




STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

SERVICES OF A PRODUCTION OR EVENT MANAGEMENT COMPANY FOR THE VERY IMPORTANT PINOY (VIP) TOUR 2025

Bidders must state here either **“Comply”** or **“Not Comply”** against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
SCOPE OF WORK/SERVICES/DELIVERABLES		
1	Provide Technical Requirements including but not limited to LED Screen with 2 side panels (Indicative size: 18ft X 9ft) size of the screen should complement the size of room venue and stage. Lights and sounds during the entire duration of the program.	
2	One (1) group of performers for the whole duration of the event <ul style="list-style-type: none"> - Cultural Performance during dinner (6-8 dancers) and band performance after dinner - Minimum of one (1) hour to maximum of two (2) hours performance - Proposed entertainment should be fit for an international audience and must include Filipino culture and tradition - Performers must have experience with performing for an international audience, subject to TPB’s approval - Tech run should be done at least one (1) hour before the start of the event 	
3	One (1) Event Host or Voice Over Talent who will facilitate and serve as the program host for the whole duration of the event	
4	The production company should provide full production services that must include a full-production concept and execution of an entertainment package which will be flexible enough based on audience of the event and possible on-site adjustments as required by client.	
5	Repertoire of the band to be submitted 7 days upon receipt of NTP to TPB for approval, preferably 70’s, 80’s or 90’s genre of mixed international and Filipino songs.	
6	Prepare a program scenario and script to include the following: Spiels of Event Host/Voice Over to be submitted 7 days upon receipt of NTP.	

	<p>Please see below for the proposed program flow: 07:00 PM to 10:00 PM</p> <ul style="list-style-type: none"> - Invocation - Philippine National Anthem - Welcome Remarks (TPB) - Special Message - During Dinner: Cultural Performance - After Dinner: Entertainment by the band - Closing Remarks (TPB or DOT Overseas Office) - Photo Opportunity - - Announcements/Reminders from Rajah Tours (if any) 	
<p>7</p>	<p>Promotional Materials</p> <ul style="list-style-type: none"> • Luggage Tag (350 pcs) <p>Size: 7cm x 10.10cm Material: High Quality PVC Bag tag Color: Black and White Layout: to be provide by TPB Sample Photo:</p> 	
<p>8</p>	<ul style="list-style-type: none"> • Love the Philippines (LTP) Round neck Shirts (500 pcs) <p>Specifications: Size: Assorted Size Color (140 S, 150 M, 70 L, 70 XL, 70 XXL) Requirement: Full Color (one-side Printing) Shirt color: cream/beige Materials Preference: Original – CVC Printing Process: Rubberized, heat press, sublimation, or digital silkscreen Layout: to be provided by the TPB</p> <p>Sample Photo:</p> 	

	<p>Front Logo</p>  <p>Back Logo</p> <p>TOURISM PROMOTIONS BOARD PHILIPPINES tpb.gov.ph</p>	
9	One (1) Project Manager or Coordinator to serve as TPB's point-of-contact and to oversee, coordinate, and execute technical run/rehearsals of performers.	
10	Assistance in other related matters pertaining to the implementation of the program that may not have been included in this document but deemed necessary by either party.	
11	<p>INDICATIVE PROJECT IMPLEMENTATION SCHEDULE</p> <p>The delivery of souvenirs and luggage tags must be five (5) working days before the arrival of the participants in Metro Manila, and services of production house/event management company will be in July 2025 inclusive of ingress and egress.</p>	
12	Must be Filipino owned, operated and legally registered event management under Philippine laws. Submit a Company Profile together with the quotation.	
13	Must have at least three (3) years of experience in staging entertainment programs in international and/or domestic events; Submit SEC/DTI/CDA Registration Certificate together with the quotation.	
14	Must have a good reputation in the field of corporate launches and events utilizing both entertainment and arts management components.	
15	Must have rendered satisfactorily delivery of services and must not have performance evaluation rate lower than 3.5 total average for two (2) consecutive TPB handled events, not applicable to new bidders. Must submit a Certificate of Satisfactory Performance together with the quotation.	

Name of Company/Bidder

Signature over Printed Name
of Representative

Date