

# STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

## SERVICES OF A TOUR OPERATOR FOR THE 20<sup>th</sup> NATIONAL CONVENTION OF LAWYERS IN LAHUG, CEBU CITY

Bidders must state here either “**Comply**” or “**Not Comply**” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
1	<p><b>HOTEL ACCOMMODATION</b></p> <ul style="list-style-type: none"> <li>• 3-star DOT-accredited hotels (or higher-rated hotels, if the rates are competitive) preferably near Waterfront Hotel such Seda Central Bloc Hotel</li> <li>• 2 single occupancy rooms for 3 nights</li> <li>• Private shower area with bidet and hair blower</li> <li>• Complimentary use of amenities during the entire duration of the convention.</li> <li>• Breakfast included</li> <li>• USB charging points</li> <li>• With luggage storage and safe box</li> <li>• Readily available iron and iron board or steamer</li> <li>• Free wifi</li> <li>• Allow early check-in (before lunch) or secured room to be provided on Day 1 to store participants’ luggage while not yet checked in.</li> <li>• Allow late check-out (after lunch) or secured room to be provided on Day 3 to store participants’ luggage if activities are ongoing.</li> </ul>	
2	<p><b>AIR TICKET</b></p> <ul style="list-style-type: none"> <li>• Roundtrip domestic air tickets for 2 pax</li> <li>• Baggage allowance: 20kg (check-in) and 7kg (hand carry)</li> <li>• Flexible schedule to accommodate TPB officials, with a preferred departure time from Manila to Cebu at 4 AM on January 30th, and a return from Cebu to Manila at 3 PM on February 2, 2025</li> <li>• Route: Manila-Cebu-Manila</li> <li>• Reroutable, refundable, and rebookable</li> <li>• Travel Insurance for each TPB official</li> <li>•</li> </ul>	
3	<p><b>TRANSPORTATION</b></p> <ul style="list-style-type: none"> <li>• One (1) Van</li> <li>• Van unit year model must be at least 2019 or not more than 5-years old; all maintenance cost, gasoline, lubricant, other consumable cost and other related expenses will be covered by the tour operator, including payment of toll fees and parking fees. Should the van develop any mechanical fault in transit, the tour operator must find a replacement within one-hour. Minimum engine displacement at least 2.5 to 3.5L</li> <li>• Maximum use of 18 hours per day inclusive of overtime and driver’s fee, overtime, food, parking fees, toll fees (if necessary).</li> <li>• Inclusive of licensed driver, fuel, applicable parking, driver’s meals, toll, and overtime fees.</li> <li>• Must be equipped with GPS, first aid kit and umbrella</li> <li>• Driver should have strong navigation skills, uniformed, presentable and well-trained</li> <li>• Route:</li> </ul>	

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	<p>Day 1 – Mactan International Airport (CEB) – Hotel – Waterfront Hotel – Hotel</p> <p>Day 2 - Hotel – Waterfront Hotel – Hotel</p> <p>Day 3 - Hotel – Waterfront Hotel – Hotel</p> <p>Day 4 - Hotel – Mactan International Airport (CEB)</p>	
4	<p><b>OTHER REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>• Actual date and number of pax is subject to confirmation one (1) week before the event, provided that there shall be an equitable adjustment in the contract price for the increase/decrease of pax relative to the estimated 2 pax.</li> <li>• Provide cost per head in case of increase/decrease of pax in relation to the estimated no. of pax</li> <li>• Any other arrangements that may be mutually agreed upon by TPB and the supplier.</li> </ul>	
5	<p><b>ADDITIONAL TECHNICAL REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>• Must be a Filipino-owned operated and legally registered Tour Operator/ Travel Agency under the Philippine Laws.</li> <li>• Must have been in operation for at least three (3) years handling at least three (3) similar projects</li> <li>• Must have a valid Department of Tourism (DOT) Certificate of Accreditation.</li> </ul>	
6	<p><b>PROJECT IMPLEMENTATION SCHEDULE</b></p> <p><b>Date of Event:</b> 30 January – 02 February 2025</p>	
7	<p><b>CONTRACT DURATION</b></p> <p>One-time engagement and shall commence from the acceptance of Notice to Proceed (NTP).</p>	

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Name of Company/Bidder

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Signature over Printed Name  
of Representative

\_\_\_\_\_  
Date