

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below:

RFQ No. TPB RFQ 2025.04.098
PR No. 03.025
Requirements: Supply and Delivery of Giveaways and Collaterals for the Philippine Motorcycle Tourism (PMT) and Cyclo Tourism Programs Lots 1-3

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
3 Lots	SPECIFICATIONS/ SCOPE OF WORK/ SERVICES/ DELIVERABLES Lot 1: Dri Fit Round Neck Shirt for Philippine Motorcycle Tourism (PMT) and Cyclo Tourism <ul style="list-style-type: none"> Material: Cooltex 170-200 GSM Made to order dri-fit round neck shirt Colors used: Red, blue, and yellow (Philippine Flag colors); Black for the neck portion. Quantity: <ul style="list-style-type: none"> - 700 pcs. (PMT) - 600 pcs. (Cyclo) With Philippine Motorcycle Tourism/ Cyclo Tourism text (front), and DOT, and TPB logo (back) Cloth: Smooth dri-fit with moderate thickness Sublimation Full Color printing on both sides Layout to be supplied by TPB Features: <ul style="list-style-type: none"> - Quick dry technology used in the shirts - Allow fabrics to wick and spread sweat, and make cool and keep dry while doing sports - Flexibility: ensure your movement is not hindered and remains flexible throughout your routine - Perfect match for the motorcycle riders 	Php500.00 for PMT Shirt	Php350,000.00
		Php700.00 for Cyclo Tourism Shirt	Php420,000.00





***TPB will provide the final design before Notice of Award*

Lot 2: Philippine Motorcycle Tourism Jackets for TPB PMT Team

- Material: Neozprint 180-200GSM
- Layered Mesh type with inside layering
- Sublimation Printing
- Quantity: 20 pcs.



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PhP2,000.00

PhP40,000.00

	<p>LEGAL REQUIREMENTS:</p> <ol style="list-style-type: none"> Mayor's/ Business Permit PhilGEPS Registration Number/ Certificate BIR Certificate of Registration Notarized Omnibus Sworn Statement <p>ATTACHMENTS:</p> <ol style="list-style-type: none"> Technical Specifications Statement of Compliance Omnibus Sworn Statement <p>NOTE:</p> <ol style="list-style-type: none"> All entries must be typewritten in your company letterhead. Price validity shall be for a period of thirty (30) calendar days. Submission of bid/ quotation and award of contract shall be on a per lot basis. 																																																																									
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ABC	LOT	ITEMS	APPROVED BUDGET IN PHP	PhP900,000.00															
	1	a. Dri Fit Round Neck Shirt for PMT & Cyclo Tourism	350,000.00																
		b. Dri Fit Round Neck Shirt for Cyclo Tourism	420,000.00																
	2	Philippine Motorcycle Tourism Jackets	40,000.00																
	3	Philippine Motorcycle Tourism Stickers	90,000.00																
		TOTAL AMOUNT	900,000.00																
PhP900,000.00 inclusive of all applicable fees and taxes.																			

Please submit your **quotation, technical, and legal documents** duly signed by your authorized representative to email address ada_cruz@tpb.gov.ph/ bac_sec@tpb.gov.ph not later than **11 April 2025, 05:00PM**, subject to the Terms and Conditions stated herein.

For easy identification of email and submission of quotation with other documents, the subject shall be in this format: **PMT Giveaways_<Company Name>**.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.



JANET G. VILAFRANCA
 Acting Head
 Procurement Management Division

Contact person: Ada Cruz



STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

SUPPLY AND DELIVERY OF GIVEAWAYS AND COLLATERALS FOR THE PHILIPPINE MOTORCYCLE TOURISM (PMT) AND CYCLO TOURISM PROGRAMS LOTS 1-3

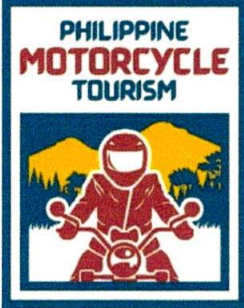

Bidders must state here either “**Comply**” or “**Not Comply**” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidder Bid and cross-referenced to that evidence. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.**

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
1	<p>SPECIFICATIONS/ SCOPE OF WORK/ SERVICES/ DELIVERABLES</p> <p>Lot 1: Dri Fit Round Neck Shirt for Philippine Motorcycle Tourism (PMT) and Cyclo Tourism</p> <ul style="list-style-type: none"> • Material: Cooltex 170-200 GSM • Made to order dri-fit round neck shirt • Colors used: Red, blue, and yellow (Philippine Flag colors); Black for the neck portion. • Quantity: <ul style="list-style-type: none"> - 700 pcs. (PMT) - 600 pcs. (Cyclo) • With Philippine Motorcycle Tourism/ Cyclo Tourism text (front), and DOT, and TPB logo (back) • Cloth: Smooth dri-fit with moderate thickness • Sublimation Full Color printing on both sides • Layout to be supplied by TPB • Features: <ul style="list-style-type: none"> - Quick dry technology used in the shirts - Allow fabrics to wick and spread sweat, and make cool and keep dry while doing sports - Flexibility: ensure your movement is not hindered and remains flexible throughout your routine - Perfect match for the motorcycle riders <div style="text-align: center;">  </div>	

