

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**BERNADETTE ROMULO-PUYAT, Chairperson**  
**HOWARD LANCE A. UYKING, Alternative Chairperson (DOT)**  
**MARIA ANTHONETTE C. VELASCO-ALLONES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**TEODORO L. LOCSIN, Ex-Officio Director (DFA)**  
**RAMON M. LOPEZ, Ex-Officio Director (DTI)**  
**ARTHUR P. TUGADE, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 17 February 2022

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **24 February 2022 (Thursday), 9:00 a.m.**, at **Aquarius to Gemini Rooms, 27<sup>th</sup> Floor, Diamond Hotel Manila**. This meeting will be conducted in a hybrid format, and Board Members are given the discretion to attend in person or virtually via Zoom application.

For Board Members who will not be able to physically attend the aforesaid meeting, below are the Zoom meeting details:

**Meeting ID : 860 5795 3318**

**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, they may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) and [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

**ATTY. MA. CECILIA U. TIROL**  
Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

24 February 2022 / 9:00 a.m.

Aquarius to Gemini Rooms, 27th Floor, Diamond Hotel Manila

**AGENDA**

|             | <b>AGENDA ITEMS</b>  | <b>BOARD'S ACTION</b>          |
|-------------|--|--------------------------------|
| <b>I</b>    | <b>Call to Order</b>   |                                |
| <b>II</b>   | <b>Invocation to be led by Department of Transportation Undersecretary Reinier Paul R. Yebra</b>   |                                |
| <b>III</b>  | <b>Determination of Quorum</b>   |                                |
| <b>IV</b>   | <b>Approval of the Agenda</b>  |                                |
| <b>V</b>    | <b>Approval of the Minutes of the TPB Regular Board of Directors' Meeting held on 16 December 2021 at Conrad Hotel Manila via Zoom Application</b>                                       | For review/<br>approval        |
| <b>VI</b>   | <b>Matters Arising from Previous Tourism Board Meetings</b>  | For discussion/<br>information |
| <b>VII</b>  | <b>For Approval/Discussion</b>   |                                |
|             | A. Implementation of the TPB's Compensation and Position Classification System Under Executive Order No. 150   | For discussion/<br>approval    |
|             | B. Extension of Waiver of Participation Fees for Private Sector Partners Joining TPB's Delegations in International Trade, M.I.C.E. and Consumer Fairs and Business Missions for FY 2022 |                                |
| <b>VIII</b> | <b>For Information</b>   |                                |
|             | A. TPB Accomplishment Report (1 January to 11 February 2022)   | For<br>information             |
| <b>IX</b>   | <b>Other Matters</b>   |                                |
| <b>X</b>    | <b>Schedule of Next Meeting</b>  |                                |
| <b>XI</b>   | <b>Adjournment</b>   |                                |

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**BERNADETTE ROMULO-PUYAT, Chairperson**  
**HOWARD LANCE A. UYKING, Alternate Chairperson (DOT)**  
**MARIA ANTHONETTE C. VELASCO-ALLONES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**TEODORO L. LOCSIN, Ex-Officio Director (DFA)**  
**RAMON M. LOPEZ, Ex-Officio Director (DTI)**  
**ARTHUR P. TUGADE, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 09 March 2022

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Please be advised that the Tourism Board shall be convened for a **Special Board of Directors' Meeting** on **11 March 2022 (Friday)** at **10:30 a.m.**, via **Zoom Application**.

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**

**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she can be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph)/[ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

