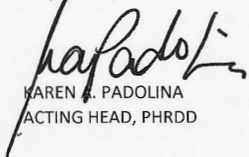


**LEARNING AND DEVELOPMENT (LAD) PLAN  
PERSONNEL AND HUMAN RESOURCES DEVELOPMENT DIVISION  
2024 ANNUAL TRAINING PLAN  
as of 25 January 2024**

**TRAININGS, SEMINARS, FORA, AND OTHER ACTIVITIES**

Title	1st Quarter No. of Interventions	2nd Quarter No. of Interventions	3rd Quarter No. of Interventions	4th Quarter No. of Interventions
<b>I. Competencies</b>				
<b>To address any of the following critical competencies:</b>				
<b>CORE (C)</b>				
1 Professionalism		1		
2 Integrity				
3 Initiative			1	
<b>LEADERSHIP (L)</b>				
1 Building Collaborative, Inclusive Working Relationships		1		
2 Managing Performance and Coaching for Results				
3 Leading Change				
4 Thinking Strategically, Critically, and Creativity				
5 Creating and Nurturing a High Performing Organization				
<b>FUNCTIONAL (F)</b>				
1 Accounting Proficiency				
2 Analytical Thinking Skills				
3 Attention to Details				
4 Brand Management				
5 Business Development				
6 Compensation, Benefits and Welfare				
7 Computer Proficiency				
8 Conducting Audit Engagement				
9 Confidentiality Skills				
10 Content Publishing				
11 Corporate Planning and Governance				
12 Data Management				
13 Effective Communication				
14 Information and Knowledge Management				
15 Job Description Development and Enhancement				
16 Legal Proficiency				
17 Managing Resources				
18 Marketing Proficiency	1	1		
19 Media Relations				
20 Performance Management				
21 Performance Monitoring				
22 Planning, Management and Evaluation				
23 Procurement Management				
24 Project Management, Execution, and Monitoring				
25 Project Planning and Evaluation				
26 Risk Analysis and Remedies				
27 Road Safety, Driving Proficiency, and Vehicle Maintenance				
28 Talent Acquisition				
29 Talent Development				
30 Talent Engagement				
<b>II. Gender and Development Activities</b>	3	1	2	2
<b>III. Employee Engagement Activities</b>	4	4	4	5
<b>IV. Health and Wellness Activities</b>	1	1	1	2
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>8</b>	<b>9</b>

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