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

	 <p style="text-align: center;"><i>**TPB will provide the final design before Notice of Award</i></p>	
2	<p>Lot 2: Philippine Motorcycle Tourism Jackets for TPB PMT Team</p> <ul style="list-style-type: none"> • Material: Neozprint 180-200GSM • Layered Mesh type with inside layering • Sublimation Printing • Quantity: 20 pcs.  <p style="text-align: center;"><i>**TPB will provide the final design before Notice of Award</i></p>	
3	<p>Lot 3: Philippine Motorcycle Tourism Stickers/ Cyclo Tourism Stickers</p> <ul style="list-style-type: none"> • Stickers of Philippine Motorcycle Tourism (Design 1) & Cyclo Tourism (Design 2) • Quantity: 1,000 pcs x 2 design = 2,000 pcs. • Size: Size: 8 cm x 10 cm. • Color Requirements: Full-color printing – 2 different designs on white and black background • Material Preference: Clear: 3M Sticker • Silkscreen reverse printing • Layout to be supplied by TPB • With slitting and die-cutting 	

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4	<p>OTHER DETAILS:</p> <ul style="list-style-type: none"> Bidder must be able to submit a sample of work done with the same or similar material and style as mentioned in the Specifications given, together with the quotation. Failure to submit/ present the actual sample based on the above specifications will be disqualified and will not be considered. Final sample of giveaways should be approved before production. The actual sample may be submitted to TPB upon receipt of Purchase Order (PO). All giveaways shall be made in the Philippines. Bidders are encouraged to use sustainable materials in the production including its packaging. 																																																																						
5	<p>ADDITIONAL TECHNICAL REQUIREMENTS/ BIDDER ELIGIBILITY REQUIREMENTS:</p> <ul style="list-style-type: none"> An accredited member of the Philippine Government Electronic Procurement System (PhilGEPS). Legally registered establishment under the Philippine Laws Operating business for the last three (3) years. Required to submit proof of registration either from SEC, DTI or CDA. 																																																																						
6	<p>PROJECT IMPLEMENTATION SCHEDULE/ DELIVERY:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Lot No.</th> <th colspan="2" style="width: 25%;">30 May 2025</th> <th colspan="2" style="width: 25%;">30 June 2025</th> </tr> <tr> <td></td> <th style="width: 10%;">Size</th> <th style="width: 15%;">Quantity</th> <th style="width: 10%;">Size</th> <th style="width: 15%;">Quantity</th> </tr> </thead> <tbody> <tr> <td rowspan="8" style="text-align: center; vertical-align: middle;">1a. Dri-fit Round Neck Shirt for PMT</td> <td>Small</td> <td style="text-align: center;">50</td> <td>Small</td> <td style="text-align: center;">50</td> </tr> <tr> <td>Medium</td> <td style="text-align: center;">50</td> <td>Medium</td> <td style="text-align: center;">50</td> </tr> <tr> <td>Large</td> <td style="text-align: center;">100</td> <td>Large</td> <td style="text-align: center;">100</td> </tr> <tr> <td>XL</td> <td style="text-align: center;">50</td> <td>XL</td> <td style="text-align: center;">50</td> </tr> <tr> <td>XXL</td> <td style="text-align: center;">50</td> <td>XXL</td> <td style="text-align: center;">50</td> </tr> <tr> <td>XXXL</td> <td style="text-align: center;">50</td> <td>XXXL</td> <td style="text-align: center;">50</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">350</td> <td>Total</td> <td style="text-align: center;">350</td> </tr> <tr> <td rowspan="8" style="text-align: center; vertical-align: middle;">1b. Dri-fit Round Neck Shirt for Cyclo Tourism</td> <td>Small</td> <td style="text-align: center;">50</td> <td>Small</td> <td style="text-align: center;">50</td> </tr> <tr> <td>Medium</td> <td style="text-align: center;">50</td> <td>Medium</td> <td style="text-align: center;">50</td> </tr> <tr> <td>Large</td> <td style="text-align: center;">100</td> <td>Large</td> <td style="text-align: center;">100</td> </tr> <tr> <td>XL</td> <td style="text-align: center;">50</td> <td>XL</td> <td style="text-align: center;">50</td> </tr> <tr> <td>XXL</td> <td style="text-align: center;">25</td> <td>XXL</td> <td style="text-align: center;">25</td> </tr> <tr> <td>XXXL</td> <td style="text-align: center;">25</td> <td>XXXL</td> <td style="text-align: center;">25</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">300</td> <td>Total</td> <td style="text-align: center;">300</td> </tr> </tbody> </table>			Lot No.	30 May 2025		30 June 2025			Size	Quantity	Size	Quantity	1a. Dri-fit Round Neck Shirt for PMT	Small	50	Small	50	Medium	50	Medium	50	Large	100	Large	100	XL	50	XL	50	XXL	50	XXL	50	XXXL	50	XXXL	50	Total	350	Total	350	1b. Dri-fit Round Neck Shirt for Cyclo Tourism	Small	50	Small	50	Medium	50	Medium	50	Large	100	Large	100	XL	50	XL	50	XXL	25	XXL	25	XXXL	25	XXXL	25	Total	300	Total	300
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8	<p>CONTRACT DURATION The contract shall commence from the date of receipt of the Notice to Proceed (NTP) until the full implementation of all deliverables.</p>																	