**ATTY. MA. CECILIA U. TIROL**  
Corporate Board Secretary

**TPB SPECIAL BOARD OF DIRECTORS' MEETING**

11 March 2022 / 10:30 am

via Zoom Application

**AGENDA**

|            | <b>AGENDA ITEMS</b>   | <b>BOARD'S ACTION</b>       |
|------------|---|-----------------------------|
| <b>I</b>   | <b>Call to Order</b>  |                             |
| <b>II</b>  | <b>Invocation to be led by Department of Foreign Affairs<br/>Assistant Secretary Gina A. Jamoralin</b>  |                             |
| <b>III</b> | <b>Determination of Quorum</b>  |                             |
| <b>IV</b>  | <b>Approval of the Agenda</b>   |                             |
| <b>V</b>   | <b>For Approval/Discussion</b>  |                             |
|            | A. Report on the Final Award dated 28 February 2022 rendered by the Arbitration Tribunal: "In the Matter of Ad Hoc Arbitration under Republic Act No. 876 as Amended by Republic Act No. 9285 between Dentsu Philippines Inc. and Tourism Promotions Board" | For discussion/<br>approval |
| <b>VI</b>  | <b>Other Matters</b>  |                             |
| <b>IX</b>  | <b>Adjournment</b>  |                             |

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**BERNADETTE ROMULO-PUYAT, Chairperson**  
**HOWARD LANCE A. UYKING, Alternate Chairperson (DOT)**  
**MARIA ANTHONETTE C. VELASCO-ALLONES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**TEODORO L. LOCSIN, Ex-Officio Director (DFA)**  
**RAMON M. LOPEZ, Ex-Officio Director (DTI)**  
**ARTHUR P. TUGADE, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 24 March 2022

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **31 March 2022 (Thursday), 9:00 a.m.**, at **Aqua Ballroom, ACEA Beach Resort, Subic**. This meeting will be conducted in a hybrid format, and Board Members are given the discretion to attend in person or virtually via Zoom application.

For Board Members who will not be able to physically attend the aforesaid meeting, below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**

**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, they may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph)/[ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

**ATTY. MA. CECILIA U. TIROL**  
Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

31 March 2022 / 9:00 a.m.

Aqua Ballroom, ACEA Beach Resort, Subic

**AGENDA**

|             | <b>AGENDA ITEMS</b>   | <b>BOARD'S ACTION</b>       |
|-------------|---|-----------------------------|
| <b>I</b>    | <b>Call to Order</b>  |                             |
| <b>II</b>   | <b>Invocation to be led by Director Vanessa L. Suatengco</b>  |                             |
| <b>III</b>  | <b>Determination of Quorum</b>  |                             |
| <b>IV</b>   | <b>Approval of the Agenda</b>   |                             |
| <b>V</b>    | <b>Approval of the Minutes of the TPB Regular Board of Directors' Hybrid Meeting held on 24 February 2022 at Diamond Hotel Manila</b> | For review/<br>approval     |
| <b>VI</b>   | <b>Matters Arising from Previous Tourism Board Meetings</b>   | For<br>information          |
| <b>VII</b>  | <b>For Approval/Discussion</b>  |                             |
|             | A. Concept Designs for the Tourists/Visitors Concierge Project  | For discussion/<br>approval |
| <b>VIII</b> | <b>For Information</b>  |                             |
|             | A. TPB Accomplishment Report (12 February to 17 March 2022)   | For<br>information          |
| <b>IX</b>   | <b>Other Matters</b>  |                             |
| <b>X</b>    | <b>Schedule of Next Meeting</b>   |                             |
| <b>XI</b>   | <b>Adjournment</b>  |                             |

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**BERNADETTE ROMULO-PUYAT, Chairperson**  
**HOWARD LANCE A. UYKING, Alternate Chairperson (DOT)**  
**MARIA ANTHONETTE C. VELASCO-ALLONES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**TEODORO L. LOCSIN, Ex-Officio Director (DFA)**  
**RAMON M. LOPEZ, Ex-Officio Director (DTI)**  
**ARTHUR P. TUGADE, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 24 April 2022

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **28 April 2022 (Thursday), 9:00 a.m.**, at **Tourism Promotions Boardroom, Legaspi Towers 300, Malate, Manila**. This meeting will be conducted in a hybrid format and Board Members are given the discretion to attend in person or virtually via Zoom application.

