

16 October 2024

REQUEST FOR QUOTATIONThe **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below:RFQ No. **TPB RFQ 2024-10-287**PR No. **10.020 / 2024-10-210****REQUIREMENTS: CORRECTIVE MAINTENANCE SERVICES FOR FUJI PHOTO COPIER MACHINE**
MODEL: AP-IV-C5575

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
4 pcs	Drum Cartridge (R1, R2, R3 R4)	PhP14,112.00	PhP56,448.00
2 pcs	Waste Toner Collector	PhP2,022.00	PhP4,044.00
Terms	30 days upon receipt of invoice		
Delivery	7 days from receipt of NTP		
ABC	The total Approved Budget for Contract (ABC) is PhP60,492.00 inclusive of all applicable taxes		PhP60,492.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address kristine_aclan@tpb.gov.ph / bac_sec@tpb.gov.ph not later than **21 October 2024 at 5:00 PM**, subject to the Terms and Conditions stated herein.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.

**ROSELLE D. ROMERO**

Acting Head

Procurement Management Division

Contact person: KRISTINE HEIZELLE B. ACLAN**NOTE:**

1. All entries must be typewritten in your company letterhead.
2. Price validity shall be for a period of thirty (30) calendar days.
3. Suppliers must submit the following legal documents to be eligible to participate in the bidding:
 - a. PhilGEPS Registration Certificate
 - b. Business/Mayor's Permit
 - c. SEC/DTI Certificate of Registration
 - d. BIR Registration / TIN
 - e. Company profile (for New Supplier)
 - f. Authorized Dealer / Exclusive Distributor

Quotation No. TPB-PR.2024.10.287PR No. 10.020**TOURISM PROMOTIONS BOARD PHILIPPINES**6th Floor, Five E-Com Center, Harbor Drive, Mall of Asia Complex, Pasay City, 1300 Philippines

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