Name of Company/Bidder

Signature over Printed Name
of Representative

Date

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*
[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];
[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*
[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;
[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*
[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

TECHNICAL SPECIFICATIONS
SUPPLY AND DELIVERY OF GIVEAWAYS AND COLLATERALS FOR THE
PHILIPPINE MOTORCYCLE TOURISM (PMT) AND CYCLO TOURISM PROGRAMS
As of 28 March 2025

I. BACKGROUND

The motorcycle tourism industry has experienced significant growth over the past decade, whose numbers are increasing up to the present. This is driven by the increasing popularity of adventure travel and the freedom to explore new destinations on two wheels. This trend is attributed to the thrill-seeking nature of motorcycle enthusiasts, who are drawn to the excitement of navigating diverse landscapes, historical landmarks, festivals and events, local cuisines, beautiful and serene coasts, green forest wildlife, natural splendors as well as immersing themselves with local cultures.

Capitalizing on the tourism potential, the TPB Philippine Motorcycle Tourism Program collaborated and partnered with the Department of Tourism (DOT) and various motorcycle rider clubs and associations in the Philippines.

For this year (2025), TPB will endeavor to embark on Cyclo Tourism as a new market segment to be integrated into the PMT Program.

These programs shall be conducted by way of providing freebies to support the motorcycle clubs and associations/ bicycle clubs and associations on the following events:

- Annual PMT Anniversary Ceremonial Ride
- Annual PMT Anniversary Fellowship Night
- Annual Regional PMT Rides
- Various Motorcycle Clubs and Associations/ Cycling Associations and Organizations' Riding Events

II. OBJECTIVES:

1. To encourage more motorcycle sports enthusiasts to engage in a motor sports tourism activity as a potential niche tourism product.
2. To promote different tourist destinations in the Philippines including its history, culture, and people.
3. To tap motor riders as domestic tourism ambassadors/ ambadress who will help promote the Philippines as a country of fun and diverse experience.
4. To advocate for safer riding conditions, ensuring a secure environment for all riders, particularly women.

III. SCOPE OF DELIVERABLES:

PARTICULARS	SPECIFICATION
<p align="center">LOT 1- PhP 770,000.00 <i>Amount: PhP350,000.00 (Dri-fit T-shirt for PMT)</i> <i>Amount: PhP420,000.00 (Dri-fit T-shirt for Cyclo Tourism)</i></p>	
 <p data-bbox="209 1483 983 1521">**TPB will provide the final design before Notice of Award</p>	<ul style="list-style-type: none"> • Material: Cooltex 170-200 GSM • Made to order dri-fit round neck shirt • Colors used: Red, blue, and yellow (Philippine Flag colors). Black for the neck portion. • Quantity: <ul style="list-style-type: none"> - 700 pcs. (PMT) - 600 pcs. (Cyclo) • With Philippine Motorcycle Tourism/ Cyclo Tourism text (front), and DOT, and TPB logo (back) • Cloth: Smooth dri-fit with moderate thickness • Sublimation Full Color printing on both sides • Layout to be supplied by TPB • Features: <ul style="list-style-type: none"> - Quick dry technology used in the shirts - Allow fabrics to wick and spread sweat, and make cool and keep dry while doing sports - Flexibility: ensure your movement is not hindered and remains flexible throughout your routine - Perfect match for the motorcycle riders

LOT 2 – PhP 40,000.00
Amount: PhP40,000.00 (PMT Jacket)

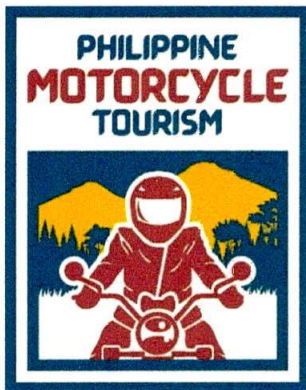


- Material: Neozprint 180-200GSM
- Layered Mesh type with inside layering
- Sublimation Printing
- Quantity: 20 pcs.