For Board Members who will not be able to attend the meeting physically, below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**

**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, they may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) and [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

**ATTY. MA. CECILIA U. TIROL**  
Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

28 April 2022 / 9:00 a.m.

TPB Boardroom, Legaspi Towers 300, Malate, Manila

**AGENDA**

|             | <b>AGENDA ITEMS</b>   | <b>BOARD'S ACTION</b>       |
|-------------|---|-----------------------------|
| <b>I</b>    | <b>Call to Order</b>  |                             |
| <b>II</b>   | <b>Invocation to be led by Director Eduardo F. Pelaez</b>   |                             |
| <b>III</b>  | <b>Determination of Quorum</b>  |                             |
| <b>IV</b>   | <b>Approval of the Agenda</b>   |                             |
| <b>V</b>    | <b>Approval of the Minutes of the TPB Regular Board of Directors' Hybrid Meeting held on 31 March 2022 at ACEA Beach Resort, Subic.</b> | For review/<br>approval     |
| <b>VI</b>   | <b>Matters Arising from Previous Tourism Board Meetings</b>   | For<br>information          |
| <b>VII</b>  | <b>For Approval/Discussion</b>  |                             |
|             | A. Concept Designs for the Tourists/Visitors Concierge Project  | For discussion/<br>approval |
|             | B. Proposed Corporate Operating Budget for Fiscal Year 2023   | For discussion/<br>approval |
|             | C. Purchase of Motor Vehicles   | For discussion/<br>approval |
|             | D. Deferment of the TPB's Restructuring Plans   | For discussion/<br>approval |
| <b>VIII</b> | <b>For Information</b>  |                             |
|             | A. TPB Accomplishment Report (18 March to 17 April 2022)  | For<br>information          |
| <b>IX</b>   | <b>Other Matters</b>  |                             |
| <b>X</b>    | <b>Schedule of Next Meeting</b>   |                             |
| <b>XI</b>   | <b>Adjournment</b>  |                             |





## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**HOWARD LANCE A. UYKING, Alternate Chairperson (DOT)**  
**MARIA ANTHONETTE C. VELASCO-ALLONES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**TEODORO L. LOCSIN, Ex-Officio Director (DFA)**  
**RAMON M. LOPEZ, Ex-Officio Director (DTI)**  
**ARTHUR P. TUGADE, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 9 June 2022

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **14 June 2022 (Tuesday), 1:30 p.m.**, at the **Dr. Benito Vergara and Leonardo Co Halls, Education Rooms A and B, Ground Floor, National Museum of Natural History, Rizal Park, Manila**. This meeting will be conducted in a hybrid format, and Board Members are given the discretion to attend in person or virtually via Zoom application.

For Board Members who will not be able to attend the meeting physically, below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**

**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

**ATTY. MA. CECILIA U. TIROL**  
Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

14 June 2022 / 1:30 p.m.

Dr. Benito Vergara and Leonardo Co Halls, Education Rooms A and B  
National Museum of Natural History  
Rizal Park, Manila

**AGENDA**

|             | <b>AGENDA ITEMS</b>  | <b>BOARD'S ACTION</b>      |
|-------------|--|----------------------------|
| <b>I</b>    | <b>Call to Order</b>   |                            |
| <b>II</b>   | <b>Invocation to be led by Deputy Chief Operating Officer for Corporate Affairs Jocelyn Patrice L. Deco</b>                                    |                            |
| <b>III</b>  | <b>Determination of Quorum</b>   |                            |
| <b>IV</b>   | <b>Approval of the Agenda</b>  |                            |
| <b>V</b>    | <b>Approval of the Minutes of the TPB Regular Board of Directors' Hybrid Meeting held on 28 April 2022 at the Tourism Promotions Boardroom</b> | For review/ approval       |
| <b>VI</b>   | <b>Matters Arising from Previous Tourism Board Meetings</b>  | For discussion/information |
| <b>VII</b>  | <b>For Information</b>   |                            |
|             | A. Highlights of the Transition Report   | For information            |
|             | B. TPB Accomplishment Report (18 April to 5 June 2022)   |                            |
| <b>VIII</b> | <b>Other Matters</b>   |                            |
| <b>IX</b>   | <b>Schedule of Next Meeting</b>  |                            |
| <b>X</b>    | <b>Adjournment</b>   |                            |

