer</li> <li>▪ Integrated Graphics Support</li> <li>▪ Access to professional Asset Library</li> <li>▪ Customizable Library</li> <li>▪ Color and Material Customization</li> <li>▪ Supports Multi-asset Editing</li> <li>▪ Dynamic Weather/Cloud settings</li> <li>▪ Time of Day simulation</li> <li>▪ Image effects such as but not limited to: Bloom, Lens Flare, DSLR effects.</li> <li>▪ Volumetric Fog</li> </ul>		PhP95,000.00

	<ul style="list-style-type: none"> <li>▪ Dynamic Depth of Field setting</li> <li>▪ Artificial Light Source Rendering</li> <li>▪ Supports Hardware Ray-Tracing feature</li> <li>▪ Export features include, but not limited to: Video export, 360 panorama, executable file (.exe), QR code</li> <li>▪ Access to Expert Support</li> </ul> <p><b>TECHNICAL REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Company Profile (for new bidder)</li> <li>2. Accomplished Statement of Compliance to the Technical Specification Annex “B”</li> <li>3. Must be an IT company operating for at least three (3) years</li> </ol> <p><b>Bidder Responsibilities</b></p> <ol style="list-style-type: none"> <li>1. The service provider should be responsible for the management of the software which includes but not limited to license management, allocation, troubleshooting, and administration.</li> </ol> <p><b>LEGAL REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Business/Mayor’s Permit</li> <li>3. BIR Certificate of Registration</li> <li>4. SEC/DTI Certificate of Registration</li> <li>5. Notarized Revised Omnibus Sworn Statement Annex “C”</li> </ol> <p><b>ATTACHMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Technical Specifications Annex “A”</li> <li>2. Statement of Compliance to the Technical Specification Annex “B”</li> <li>3. Revised Omnibus Sworn Statement Annex “C”</li> </ol> <p><b>NOTE:</b></p> <ol style="list-style-type: none"> <li>1. All entries must be typewritten in your company letterhead.</li> <li>2. Price validity shall be for a period of thirty (30) calendar days.</li> </ol>		
Delivery	Must be delivered within forty-five (45) calendar days upon receipt of the Notice to Proceed (NTP)		
Terms	<ul style="list-style-type: none"> <li>• Payment will be made once the following has been delivered: <ul style="list-style-type: none"> <li>○ Software licenses have been delivered with proof (screenshots)</li> <li>○ Certificate of completion and acceptance signed by the MIS Department Head</li> <li>○ Certificate of warranty</li> </ul> </li> <li>• Payment will be on a send-bill arrangement to be settled within thirty (30) working days upon receipt of a billing statement and complete supporting documents subject to usual accounting rules and regulations.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Payments will be made through a Landbank of the Philippines (LPB) deposit. In case the supplier does not have an LBP account, bank charges will be shouldered by the supplier.</li> </ul>		
ABC	PhP95,000.00 inclusive of all applicable fees and taxes		<b>PhP95,000.00</b>

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [kristine\\_aclan@tpb.gov.ph](mailto:kristine_aclan@tpb.gov.ph)/ [bac\\_sec@tpb.gov.ph](mailto:bac_sec@tpb.gov.ph) not later than **15 October 2024 at 5:00 PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



**JANET G. VILLAFRANCA**  
 Officer-in-Charge  
 Procurement and General Services Division

**Contact person:** Kristine Heizelle B. Aclan

**Quotation No. TPB-PR.2024.10.274 – 2<sup>nd</sup> POSTING**  
**PR No. 9.032**

## TECHNICAL SPECIFICATIONS

### SUPPLY AND DELIVERY OF 3D MODELING SOFTWARE LICENSES FOR THE TOURISM PROMOTIONS BOARD

#### I. BACKGROUND

In support of its mandate to market and promote the Philippines as a prime destination for tourists as well as MICE events, the Tourism Promotions Board recognizes the importance of creating an accurate and realistic three-dimensional (3D) renders and representations of architectural design requirements in the implementation of projects.

The procurement of a 3D Modeling Software is therefore needed to address the challenges of rendering realistic designs and to satisfy the requirements of each project that includes architectural plans and/or proposals.