**TPB will provide the final design before Notice of Award

LOT 3 – PhP90,000.00 (PMT Stickers)

Design 1 and 2



- Stickers of Philippine Motorcycle Tourism (Design 1) & Cyclo Tourism (Design 2)
- Quantity: 1,000 pcs x 2 design = 2,000 pcs.
- Size: Size: 8 cm x 10 cm.
- Color Requirements: Full-color printing – 2 different designs on white and black background
- Material Preference: Clear: 3M Sticker
- Silkscreen reverse printing
- Layout to be supplied by TPB
- With slitting and die-cutting

**TPB will provide the final design before Notice of Award

IV. PROJECT IMPLEMENTATION SCHEDULE/SCHEDULE OF REQUIREMENTS

Lot No.		Deliveries on 30 May 2025		Quantity of final deliveries on or before 30 June 2025	
1	a. Dri Fit Round Neck Shirt for Philippine Motorcycle Tourism (PHP 500.00/pc.)	Size	With PMT Logo	Size	With PMT Logo
		Small	50	Small	50
		Medium	50	Medium	50
		Large	100	Large	100

		XL	50	XL	50
		XXL	50	XXL	50
		XXXL	50	XXXL	50
		Total	350	Total	350
	b. Dri Fit Round Neck Shirt for Cyclo Tourism (PHP 700.00/pc.)	Size	With Cyclo Tourism Logo	Size	With Cyclo Tourism Logo
		Small	50	Small	50
		Medium	50	Medium	50
		Large	100	Large	100
		XL	50	XL	50
		XXL	25	XXL	25
		XXXL	25	XXXL	25
		Total	300	Total	300
2	Philippine Motorcycle Tourism Jackets for TPB PMT Team (PHP 2,000.00/pc.)	Size	With PMT Logo		
		Medium	1		
		Large	9		
		XL	7		
		2XL	1		
		4XL	2		
		Total	20		
3	Philippine Motorcycle Tourism Stickers/ Cyclo Tourism Stickers (PHP 45.00/pc.)	1,000 pcs. x 2 design = 2,000.00 pcs			

OTHER DETAILS:

- Bidder must be able to submit a sample of work done with the same or similar material and style as mentioned in the Specifications given, together with the quotation. Failure to submit/ present the actual sample based on the above specifications will be disqualified and will not be considered.
- Final sample of giveaways should be approved before production. The actual sample may be submitted to TPB upon receipt of Purchase Order (PO).
- All giveaways shall be made in the Philippines.
- Bidders are encouraged to use sustainable materials in the production including its packaging.

V. ADDITIONAL TECHNICAL REQUIREMENTS/ BIDDER ELIGIBILITY REQUIREMENTS:

1. An accredited member of the Philippine Government Electronic Procurement System (PhilGEPs).
2. Legally registered establishment under the Philippine Laws
3. Operating business for the last three (3) years. Required to submit proof of registration either from SEC, DTI or CDA.

VI. APPROVED BUDGET FOR THE CONTRACT (ABC)

LOT	ITEMS	APPROVED BUDGET IN PHP
1	a. Dri Fit Round Neck Shirt for PMT & Cyclo Tourism	350,000.00
	b. Dri Fit Round Neck Shirt for Cyclo Tourism	420,000.00
2	Philippine Motorcycle Tourism Jackets	40,000.00
3	Philippine Motorcycle Tourism Stickers	90,000.00
	TOTAL AMOUNT	900,000.00

Approved Budget for the contract of each lot, inclusive of all applicable fees and taxes. The cost of items in the bid should be broken down. The winning bid shall be determined based on the quality of the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above-mentioned approved budget. The deadline for submission of bids should be at the time and place specified in the request for quotation.

VII. TERMS OF PAYMENT

The supplier is encouraged to have a Landbank account. Payment will be made through an LBP bank deposit. In case the supplier does not have a Landbank account, bank charges will be shouldered by the supplier.

PARTICULARS	TERMS OF PAYMENT FOR LOT 1
Upon approval of sample giveaways of per item before mass production	15% of the total contract price
Upon delivery of 1st batch	35% of the total contract price
Upon delivery of 2nd batch	50 % of the total contract price
TOTAL	100% of the total contract price

PARTICULARS	TERMS OF PAYMENT FOR LOTS 2 & 3
Upon complete delivery	100% of the total contract price

VIII. CONTRACT DURATION

Upon receipt of the Notice to Proceed (NTP) which should be no later than seven (7) working days until the full/complete delivery of the requirements.

IX. PROJECT OFFICER'S CONTACT INFORMATION

EDMON GERALD A. LOZA – Email address: edmon_loza@tpb.gov.ph