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA-FRASCO, Chairperson (DOT)**  
**MARIA ANTHONETTE C. VELASCO-ALLONES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 11 August 2022

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Please be advised that upon the instructions of the Chairperson, the Tourism Board shall be convened for a **Special Board of Directors' Virtual Meeting on 15 August 2022 (Monday), 10:30 a.m., via Zoom Application.**

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**

**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference. Considering the urgency and importance of the matters to be discussed, **attendance should be given primordial importance.**

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph)/[ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

**ATTY. MA. CECILIA U. TIROL**  
Corporate Board Secretary

**TPB SPECIAL BOARD OF DIRECTORS' MEETING**

15 August 2022 / 10:30 a.m.

via Zoom Application

**AGENDA**

|             | <b>AGENDA ITEMS</b>   | <b>BOARD'S ACTION</b> |
|-------------|---|-----------------------|
| <b>I</b>    | <b>Call to Order</b>  |                       |
| <b>II</b>   | <b>Invocation to be led by COO Maria Anthonette C. Velasco-Allones</b>      |                       |
| <b>III</b>  | <b>Determination of Quorum</b>  |                       |
| <b>IV</b>   | <b>Approval of the Agenda</b>   |                       |
| <b>V</b>    | <b>For Approval/Discussion</b>  |                       |
|             | A. Chief Operating Officer Maria Anthonette C. Velasco-Allones' Exit Report |                       |
|             | B. Appointment/Designation of an Officer-in-Charge of the TPB               |                       |
| <b>VI</b>   | <b>Other Matters</b>  |                       |
| <b>VII</b>  | <b>Schedule of Next Meeting</b>   |                       |
| <b>VIII</b> | <b>Adjournment</b>  |                       |

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA-FRASCO, Chairperson (DOT)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 29 September 2022

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Please be advised that the Tourism Board shall be convened for a **Special Board of Directors' Hybrid Meeting on 4 October 2022 (Tuesday), 2:00 p.m.**, at the **TPB Board Room, 4<sup>th</sup> Floor, Legaspi Towers 300, Roxas Blvd., Manila**, and **via Zoom Application** through the following meeting details:

**Meeting ID : 990 3320 1025**

**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) and [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).

**ATTY. JEMIMAH NISSI M. TIAMBENG**

Acting Corporate Board Secretary

**TPB SPECIAL BOARD OF DIRECTORS' MEETING**

4 October 2022 / 2:00 p.m.

Hybrid

**AGENDA**

|            | <b>AGENDA ITEMS</b>   | <b>BOARD'S ACTION</b> |
|------------|---|-----------------------|
| <b>I</b>   | <b>Call to Order</b>  |                       |
| <b>II</b>  | <b>Invocation</b>   |                       |
| <b>III</b> | <b>Determination of Quorum</b>  |                       |
| <b>IV</b>  | <b>Approval of the Agenda</b>   |                       |
| <b>V</b>   | <b>For Approval/Discussion</b>  |                       |
|            | A. Nomination and Election of the Tourism Promotions Board Chief Operating Officer        | For approval          |
|            | B. Appointment of the Acting Corporate Secretary and Acting Assistant Corporate Secretary | For approval          |
|            | C. Approval of the Proposed Reprogrammed 2022 Work and Financial Plan (WFP)               | For approval          |
| <b>VI</b>  | <b>Other Matters</b>  |                       |
| <b>VII</b> | <b>Schedule of Next Meeting</b>   |                       |
| <b>VII</b> | <b>Adjournment</b>  |                       |

## SUPPLEMENTAL NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA-FRASCO, Chairperson (DOT)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 04 October 2022

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In view of the latest instruction from the Chairperson, please be advised that the Tourism Board shall now be convened for a **Special Board of Directors' Hybrid Meeting on 4 October 2022 (Tuesday), 4:00 p.m.**, at the **DOT Multipurpose Hall, Penthouse**, DOT Building, 351 Senator Gil Puyat Avenue, Makati City, and **via Zoom Application** through the following meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary



**TPB SPECIAL BOARD OF DIRECTORS' MEETING**

4 October 2022 / 4:00 p.m.

Hybrid

**AGENDA**

|            | <b>AGENDA ITEMS</b>   | <b>BOARD'S ACTION</b> |
|------------|---|-----------------------|
| <b>I</b>   | <b>Call to Order</b>  |                       |
| <b>II</b>  | <b>Invocation</b>   |                       |
| <b>III</b> | <b>Determination of Quorum</b>  |                       |
| <b>IV</b>  | <b>Approval of the Agenda</b>   |                       |
| <b>V</b>   | <b>For Approval/Discussion</b>  |                       |
|            | A. Nomination and Election of the Tourism Promotions Board Chief Operating Officer        | For approval          |
|            | B. Appointment of the Acting Corporate Secretary and Acting Assistant Corporate Secretary | For approval          |
|            | C. Approval of the Proposed Reprogrammed 2022 Work and Financial Plan (WFP)               | For approval          |
| <b>VI</b>  | <b>Other Matters</b>  |                       |
| <b>VII</b> | <b>Schedule of Next Meeting</b>   |                       |
| <b>VII</b> | <b>Adjournment</b>  |                       |

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA-FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR-NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 23 November 2022

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Virtual Meeting on 28 November 2022 (Monday), 10:30 a.m., via Zoom Application.**

Below are the Zoom meeting details:

**Meeting ID : 990 3320 1025**  
**Password : TPBBOD**

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

28 November 2022 / 10:30 a.m.

**AGENDA**

|            | <b>AGENDA ITEMS</b>  | <b>BOARD'S ACTION</b>       |
|------------|--|-----------------------------|
| <b>I</b>   | <b>Call to Order</b>   |                             |
| <b>II</b>  | <b>Invocation</b>  |                             |
| <b>III</b> | <b>Determination of Quorum</b>   |                             |
| <b>IV</b>  | <b>Approval of the Agenda</b>  |                             |
| <b>V</b>   | <b>Approval of the Minutes of (i) the TPB Regular Board of Directors' Meeting held on 14 June 2022 at the National Museum of the Philippines, the virtual Special Board of Directors' Meeting held on 15 August 2022, and (iii) the Special Board of Directors' Meeting held on 4 October 2022 at the DOT Multipurpose Hall and via Zoom Application</b> | For approval                |
| <b>VI</b>  | <b>Matters Arising from Previous Tourism Board Meetings</b>  |                             |
| <b>VII</b> | <b>For Approval/Discussion</b>   |                             |
|            | A. FY 2023 Proposed Corporate Operating Budget (COB) in the total amount of PhP1,183,692,000.00  | For approval                |
|            | B. Correction on the Summary of Corporate Operating Budget for the Reprogrammed 2022 TPB Work and Financial Plan (WFP) for Fiscal Year 2022, as approved under Board Resolution No. 353 series of 2022   | For approval                |
|            | C. 2023 TPB Performance Scorecard  | For approval                |
|            | D. Reconsideration on the SG-JG Banding Salary Step Adjustments Relative to the Implementation of the CPCS under E.O. No. 150 Category 1 Salary Structure  | For approval                |
|            | E. DOLI Renewal  | For approval                |
|            | F. Approval of the Manual of Signing Authority   | For approval                |
|            | G. Creation of Procurement Management Division   | For approval                |
|            | H. Proposed Restructuring of the TPB Membership Program  | For approval                |
|            | I. Reorganization of Board Committees  | For discussion and approval |

|             |   |                             |
|-------------|---|-----------------------------|
| <b>VIII</b> | <b>For the Marketing Committee's Presentation</b>   |                             |
|             | A. Short-Term Marketing Plan <sup>1</sup>   | For discussion and approval |
| <b>IX</b>   | <b>For Information</b>  |                             |
|             | A. TPB Accomplishment Report  | For Information             |
|             | B. Upcoming Events for the Last Quarter of 2022   | For Information             |
|             | C. Updates on TPB Restructuring Initiatives   | For Information             |
|             | D. Presentation of the Travel Application   | For Information             |
|             | E. Digital Marketing Development Plan   | For Information             |
|             | F. Transfer of Atty. Immaculate Marie L. Adzuara, Acting Assistant Corporate Secretary, to the CHED | For Information             |
| <b>X</b>    | <b>Other Matters</b>  |                             |
| <b>XI</b>   | <b>Schedule of Next Meeting</b>   |                             |
| <b>XII</b>  | <b>Adjournment</b>  |                             |