#### II. OBJECTIVE

To enable the collection of responses and conducting surveys using web-based forms with advanced and analytic features

#### III. SCOPE OF WORK / SERVICES

Item	Unit	Quantity	Duration (in months)
<b>SketchUp Professional License</b> which includes the following features: <ul style="list-style-type: none"><li>▪ Desktop version (Windows, Mac)</li><li>▪ Web-based version</li><li>▪ iPad portability</li><li>▪ 2D and 3D Layout functionality</li><li>▪ Customizable workflow</li><li>▪ Pre-built parametric models for interior and exterior designing</li><li>▪ File import and export capabilities includes, but not limited to: DDF, IFC, IFCZIP, BMP, PSD, TIF, TGA, PDF</li></ul>	License	1	12



<p><b>Enscape License</b> which includes the following features:</p> <ul style="list-style-type: none"> <li>▪ License can be used on multiple computers</li> <li>▪ Includes access to upgrades to the latest software version</li> <li>▪ 3D Walkthrough Render</li> <li>▪ VR Experience Design</li> <li>▪ Advanced Denoiser</li> <li>▪ AI-powered image enhancer</li> <li>▪ Integrated Graphics Support</li> <li>▪ Access to professional Asset Library</li> <li>▪ Customizable Library</li> <li>▪ Color and Material Customization</li> <li>▪ Supports Multi-asset Editing</li> <li>▪ Dynamic Weather/Cloud settings</li> <li>▪ Time of Day simulation</li> <li>▪ Image effects such as but not limited to: Bloom, Lens Flare, DSLR effects.</li> <li>▪ Volumetric Fog</li> <li>▪ Dynamic Depth of Field setting</li> <li>▪ Artificial Light Source Rendering</li> <li>▪ Supports Hardware Ray-Tracing feature</li> <li>▪ Export features include, but not limited to: Video export, 360 panorama, executable file (.exe), QR code</li> <li>▪ Access to Expert Support</li> </ul>	License	1	12
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**IV. PROJECT IMPLEMENTATION SCHEDULE**

Must be delivered within forty-five (45) calendar days upon receipt of the Notice to Proceed (NTP)

**V. TECHNICAL AND ELIGIBILITY REQUIREMENTS**

- **Bidder Qualifications**

Must be an IT company operating for at least three (3) years

- **Bidder Responsibilities**

The service provider should be responsible for the management of the software which includes but not limited to license management, allocation, troubleshooting, and administration.

## **VI. APPROVED BUDGET FOR THE CONTRACT (ABC)**

The ABC for this project is Ninety-Five Thousand Pesos Only (P95,000.00) inclusive of all applicable fees and taxes

## **VII. TERMS OF PAYMENT**

- Payment will be made once the following has been delivered:
  - Software licenses have been delivered with proof (screenshots)
  - Certificate of completion and acceptance signed by the MIS Department Head
  - Certificate of warranty
- Payment will be on a send-bill arrangement to be settled within thirty (30) working days upon receipt of a billing statement and complete supporting documents subject to usual accounting rules and regulations.
- Payments will be made through a Landbank of the Philippines (LPB) deposit. In case the supplier does not have an LBP account, bank charges will be shouldered by the supplier.

## **VIII. CONTRACT DURATION**

The subscription shall be effective for twelve (12) months from the start of the project implementation schedule

## **IX. PROJECT OFFICERS CONTACT INFORMATION**

	Primary	Alternate
Name	Jose Teodoro Delos Reyes	Lorenz Eugene Cabanos
Email Address	jt_delosreyes@tpbp.gov.ph	lorenz_cabanos@tpb.gov.ph
Phone/Viber #	09760409961	09771960177

# STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

## SUPPLY AND DELIVERY OF 3D MODELING SOFTWARE LICENSES FOR THE TOURISM PROMOTIONS BOARD

Bidders must state here either “**Comply**” or “**Not Comply**” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
1	<p><b>SketchUp Professional License</b> which includes the following features:</p> <ul style="list-style-type: none"> <li>▪ Desktop version (Windows, Mac)</li> <li>▪ Web-based version</li> <li>▪ iPad portability</li> <li>▪ 2D and 3D Layout functionality</li> <li>▪ Customizable workflow</li> <li>▪ Pre-built parametric models for interior and exterior designing</li> <li>▪ File import and export capabilities includes, but not limited to: DDF, IFC, IFCZIP, BMP, PSD, TIF, TGA, PDF</li> </ul> <p><b>Enscape License</b> which includes the following features:</p> <ul style="list-style-type: none"> <li>▪ License can be used on multiple computers</li> <li>▪ Includes access to upgrades to the latest software version</li> <li>▪ 3D Walkthrough Render</li> <li>▪ VR Experience Design</li> <li>▪ Advanced Denoiser</li> <li>▪ AI-powered image enhancer</li> <li>▪ Integrated Graphics Support</li> <li>▪ Access to professional Asset Library</li> <li>▪ Customizable Library</li> <li>▪ Color and Material Customization</li> <li>▪ Supports Multi-asset Editing</li> <li>▪ Dynamic Weather/Cloud settings</li> <li>▪ Time of Day simulation</li> <li>▪ Image effects such as but not limited to: Bloom, Lens Flare, DSLR effects.</li> <li>▪ Volumetric Fog</li> <li>▪ Dynamic Depth of Field setting</li> <li>▪ Artificial Light Source Rendering</li> </ul>	

## STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

	<ul style="list-style-type: none"> <li>▪ Supports Hardware Ray-Tracing feature</li> <li>▪ Export features include, but not limited to: Video export, 360 panorama, executable file (.exe), QR code</li> <li>▪ Access to Expert Support</li> </ul>	
2	<p><b>PROJECT IMPLEMENTATION</b></p> <p>Must be delivered within forty-five (45) calendar days upon receipt of the Notice to Proceed (NTP)</p>	
3	<p><b>TECHNICAL REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. Company Profile (for new bidder)</li> <li>2. Accomplished Statement of Compliance to the Technical Specification Annex "A"</li> <li>3. Must be an IT company operating for at least three (3) years</li> </ol> <p><b>Bidder Responsibilities</b></p> <ol style="list-style-type: none"> <li>1. The service provider should be responsible for the management of the software which includes but not limited to license management, allocation, troubleshooting, and administration.</li> </ol> <p><b>LEGAL REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Business/Mayor's Permit</li> <li>3. BIR Certificate of Registration</li> <li>4. SEC/DTI Certificate of Registration</li> <li>5. Notarized Revised Omnibus Sworn Statement Annex "C"</li> </ol>	
4	<p><b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b></p> <p>The Approved Budget for the Contract (ABC) is <b>NINETY-FIVE THOUSAND PESOS ONLY (Php95,000.00)</b> inclusive of all applicable fees and taxes.</p>	
5	<p><b>TERMS OF PAYMENT</b></p> <ul style="list-style-type: none"> <li>• Payment will be made once the following has been delivered: <ul style="list-style-type: none"> <li>○ Software licenses have been delivered with proof (screenshots)</li> <li>○ Certificate of completion and acceptance signed by the MIS Department Head</li> <li>○ Certificate of warranty</li> </ul> </li> <li>• Payment will be on a send-bill arrangement to be settled within thirty (30) working days upon receipt of a billing statement and complete supporting documents subject to usual accounting rules and regulations.</li> </ul>	



## STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

	<ul style="list-style-type: none"><li>• Payments will be made through a Landbank of the Philippines (LPB) deposit. In case the supplier does not have an LBP account, bank charges will be shouldered by the supplier.</li><li>• Supplier shall provide the original copy of Statement of Account/ Billing Statement/ Official Receipt to the TPB Office. Otherwise, the payment will not be processed.</li><li>• Statement of Account/ Billing Statement addressed to  <b>MARIA MARGARITA MONTEMAYOR NOGRALES</b> Chief Operating Officer, Tourism Promotions Board 6/F, Five E-Com Center, Harbor Drive MOA Complex, Pasay City</li></ul>	
6	<b>CONTRACT DURATION</b> The subscription shall be effective for twelve (12) months from the start of the project implementation schedule	

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name  
of Representative

\_\_\_\_\_  
Date

**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES)  
 CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*  
*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];  
*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
  
2. *[Select one, delete the other:]*  
*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;  
*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
  
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
  
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
  
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
  
6. *[Select one, delete the rest:]*  
*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;  
*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;  
*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*