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<sup>1</sup> The Marketing Committee meeting, which was scheduled on 21 November 2022, 3:00 - 4:00 pm, approved the Short-Term Marketing Plan, subject to comments to be submitted within two (2) days therefrom. Accordingly, the Committee Report which will include the comments to the Plan shall be circulated once finalized.

## NOTICE OF MEETING

FOR : THE TPB BOARD OF DIRECTORS

**MA. ESPERANZA CHRISTINA GARCIA-FRASCO, Chairperson (DOT)**  
**MARIA MARGARITA MONTEMAYOR-NOGRALES, Vice-Chairperson (TPB)**  
**MARK T. LAPID, Ex-Officio Director (TIEZA)**  
**ENRIQUE A. MANALO, Ex-Officio Director (DFA)**  
**ALFREDO E. PASCUAL, Ex-Officio Director (DTI)**  
**JAIME B. BAUTISTA, Ex-Officio Director (DOTr)**  
**VANESSA L. SUATENGCO, Appointive Director**  
**EDUARDO F. PELAEZ, Appointive Director**

DATE : 15 December 2022

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Please be advised that the Tourism Board shall be convened for a **Regular Board of Directors' Meeting** on **21 December 2022 (Wednesday), 3:00 p.m.**, via **Zoom Application**.

Below are the Zoom meeting details:

Meeting ID : 990 3320 1025  
Password : TPBBOD

Attached is the agenda for the Honorable Board Members' reference.

Ms. Edshi-Lee Cordero of the Office of the Corporate Board Secretary will be coordinating with your office regarding this matter. Should there be a need, she may be reached through the following email addresses [edshi\\_cordero@tpb.gov.ph](mailto:edshi_cordero@tpb.gov.ph) / [ocbs@tpb.gov.ph](mailto:ocbs@tpb.gov.ph).



**ATTY. JEMIMAH NISSI M. TIAMBENG**  
Acting Corporate Board Secretary

**TPB REGULAR BOARD OF DIRECTORS' MEETING**

21 December 2022 / 3:00 p.m.

via Zoom Application

**AGENDA**

|             | <b>AGENDA ITEMS</b>  | <b>BOARD'S ACTION</b>       |
|-------------|--|-----------------------------|
| <b>I</b>    | <b>Call to Order</b>   |                             |
| <b>II</b>   | <b>Invocation</b>  |                             |
| <b>III</b>  | <b>Determination of Quorum</b>   |                             |
| <b>IV</b>   | <b>Approval of the Agenda</b>  |                             |
| <b>V</b>    | <b>Matters Arising from Previous Tourism Board Meetings</b>                        |                             |
| <b>VI</b>   | <b>For Approval</b>  |                             |
|             | A. TPB 2023 Work and Financial Plan (WFP)  | For approval                |
|             | B. Consolidated Guidelines for the Marketing and Promotions Sector                 | For approval                |
|             | C. Declaration of 50% Dividends on Net Earnings for FYs 2020 and 2021              | For approval                |
|             | D. Disposal of TPB Properties to Other Government Agencies as a Mode of Divestment | For approval                |
| <b>VII</b>  | <b>For the Business Development Committee's Presentation</b>                       |                             |
|             | A. Business Development Plan <sup>1</sup>  | For discussion and approval |
| <b>VIII</b> | <b>Other Matters</b>   |                             |
| <b>IX</b>   | <b>Schedule of Next Meeting</b>  |                             |
| <b>X</b>    | <b>Adjournment</b>   |                             |

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<sup>1</sup> The Business Development Committee meeting is scheduled to convene on 19 December 2022. Accordingly, the pertinent documents, along with the Committee Report, shall be circulated once available.